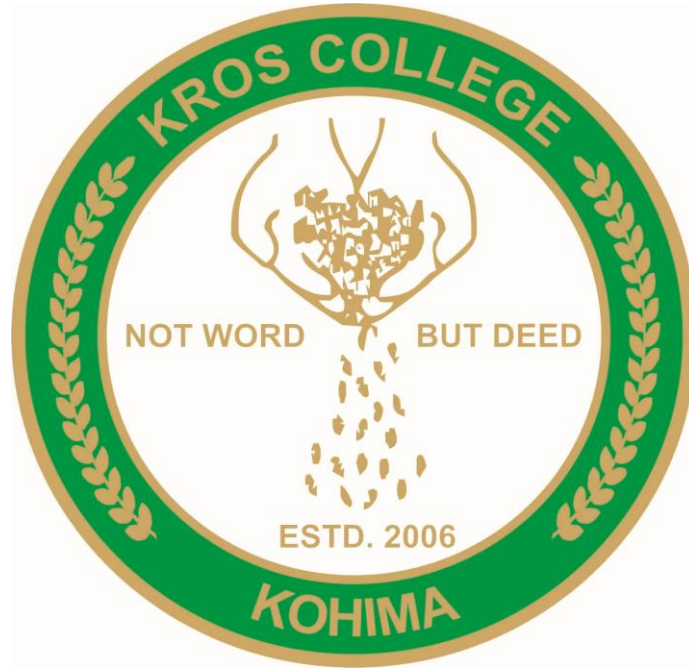# KROS COLLEGE

LEIRIE, KOHIMA

SELF STUDY REPORT

FOR

FIRST CYCLE

Submitted to

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE 560072

PO BOX NO: 1075, NAGARBHAGI
BENGALURU – 560072

SSR STEERING COMMITTEE

Sl. No.	Name	Position
1.	Ms. Imsuinla Imti	Chairperson
2.	Mr. Kelühol Tase	Co-ordinator
3.	Mr. Chubatoshi Jamir	Member IQAC
4.	Mrs. Watichila	Member IQAC
5.	Mr. David Khutso	Member IQAC
6.	Mr. Kevisetuo Suohu	Member
7.	Mr. Mosohrü Mario Saprü	Member

CONTENTS

F. DECLARATION BY THE HEAD OF THE INSTITUTION

G. CERTIFICATE OF COMPLIANCE

H. Attachment Certificate

1. **Certificate of recognition from the affiliating University**
2. **Certificate of Registration of "KROS EDUCATION SOCIETY" under Registration of Societies Act 1960.**

I. Appendix 1

PREFACE

It was in 2006, when Dr. Shürhozelie Liezietsu, Hon'ble Minister for Planning and Coordination, Higher Education, Urban Development, Government of Nagaland laid the foundation stone mooted the idea of KROS College. After wide consultation and negotiations, the KROS Education Society, critically understanding the need and implication of higher education took the challenging and decisive step to open the KROS College at one of the Ancestral Land at Leirie known as ZHÜDOUGEI - meaning the place of placing Warrior's Shield for taking rest after war. The College was founded by the KROS Education Society (KES) with the primary aim of providing higher education to the educationally and socially backward sections in general and the Nagas in particular. "There is no doubt that the College is destined to have an influence on the future of Nagas. How anxiously and yet how hopefully I wait to see the assurance that the influence will be for good." These inspiring words were written by Mr. Kevisiezolie Suohu, the founder of KROS College. The hopes of this pioneer in the field of education have been fulfilled not only in full measure, but surpassed his expectations. Today, the College has been accepted unequivocally as a trend setter and path finder in the sphere of higher education and remains as a towering leader among other higher educational Institutions accredited to the Nagaland University.

The College has the distinction of being the first College for 'Tobacco Free Campus', in constituting committee for advocating 'Disability Right' and 'Women Empowerment' through Nagaland State Resource Centre for Women. Instituted the College motto 'not word but deed', College stands poised to rise to greater heights and achieve new milestones.

The College rapidly grew from strength to strength in 2015, when it offered the B.A Course in Sociology. This proliferation of new courses saw a concomitant increase in the enrolment of students. This occasioned the need for more buildings. The College grew exponentially; the year 2015 saw the inauguration of the Computer Centre, Digital Library as well as the construction of the Ladies Hostel, Gymnasium and the New Basketball Court.

Having completed 5 years of imparting Quality Education, the College has attained the enviable reputation of being one of the premium Institutions of higher education in Nagaland. The College has made remarkable strides in curricular, co- curricular and extra-curricular activities and has developed add on courses according to the demand and need.

The College continues to strive to uphold its vision and mission in its endeavours to provide Quality Education and in its insistence on personality enrichment leading to an integrated, holistic development of the students. The preparation of the Self-Study Report for the 1st cycle of accreditation has provided scope for introspection and to analyse the inherent strengths and weaknesses of the College. This report highlights the quality initiatives adopted during the period 2010-15 and is presented objectively in the format prescribed by the NAAC. The experience has enabled us to reflect on the development and the objectives so far achieved and to be achieved further in the years to come.

Ms. Imsuinla Imti
Principal,
KROS College,
Leirie, Kohima.
Nagaland.

A. EXECUTIVE SUMMARY
OF KROS COLLEGE LEIRIE KOHIMA.

KROS College holds a unique position in the academic landscape of Nagaland. Being five years old, it has over the years developed into an ideal centre for the education of young people, especially first generation learners. In recent years, KROS College has provided and encouraged students and faculty to avail of opportunities that can enrich and expand their educational experiences with wider and more perspectives.

The College has 7 Departments namely History, Economics, Commerce, Sociology, English, Education and Political Science. The staff strength stands 33. "Not Word But Deed", the motto of the College is lived out in its administration, curriculum design, and other aspects of campus life.

