



KROS COLLEGE
INTERNAL QUALITY ASSURANCE CELL

FORMAT OF MEETING MINUTES

Name of Organization:


Purpose of Meeting:

Date: 6th Dec 2019

Chair:

Members Present: Watichila, K. Himoca Assumi, Visuno
Keelu, Lemchengpila

Agenda/Topic	Discussion
i) Student Satisfaction Survey. ii) EPF (Employee Provident fund) iii) Introduction of Geography from academic year 2020-21.	i) Vice - principal to initiate the SSS. ii) IQAC Convenor to put up the matter to Governing body. iii) Principal to approach Governing body.

IQAC Coordinator 


Principal



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FORMAT OF MEETING MINUTES

Name of Organization:

Purpose of Meeting:

Date: 18th march 2020

Chair:

Members Present: Bonnie Lasuh ^{Boonie}; Aveliz Resich ^{Aveliz}, R. HINOGA ASSUMI, ^{Assumi}
 (Anti Suda) ^{Anti Suda} (MUNO KECHU) ^{MUNO KECHU} ^{Antoni} ^{Antoni} ^{Antoni} ^{Antoni} ^{Antoni}

Agenda/Topic	Discussion
1. Internal marks and Course completion	- All Dept. submitted internal marks - courses completed
2. Dropping of weaker students	- 2 students from 2 nd sem (Dropped) admit card with T.C. - 5 from 4 th sem (Dropped) T.C.
3. Attendance fines	- 65% below attendance to be fined - No leave app to be entertained beside Medical - 5% To add at the last tabulation of atten ^{ce}
4. Library Books	- Make Book lists - Last date of submission Book list 15 th April
5. Excursion	- Depts. to be assigned for excursions and educational ^{Tours} on rotational basis.

Anti Suda
IQAC Coordinator

Assumi
Principal



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
Purpose of Meeting:

Date: 9th June 2020

Chair:

Members Present: Dr. Kekhrielhoulie Yhome, K. Hinoca Assumi, Adi Suohu Vibuno, Bonnie Labhu, Khrirotsonuo, Avelu, wati, lemchengpila.

Agenda/Topic	Discussion / ACTION TAKEN
i) Students Satisfaction Survey.	i) vice principal invited the SSS through Google form and reports are submitted to IQAC.
ii) LPP	ii) LPP and Geography could not be started due to the pandemic. However, necessary processes will be made for the start up programme by the Academic year 2021-22.
iii) Introduction to Geography.	iii) Library books purchase list are ready. Orders will be placed when lockdown is released.
iv) Library.	iv) Depending on the situation of the pandemic excursion will be arranged.
v) Excursion	v) Online classes for the 1 st , 3 rd and 5 th semester to begin by 1 st July 2020. Routine are ready and HOD's are to overlook the smooth conduct of the classes.
vi) Online classes for 1 st , 3 rd and 5 th semester.	

IQAC  Coordinator


Principal