In the admission process the College's policy of reservation of seats (for those from the weaker sections of society, physically and visually challenged) is strictly adhered to. There is utmost transparency as well in the counselling system which is followed. Each list is prepared according to the rules and regulations and displayed to the public prior to the admission/counselling days.

Four new courses were introduced in the last two years, i.e. Bachelor of Art -Sociology, Certificate Courses on Computer - Basic and Professional, Skill Development Courses of Computer Hardware and Networking, Music- Vocal, Guitar, Sound Engineering remain essential supplements that have provided greater depth and breadth to existing programmes.

Continuous Internal Assessment (CIA) is practiced and 25% of the total marks is allotted for CIA. 5 marks out of 25 is allotted for attendance. This is a means of ensuring regular attendance at lectures. The CBCS (Choice Based Credit System) has also infused new vitality into the system as students have the privilege of taking up elective courses in Departments other than their parent Department. Another highlight is that the Music and IT Dept.

The examination and valuation system functions efficiently under the Controller of Examinations. Some of the commendable practices are the provision of (on request) a photocopy of the answer script and also for revaluation if the application is made 21 days from the date of publication of results. A candidate who has failed in only one paper in any Semester of the course is allowed to write the Supplementary Examination which is conducted within a month of the publication of results. The results of Supplementary Examination are declared within ten days.

Not only the students but also the faculty require ongoing encouragement and challenges to sustain pursuits of academic excellence. Out of 16 staff- 2 are doing research. Some of the faculty have presented research papers in State and National Level.

It is mandatory for all students to be involved in any one of the extension activities – NSS, YRC (Youth Red Cross), RRC (Red Ribbon Club), Anti-Tobacco Cell, KROS Green Club, Disability Committee. The dedication of the faculty involved in these activities is evident from the awards received by Mrs Diethono Nakhro (Hellen Keller Award 2015). The College has also donated more than 100 units of blood. The Students Council, Health Committee and Women Development Cell also engages in such extension activities as their students regularly visit NGOs and take part in their community welfare activities like health awareness, eradication of child labour, drug addiction and awareness on women's exploitation and their empowerment. In observance of the 5th year foundation, Minerva, the magazine of KROS College was published; teachers and students contributed various articles.

An indication of the pursuit of excellence in research is the sanction of Rs. 30,000 (rupees thirty thousand) by Higher Education, Government of Nagaland to the Commerce Departments of the College.

For the smooth functioning of life on campus, committees have been formed. Under the IQAC (Internal Quality Assessment Cell) of the College, every Department undertakes an Academic Audit.

College has the committees of Governing Body, Finance Committee, Academic Council, Examination Committee, Admission Committee, IQAC, Sports Committee, Hostel Committee, Career Guidance and Placement Committee, Library Committee, Magazine Committee, Anti-Tobacco cell, Disability Committee, Women development Cell, Health Committee, KROS Green Club, Entrepreneurship Club, Research Cell, Red Cross, Red Ribbon. Apart from these committees the tutor - ward system and the Career Guidance and Counselling Cell help the students deal with challenges that they face in their education as well as their personal lives.

The College Library has witnessed a great deal of improvement. A new digital library building supplements the existing one. The library has internet facilities and special facilities (i.e. computers with appropriate software) for physically and visually challenged students.

Some of the activities in the College, which may be cited as 'best practices' are the Community Service and Technology savvy, student representatives meeting, election of Student's Union, periodical tutor ward meeting (a time of guidance and counselling), parents meeting at the beginning of the every academic year and a scheduled cleaning of the campus throughout each semester to maintain a clean environment, weekly meeting

of the Grievance cell. The Central store, photocopy, internet, hostel and canteen are some of the facilities provided to the students.

The Institution not only strives hard to pursue its goals and to fulfill its objectives that have been set forth with a view to contribute to national development on par with its counterparts but also enhances the students' capacity to independently achieve competence to face global challenges as well. The Institution recognizes and encourages the use of modern technology and related methodology for enhancing the teaching – learning process in the class rooms.

Ms Imsuinla Imti,
   Principal,
 KROS College,
 Leirie, Kohima.
   Nagaland.

B. Profile of the Affiliated/Constituent College.

1. Name and Address of the College

Name :	KROS COLLEGE	
Address:	LEIRIE COLONY, KOHIMA	
City : KOHIMA	Pin : 797001	State: NAGALAND
Website:	www.krosCollegekohima.co.in	

2. For Communication:

Designation	Name	Telephone with STD code	Mobile	Fax	Email
Principal	IMSUINLA IMTI		9436077674		
Vice Principal					
Steering Committee Co-ordinator	KELÜHOL TASE		8257015966		

3. Status of the Institution

Affiliated College ✓

Constituent College

Any other (specify)

4. Type of Institution:

a. By Gender

    i.   For Men ☐

    ii.   For Women ☐

    iii.   Co-education ✓

b. By Shift

    i.   Regular   ☐

    ii.   Day   ✔

    iii.   Evening   ☐

5. It is a recognised minority Institution?

Yes ☐

No ✔

If yes specify the minority status (Religious/linguistic/any other) and provide documentary evidence. ☐

6. Sources of funding:

Government ☐

Grant-in aid ☐

Self- financing ✔

Any other

7. a. Date of establishment of the College:...01/05/2010....................(dd/mm/yyyy)

    b. University to which the College is affiliated/ or which governs the College (if it is a constituent College). NAGALAND UNIVERSITY

c. **Details of UGC recognition:**

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks (if any)
i. 2(f)	N.A.	
ii. 12(b)	N.A.	

(Enclose the Certificate of recognition u/s 2f and 12 (B) of the UGC Act)

d. **Details of recognition/ approved by statutory/regulator bodies other than UGC (AICTE, NCTE, MCI,DCI, PCI, RCI etc.)**

Under Section/clause	Recognition/Approval details Institution/Department Programme	Day, Month and year (dd-mm-yyyy)	Validity	Remarks
i.	N.A			
ii.	N.A			
iii.	N.A			
iv.	N.A			

8. **Does the affiliating University Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated Colleges?**

Yes [✓]   No [ ]

If yes, has the College applied for availing the autonomous status?

Yes [ ]   No [✓]

9. **Is the College recognised**

a. By UGC as a College with Potential of Excellence (CPE)?

Yes [ ]   No [✓]

If yes, date of recognition :................................(dd/mm/yyyy)

b. For its performance by any other governmental agency?

Yes [ ]   No [✓]

If yes, Name of agency............................and

    date of recognition :...............................(dd/mm/yyyy)

10. Location of the Campus and area in sq.mts:

Location *	Tribal, Hilly Area.
Campus area in sq. mts	18615.5 sq. mts
Built up area in sq. mts	1900 sq.mts (Approx).

(*Urban, Semi-urban, Rural, Tribal, Hilly Area, Any other specify)

11. Facilities available on the Campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the Institution has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

- **Auditorium/ seminar complex with infrastructural facilities** ✓

- **Sports facilities**
  - **Playground** ✓
  - **Swimming pool**
  - **Gymnasium** ✓

- **Hostel**

  - **Boys Hostel**

    i.   **Number of hostels.**   1

    ii.   **Number of inmates**.   30

    iii.   **Facilities (mention available facilities)**
    - 24 hrs. Electricity with Inverter and 63 Kva silent Generator back-up.
    - 24 hrs. Water supply.
    - Mini Library with daily Local/National Newspaper, Magazines like Outlook/India today, Competition success and Employment news.
    - Indoor Games.
    - Safe Drinking Water.
    - Television with cable network.

- **Girls hostel**

  i. **Number of hostels:** 1

  ii. **Number of inmates:** 12

  iii. **Facilities (mention available facilities)**
     - 24 hrs. Electricity with Inverter and 63 Kva Silent Generator back-up.
     - 24 hrs.Water supply is made available from the existing water harvesting sheds.
     - Mini Library with daily Local/ National Newspaper, Magazines like Outlook/India today, Competition success and Employment news.
     - Indoor Games.
     - Safe Drinking Water.
     - Television with cable network.

- **Working women hostel**

  i. **Number of hostels**
  ii. **Facilities (mention available facilities)**

- **Residential facilities for teaching and non- teaching staff (give numbers available- cadre wise) .**
  Residential facilities for the Non-teaching Staffs are Provided:
  a) Driver :- 1
  b) Peon :- 2
  c) Sweeper :- 2
  d) Electrician :- 1
  e) Plumber :- 1
  f) Cook :- 1
  g) Chowkidar :- 2
  h) Contruction Supervisor :- 2
  i) Office Assisstant :- 1

- **Cafeteria**
  The College has one cafeteria in the Campus.

- **Health centre**
A part time qualified Doctor visits the College every Wednesday of the week.

First aid, inpatient, outpatient, emergency care facility, Ambulance.

Health centre staff –

Qualified Doctor	**Full time**	**Part-time** ✓
Qualified Nurse	**Full time**	**Part-time** ✓

- **Facilities like banking, post office, book shops.**
The College provides for a Central Store whereby all Stationery items are available.

- **Transport facilities to cater to the needs of students and staff.**
The College Bus with a seating capacity of 28 caters to the needs of both Students and Staffs.
Private Cabs are also made available in the College Campus.
Government run JnnURM buses are also available 100 metres from the College.

- **Animal house.**
The College maintains a Mini Zoo.

- **Biological waste disposal**.
The College maintains an organic vegetable garden by which the animal wastes are used as manures. The manures are also used for maintaining the plants in the Botanical garden.
Cesspool vehicles of the Municipal Council are also accessible to the College.

- **Generator or other facility for management/ regulation of electricity and voltage**.
The College is equipped with the following facility for electricity regulation in the Campus :-
  - 63 Kva Generator with a full time Govt. Registered wireman.
  - 3 Kva Generator for the Computer centre.
  - 1.5 Kva Generator for the College office.
  - 1600 va Inverter for College Hostels.

- **Solid waste management facility**
The Non-Biodegradable Wastes and e-Waste are collected by the Municipal Solid Waste management board. The Domestic waste, such as food and kitchen waste are recycled by means of feeds at the Piggery farm.

- **Waste water management**.
  The College is in between two drainage systems whereby waste water is channelized to the drainage.

- **Water harvesting**
  The College has 4 (Four) water harvesting Units and they cater to the multi-needs of the College.

12. Details of programmes offered by the College (Give data for current academic year)

Sl. no	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/approved Student strength	No of students admitted
	Under-Graduate	B.A, B.Com	3 years	10+2 pass	English	700	115
	Post-Graduate						
	Integrated programme P.G						
	Ph.D						
	Certificate courses						
	UG Diploma						
	P.G Diploma						
	Any Other (specify and provide details)						

13. Does the College offer self-financed Programmes?

Yes   ✓   No

If yes, how many?   3

14. New programmes introduced in the College during the last five years if any?

Yes	✓	No		Number	04

15. List the Departments: (respond if applicable only and do not list facilities like Library, Physical Education Departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the Departments offering common compulsory subjects for all the programmes like English, regional languages etc)

Faculty	Departments	UG	PG	Research
Science				
Arts	Economics, Education, Elective English, History, Political Science and Sociology	✓	NA	NA
Commerce	Principles of Management, Indian Banking System, Financial Accounting, Business Environment, Commercial law, Auditing, Cost Accounting, Organisational Behaviour, Fundamental of Entrepreneurship, accounting Managerial Decision, Corporate Accounting, Business Communication, Public Administration, Business Statistics, Income Tax Law & Practice	✓	NA	NA
Any other (Specify)				

16. Number of programmes offered under (programme means a degree course like B.A, B.SC, M.A, M.com...)

a. Annual system. [   ]

b. Semester system. [02   ]

c. Trimester system. [   ]

17. Number of Programmes with

a. Choice based Credit System.

02

b. Inter/ Multidisciplinary Approach.

c. Any Other(specify and provide details.)

18. Does the College offer UG and / or PG programmes in the Teacher Education?

Yes | | No | ✔ |

If yes,
a. Year of introduction of the programme(s)...............................(dd/mm/yyyy)and number of batches that completed the programme

b. NCTE recognition details (if applicable)
   Notification No.: ....
   Date: .... (dd/mm/yyyy)
   Validity: ....

c. Is the Institution opting for assessment and accreditation of Physical Education Programme separately?

Yes | | No | ✔ |

19. Does the College offer UG or PG programme in Physical Education?

Yes | | No | ✔ |

If yes,
a. Year of introduction of the programme(s)...............................(dd/mm/yyyy) and number of batches that completed the programme

b. NCTE recognition details (if applicable)
   Notification No. : ....
   Date : .... (dd/mm/yyyy)
   Validity : ....

c. Is the Institution opting for assessment and accreditation of Physical Education Programme separately?

Yes ☐   No ☑

20. Number of teaching and non- teaching positions in the Institution

Positions	Teaching faculty						Non-teaching staff		Technical Staff	
	Professor		Associate Professor		Assistant Professor					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC/University/State Government *Recruited*										
Yet to recruit										
Sanctioned by the Management/Society or other authorized bodies *Recruited*					7	9	9	8	1	
Yet to recruit										

*M- Male *F-Female

21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.sc/D.Litt							
Ph.d						1	1
M.Phil					1		1
P.G							
Temporary teachers							
Ph.d							
M.Phil							
P.G							
Part-time teachers							
Ph.d							
M.Phil							
P.G							

22. Number of Visiting Faculty / Guest Faculty engaged with the College

The College is yet to come up with engagement for visiting and guest faculty.

23. **Furnish the number of students admitted to the College during the last four academic years.**

Categories	Year 1		Year 2		Year 3		Year 4	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	01							
ST	13	16	19	08	13	09	38	22
OBC		01			01			01
General				01				02
Physically Challenged								01

24. **Details on student's enrollment in the College during the current academic year.**

Type of students	UG	PG	M.Phil	Ph.D	Total
Students from the same state where the College is located	105				105
Students from other States of India	10				10
NRI students	0				
Foreign students	0				
Total	115				115

25. **Dropout rate in UG and PG (average of the last two batches)**

UG 11.25%   PG

26. **Unit Cost of Education**

(*Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled*)

(a) Including the salary component   Rs. 41895

(b) Excluding the salary component   Rs. 4310

27. Does the College offer any programmes in distance education mode (DEP)?

Yes [ ]   No [✓]

If yes

a) Is it a registered centre for offering distance education programmes of another University

Yes [ ]   No [✓]

b) Name of the University which has granted such registration.

[   ]

c) Number of programmes offered [   ]

d) Programmes carry the recognition of the Distance Education Council

Yes [ ]   No [✓]

28. Provide stuent-teacher ratio for each of the Programme/ course offered

- 1:45

29. Is the College applying for

Accreditation: Cycle 1 [✓]   Cycle 2 [ ]   Cycle 3 [ ]   Cycle 4 [ ]

Re-Assessment [ ]

(Cycle 1 refers to first accreditation and Cycle 2, Cycle 3, Cycle 4 refers to re-accreditation)

30. Date of accreditation*(applicable for Cycle 2, Cycle 3, Cycle 4 and re- assessment only)
Cycle 1: ....NA..................(dd/mm/yyyy) Accreditation Outcome/ Result..............
Cycle 2: .... (dd/mm/yyyy) Accreditation Outcome/ Result..............
Cycle 3: .... (dd/mm/yyyy) Accreditation Outcome/ Result..............
*Kindly enclosse copy of accreditation certificate(s) and peer team report(s) as an annexure.

31. Number of working days during the last Academic year

224

32. Number of teaching days during the last academic year
(Teaching days means days on which lectures were engaged excluding the examination days)

188

33. Date of establishment of Internal Quality Assurance Cell (IQAC)

IQAC _____11/January/ 2013_____ (dd/mm/yyyy)

34. Details regarding submission of Annual Quality Assurance Reports (AQQR) to NAAC.

AQAR (i)......................... (dd/mm/yyyy)

AQAR (ii) .... (dd/mm/yyyy)

AQAR (iii) .... (dd/mm/yyyy)

AQAR (iv) .... (dd/mm/yyyy)

35. Any other relevant data (not covered above) the College would like to include. (Do not include explanatory/descriptive information)

CRITERION I: CURRICULAR ASPECTS

1.1 Curricular Planning and Implementation

1.1.1 State the vision, mission, and objective of the Institution and describe how these are communicated to the students, teacher, staff and other stakeholders.

COLLEGE VISION

To be a major Centre for Education, Workforce Teaching, Partnerships and Economic Development.

COLLEGE MISSION

The Mission of College is to provide innovative educational, opportunities, and experiences that enable individuals, communities and the region to grow, thrive and prosper.

AIMS AND OBJECTIVES

- To innovate teaching that foster learning for a lifetime.
- To create an atmosphere and acknowledge the importance of service and encourage to actively participate in the community.

- To embrace itself as a leader in sustainability through the development of sustainable curricula and programs, the College's "GO GREEN" philosophy.

- To develop a climate conducive to the flowering of effective leadership which envision professionalism.

- To encourage scholarship through education which enables faculty and student to be learned and current in their disciplines.

- The College strives to maintain accessible and affordable education for all who desire it.
- To create an environment of diversity and inclusiveness by respecting and appreciating individual differences to gender, race, ethnicity, religious affiliation, disability, socioeconomic status, or age.
- To meet current and future needs through research, assessment, and collaboration.

- To value technology as a tool for enhancing instruction, expanding the availability of education, expediting employee tasks, and improving the College.

- To plan full employment for its Alumni through service and entrepreneurship.

> The Mission and Objectives of the College are communicated through the following –

Academic programmes:

KROS College takes every opportunity to pursue innovation in curriculum design. The recent inclusion of Sociology, Computer courses- Basic and professional course, Music- Vocal, Guitar and Sound Engineering, Computer- Hardware and Networking enables students to benefit from disciplines other than the degree program in which they have enrolled. The Soft Skills and Value Education programs are also unique as they develop the personalities of the students and prepare them for their careers as well as life ahead. While Soft Skills and Value Education address the issues of employability and life skills, the question of citizenship and civic sense is addressed by the Environmental Studies program.

1. **Strict Attendance**: As per rules of the University, a student must obtain 75% attendance in every subject to qualify oneself to sit for University exams. Failing which students are not allowed from appearing semester Examination. The College Authority implements the University Rules in letter and spirit. This enables the overall personality development of the students.

2. **Project work**: Project work is an integral part of the curriculum. The project work is undertaken in the fourth and sixth semester and field work is involved in some of the disciplines. The College also host State Level Seminars / Conferences on challenging areas of research. The exposure that students have at these events shapes their research interests and initiatives.

3. **Extension programmes**: It is mandatory for every student to be involved in extension activities. A student can be involved with any of the following: NSS, Red Ribbon Club, Red Cross Society, Entrepreneurship Club, Anti-Tobacco Cell, KROS Green Club, Cleanliness Cell and Women Development Department, Volunteering in their respective extension activities instil social commitment in the students. The Extension activities organised by the Department Associations involves lectures, seminars / conferences / workshops.

1.1.2 **How does the Institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantial through specific example(s)**

When the curriculum is developed care is taken to see that it addresses developmental needs at the regional and national levels. Before academic session the **'Academic Council Members'**prepares the Academic Calendar, publishes the prospectus and

syllabus, prepares class routines and details of curricular and co-curricular activities. Students are provided with prospectus and syllabus during admission and all these are communicated through notification and display in the notice board, letters and circulars to all concerned for proper implementation.

Students' feedback about the curriculum is collected regularly through the IQAC. The College gives more weightage to the students' feedback and it is taken into consideration while designing and implementing the curriculum.

The College has an **Alumni Association** which discusses various issues of the College. Their feedback and suggestions are considered and incorporated while framing curriculum design.

The College has established good rapport with the **communities** located around the College through various extension activities. Their views and opinions are also given importance in the planning of College development and administrative activities. In the 5th year of the College, activities have been conducted this year through the various Committees, Clubs and Association thereby contributing development of the society at large.

1.1.3 **What type of support (procedural & practical) do the teachers receive (from the University and /or Institution) for effectively translating the curriculum and improving teaching practices?**

The University provides with details of course and guidelines relating to curriculum, model questions and others to be given to the teaching faculty. The University organises programmes such as orientation, refresher course, seminars and workshops for which teachers are encouraged to attend. Scope to improve the teaching and learning environment through interactive learning process is provided to the teaching faculty. Computer with internet facility is provided for the staff which helps in updating their knowledge.

1.1.4   Specify the initiatives taken up or contribution made by the Institution for effective curriculum delivery and transaction on the curriculum provided by the affiliating University or other Statutory agency.

- For the effective curriculum delivery and transaction following initiatives are taken by the Institution –

1. As being an affiliated College, the College follows the syllabus prescribed by the University. For the effective delivery of the curriculum the College prepares the Academic Calendar, lectures are planned to be integrated with regarding materials, group discussions, seminars, assignments, presentation of papers, are included in the process.

2. Meetings are conducted by the Principal with faculty members at regular intervals where appraisals of the curriculum activities are carried out.

3. The College offers honours in six subjects to meet the needs of the students.

4. Teachers also contribute to the effective delivery and transaction of the curriculum in the capacity of question setters, paper examiner, scrutinizers, and chief examiners during the University exams.

5. Besides, the College organizes through the various Department's field trips and educational visits that are an effective ways of teaching.

6. Remedial classes / programs to strengthen the fundamentals of students in all subjects from the regular feature of the planning.

7. Study tours by various Departments are initiated to give exposure to the students which facilitate the students with practical knowledge.

1.1.5   How does the Institution network and interact with the beneficiaries such as industry, research bodies and the University in effective operationalisation of the curriculum?

1. Faculty members keep visiting respective Departments in Nagaland University and get updated with the latest trends. As and when he University desires necessary feedback is provided regarding the operationalisation of the curriculum.
2. The College Research committee coordinate with research bodies and provide necessary inputs.

1.1.6 **What are the contributions of the Institution and/ or its staff to the development of the curriculum by the University? (number of staff member / Depts. Represented on the board of studies, student feedbacks, teacher feedback, stakeholder feedback, provided specific suggestions etc)**

In designing the curriculum we incorporate issues of contemporary relevance in tune with the model curriculum supplied by the UGC.

1. All the teaching faculty contribute substantially to the periodic revision and update of the curriculum which are sanctioned and ratified by the University.

2. All Departments organize and conduct the revision workshops in which, representatives from the related areas participate.

3. Feedback is obtained from the major stakeholders – students, teachers, Communities, employers, placement agencies, industries, NGOs and social activists. Inputs from syllabi of other premier institutes, national and international workshops/conferences/ symposium are consolidated. Based on the feedback gathered, specific suggestions are given to the University regarding our courses, the curriculum revision, nomenclature change and the following.

4. Admission processes need to be advanced so that we get a good intake that can in turn improve curriculum transactions.

5. The examinations have to be held on schedule to ensure the effectiveness of the curriculum processes.

6. The announcement of the results on time can increase the efficacy of the curriculum implementation as well the employment prospects of our students.

1.1.7 **Does the Institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating University) by it? If 'yes' give details on the process (Needs assessment, design, development and planning) and the course for which the curricular has been developed.**

Yes ,

1. Computer course- Basic, and Professional
2. Music-Vocal, Guitar and Sound Engineering
3. Computer- Hardware and Networking.

All the courses offered involve knowledge of computers and it is mandatory for students to be computer / techno savvy. The paradigm shift in the job market, namely the demand for hands in the IT and IT enabled service sectors, calls for a restructured curriculum.

1.1.8 How does Institution analyse/ ensure that the stated objectives of curriculum are achieved in the course of implementation?

While restructuring the curriculum all Departments refer to regional and national models of their respective subjects. All the Departments follow the guidelines of UGC, University of Nagaland and suggestions of Academic Council and Academic Audit Committee for developing or restructuring the curriculum. The College offers a compulsory paper in Environmental Studies. The students are encouraged to practice actively in campus cleaning and each Department is assigned a space around their Department to grow plants and keep their environment clean and green.

1.2.1 Academic flexibility

1.2.1 Specifying the goals and objectives, give details of the certificate/diploma/skill development courses etc, offered by the Institution.

The objectives of the skill development courses are as follows:

1. To identify students from under privileged backgrounds and help build their confidence and awareness.
2. To use role models to inspire the youth to take up issues concerning their communities.
3. To provide vocational skills.
4. To empower students economically from rural areas.
5. To nurture, mentor and assist to become human resource assets in the community and to restore dignity.

Certificate course
 Computer course- Basic and Professional

Skill development courses
1. Computer – Hardware and Networking

2. Entrepreneurship Development will be introduced in a short time.

1.2.2 Does the Institution offer programmes that facilitate twinning/dual degree? If 'Yes' give details.

No. The Institution does not offer programmes that facilitate twinning/dual degree.

1.2.3 **Give details on the various Institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the following and beyond.**

Some flexibility is provided in the choice of optional papers whereby the students can change their subject combination. However, any such changes are to be done in the 1st Semester before the students sit for the end term examination. A student is allowed to drop honours paper and take up general Course after the 1st Semester end term Examination. A student is allowed to be admitted into the next semester carrying a maximum of 2(two) backlog papers in the End term Exam. It is Compulsory to clear all the papers within a time frame of minimum 3(three) years (6th semester) and a maximum of 5(five) years (10 Semester).

- **Range of care/ elective options offered by the University and those opted by the College.**
  The Institution follows the semester system and offers both pass (general) and honours course in the undergraduate degree programme for both Arts and Commerce. The College offers all the elective options and honours in all the following subjects in Arts stream; English, Economics, Education, History, Sociology, Political Science and Alternative English. In Commerce Stream the following subjects are offered; Indian Banking System, Financial Accounting, Principles of Management, Business Mathematics, Company Law, Business Environment, Organisation Behaviour, Auditing, Cost Accounting, Indirect Taxes, Fundamentals of Entrepreneurship, Accounting for Managerial Decision, Corporate Accounting, Project Planning and Control, Advanced Cost and Management Accounting, Business Communication, Public Administration, Business Statistics, Income Tax Law and Practices, Financial Market operation and Project Work. Environmental Studies is a compulsory paper for both the stream.

- **Choice based credit system and range of subject options**
  Environment studies
- **Courses offered in modular form**
  Nil
- **Credit transfer and accumulation facility**
  Nil
- **Lateral and vertical mobility within and across programmes and courses**
  Nil
- **Enrichment courses**
  Nil

- **Analysis of the feedback from the students and Subject Experts from various fields.**
    1. Referring the syllabus of reputed Institutions and National Universities.
    2. Adopting the guidelines of UGC, University of Nagaland.
    3. Incorporating the suggestions of Academic Council Members.

1.2.4 Does the Institution offer self financed programmes? If yes list them and indicate how they differ from other programme, with reference to admission, Curriculum, fee structure, teacher qualification, salary etc.

All the programmes run by the Institution are on the resources generated by the Institution by way of tuition fee and other donation if received. The admission criterion is framed by the Institution as per the seats available. The curriculum is fixed by the University whereas the fee structure, qualification of the teacher, salary structure are set as per guidelines and directives of the University and UGC norms and finally adopted by the Governing body.

Stream	Department	No of Students		
		2013-14	**2014-15**	**2015-16**
Arts	English	03	24	69
	Education	15	19	27
	History	23	24	54
	Political Science	23	24	57
	Sociology	nil	03	42
	Economics	08	04	10
Commerce	Commerce	03	nil	03

Fee Structure

Stream		Fee Structure			
		2011-12	**2012-13**	**2013-14**	**2014-15**
Arts	Hons.	850 p.m	850 p.m	850 p.m	850 p.m
	Gen.	750 p.m	750 p.m	750 p.m	750 p.m
Commerce	Hons.	850 p.m	850 p.m	850 p.m	850 p.m
	Gen.	750 p.m	750 p.m	750 p.m	750 p.m

1.2.5 Does the College provide additional skill oriented programme, relevant to regional and global employment markets? If yes provide the detail of such programme and the beneficiaries.

Yes

1. Computer Course - Basic and Professional.

2. Music - Vocal, Guitar and Sound Engineering.

3. Computer - Hardware and Networking.

1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice? If 'yes' how does the Institution take advantage of such provision for the benefit of students?

The University does not provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses or combination of their choice.

1.3 Curriculum Enrichment

1.3.1 Describe the efforts made by the Institution to supplement the University's curriculum to ensure that the academic programme and Institution's goals and objectives are integrated?

Strict adherence to Nagaland University Rules and Academic Audit report leads to sustenance and quality enhancement which emphasizes on:

1. Revising the curriculum with a focus on need based courses and current trends.
2. Introduction of Inter Disciplinary Courses, Job oriented Courses and Skill based Courses.
3. Introducing extension programmes with social relevance and Credit based system with varying options providing flexibility to students to study the subjects of their choice.
4. Semester pattern of study, Continuous internal assessment, Credit / Grading System.
5. Students Feedback and Self Appraisal by teachers.

1.3.2 **What are the efforts made by the Institution to enrich and organise the curriculum to enhance the experience of the students so as to cope with the needs of the dynamic employment market?**

Many steps are being taken by each Department to enrich the Curriculum to meet the needs of employment market.

1. Commerce Department – Tally
2. English Department – Communicative English
3. Women Department - Making garlands, bangles, etc…
4. Placement Cell– Finishing Course to fine tune the talents
5. The Career Guidance and Counselling Cell guide the students on the matter of employment.

1.3.3 **Enumerate the efforts made by the Institution to integrate the cross cutting issues Gender, Climate Change, Environmental Education, Human Rights, ICT etc into the curriculum.**

Environmental Education is a compulsory subject that aims to produce environmentally responsible citizen. It is imparted through activities like Cleanliness drive, Tree plantation organised by KROS Green Club of the College. Students are taken for field trips and made to prepare projects based on environmental awareness. The Institution has made conscious efforts to integrate the cross cutting issues like gender, Climate Change, Environmental Education, Human Rights, ICT etc. into the Curriculum.

1.3.4 **What the various value- added courses/enrichment programmes offered to ensure holistic development of students?**

Moral and Ethical values

Moral and ethical values are instilled in the students by imbibing good habits in their behaviour in the classroom and campus. The College conducts weekly fellowship and annual retreat every year, where resource persons are invited to deliver talks on moral and ethical values.

Employable and life skills

Computer courses:- Basic and Professional courses, **Music**:- Vocal, Guitar and Sound Engineering.

Better Career option

The Career Guidance and Counselling Cell of the College organises seminars on the latest information on various Career choices.

Community orientation

Students are encouraged to take part in Community Services like Blood Donation, Cleanliness Drive, Social Work, Health Camps, Anti-Tobacco campaign.

1.3.5 Citing a few example enumerate on the extend of use of feedback from stakeholders in enriching the curriculum?

1. Feedback from the Alumni is collected during the Alumni Meeting which is held at College frequently.
2. The Parent-Teacher meeting facilitates the College to collect feedback from the community.

3. The Academic Council Meet provides an opportunity to elicit the feedback from the experts from the industries.
   All these feedbacks are given due importance for Curriculum enrichment and they are made use of at the time of revision.

1.3.6 How does the Institution monitor and evaluate the quality of its enrichment programmes?

1. The Head of the Departments regularly monitor the programmes of the various committees by maintaining records.

2. Meeting with faculty members by the Principal ensure proper evaluation of the enrichment programme.

3. At another level, enrichment programmes of the Departments are handled at Department level monthly meetings.

4. The College monitor and evaluate the quality of its enrichment programmes through the periodic reports provided by the different committees set for the purpose

1.4 Feedback System

1.4.1 What are the contribution of the Institution in the design and development of curriculum prepared by the University?

The contribution of the College in the design and development of the curriculum prepared by the University is significant. As and when invited, the faculty members attend workshops, take part in the deliberations and provide necessary inputs and opinions when solicited.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on curriculum? If yes how is it communicated to the university and made use internally for curriculum enrichment and introducing changes/ new programme?

Yes.

There is a formal mechanism developed by the College to obtain feedback from students and stakeholders. Feedback is taken from stake holders and their views are communicated to the University through the Board of Study members. Similarly, the feedback is also taken from prospective employers and Alumni.

1.4.3 How many programmes/courses were introduced by the Institution during the last four years? What was the rationale for introducing the new courses/programmes?

1. Bachelor of Arts- Sociology.
2. Computer course- Basic and Professional.
3. Music- Vocal, Music and Sound Engineering.
4. Computer Hardware and Networking.

Response obtained through feedback from stakeholders and general social requirements are the major consideration for framing new programs.

Any other relevant information regarding curricular aspects which the College would like to include.

In the last few years, the College has expedited the process of quality sustenance and quality enhancement by adopting a progressive curriculum programme. The six different Departments of the College, according to their subject specific needs conduct class test, unit test and weekly test on a regular basis. The Institution holds seminars, debates, quiz, extempore speech and prepared speech competitions as a standard practice. To maximize the educational experience, study tours (especially during the non-working days of the Institution) and project works are implemented. The Institution has also taken all measures to strictly monitor attendance of the students. The College Authority, the IQAC members, Staff/ Faculty and Students are all made aware with the core values adopted by NAAC for proper routing of the curriculum.

The Institution even drafts its annual activities by keeping the core values of NAAC as it is the path to ensuring quality education.

As per NU notification No. NU-CDC/Gen-9/2015-2747 dated 14th Sept 2015, NSS as a credit based elective subject the College is in the process of introducing from the Academic Year 2016.

CRITERION II: TEACHING, LEARNING AND EVALUATION

2.1- Students Enrolment & Profile

2.1.1. How does the College ensure publicity & transparency in the admission process?

Enrolment in any programme offered by the College is open to one and all-irrespective of socio-economic background and place, caste and creed. The only criterion for enrolment is that a candidate has to obtain marks in the qualifying examination as prescribed by the College/University / state govt. for a particular programme. In the beginning of an academic session, the College advertises about admission into various programmes through local dailies. In addition, Admission Notice is posted on the College website. The information is also prominently displayed on the College notice board as well as Departments' notice board. Moreover, the College prospectus (containing all the relevant information with regard to eligibility criteria, deadline for applying, and fee structure etc.) is available at the College information centre. All these collectively ensure publicity as well as transparency in the admission process.

2.1.2. Explain in detail the criteria adopted & process of admission (Ex (i) merit (ii) common admission test conducted by state agencies & national agencies (iii) combination of merit & entrance test & interviews (iv) any other) to various programmes of the Institutions.

The College strictly follows the norms and guidelines prescribed by the Government of Nagaland and Nagaland University. The students are selected for admission to various courses through single window counselling. Marks secured by the candidates in subject concerned in Higher Secondary marks in degree courses are the main criteria for admission. The College Admission Committee makes provision to accommodate academically weaker section of the students, especially those coming from backward areas. The innovative method introduced in Admission from 2013 is the counselling system. This enables the students to specify their preferences for subjects which they seek through a single application. This counselling system has made the process of admission much simpler and quicker. Since 2014-15 the single window counselling system is followed, wherein the counselling dates are printed in the prospectus. For courses, the higher secondary mark out of 600 is considered. The date for counselling is based on the scores 550-600, 501-549, 401-500, 401-300 and below 300. The candidates in the respective mark range satisfying the eligibility criteria report for counselling and choose the subject they wish to study and get admitted.

2.1.3. Give the minimum & maximum percentage of marks for admission at entry level for each of the programme offered by the College & provide a comparison with other Colleges of the affiliating University within the city/district.

The minimum & maximum percentage of marks for admission at entry level for each of the programme offered by the College is:

- General course – 35%
- Honours course - 45%

2.1.4 Is there a mechanism in the Institution to review the admission process and student profiles annually? If yes what is the outcome of such effort and how it has contributed to the improvement of the process?

The College forms Admission Committee every year to frame the admission process. The committee decides the Counselling date and time for each and every course. It is mentioned in the prospectus in order to enable the candidates to attend the counselling on time. The course- wise counselling makes the entire admission process very smooth and transparent. The admission mechanism was reviewed last year and since 2014-15 the single window counselling system is followed, wherein the counselling dates are printed in the prospectus. For courses, the higher secondary mark out of 800 is considered. The date for counselling is based on the scores 550-600, 501-549, 401-500, 401-300 and below 300. The candidates in the respective mark range satisfying the eligibility criteria report for counselling and choose the subject they wish to study and get admitted.

2.1.5 Reflecting on the strategies adopted to increase/ improve access for following categories of students and its student profiles demonstrate/ reflect the National commitment to diversity and inclusion
- **SC / ST**
- **OBC**
- **Women**
- **Differently abled**
- **Economically weaker section**
- **Minority community**
- **Any other**

The College has no special reservation policy for the following categories as per the Government rules because the Naga people basically belong to ST category. But the admission policy of the College ensures equity and social justice to the students from different categories of the society. The differently abled are never denied admission or stopped from taking part in any activities of the College in which they are comfortable. Sufficient awareness drives are undertaken to let other fellow students who are equally helpful to the differently abled. The main focus of the College is in providing facilities for weak and educationally disadvantaged students.

The College admits physically disabled students and are given extra care and attention by the course teachers to enable them to learn and perform better. To improve the

basic skills of the students, the English Department conducts bridge classes for the first two weeks. Slow learners are identified through the tutorial system. Repeated tests are conducted to make them through with the subjects. Certificates from economically backward students are collected at the time of admission so as to examine the authentic need for scholarship and grant the same.

2.1.6 Provide the following details for various programmes offered by the Institution during the last four years and comment on the trends. i.e reasons for increase/decrease and action initiated for improvement

Programmes	Number of application	Number of students admitted	Demand ratio
UG 1 2 3 4	2012-30 2013-25 2014-24 2015-71	30 25 24 71	1:1 1:1 1:1 1:1
PG	N/A		
M.Phil	N/A		
Integrated P.G PhD	N/A		
Value added 1 2 3	N/A		
Certificate 1 2 3	N/A		
Diploma 1 Computer Course 2 3	Yet to start.		
P.G Diploma 1 2 3	N/A		
Any Other 1 2 3	N/A		

2.2   Catering to Student Diversity

2.2.1   How does the Institution cater to the needs of differently abled students and ensure adherence to government policies in the regard?

As stated, the College has reserved seats for admission to such students. They are awarded freeships and other incentives if they deserve. In addition, such students are provided easy access to the classrooms and examination hall. There are no specific provisions and rules from the State in addition to these. The differently abled (visually challenged and physically challenged) students are given special attention and the students are encouraged to participate in various orientation programmes conducted in professional organizations. A separate space in the canteen and toilet which suits differently abled is made. The College has an active forum for the differently abled students' with Diethono Nakhro, Recipient of Lemon Tree Helen Keller Award 2015 as its patron. Personality development programs are conducted exclusively for the differently abled students.

2.2.2   Does the Institution assess the student's needs in terms of knowledge and skills before the commencement of the programme? If yes give details of the process.

A one day Orientation programme is organized for the fresher's by the IQAC cell of the College. A new programme begins with a Day for Orientation which offers a platform for fruitful interaction between the teacher and the taught. It enables a teacher to identify the learners' strengths and weaknesses (SWOT), their socio-cultural background, interests and aptitudes. Consequently, the proposed input is designed and graded. During Orientation, it is emphasized that the new entrants should be enabled to confidently cope with the expectation of the new atmosphere without any inhibition. Certain issues are taken into account:

1. Gender equity and not gender divide.

2. General health awareness.

3. Code of conduct (discipline, mandatory use of College uniform, College and its environment, rules and regulations, semester pattern of examination, continuous internal assessment, College Union activities and various club activities).

4. Participation in the maintenance of the College campus.

5. Syllabus and curriculum designed for a particular programme.

6. Counselling (especially for the differently-abled candidates and those coming from relatively less-privileged background.

2.2.3   What are the strategies adopted by the Institution to bridge the knowledge gap of the enrolled students (Bridge/remedial/add on/ enrichment courses etc) to enable to cope with the programme of their choice?

Most of the students admitted hail from rural areas and have completed their school education in English. Senior lecturers and Student lecturer-in charge address the students to acquaint them with academic and non-academic programmes in College.

2.2.4   How does the College sensitize its staff and students on the issues such as gender, inclusion, environment etc?

Such issues are addressed in a natural way. The ambience and outlook inherent since more than 5 years of the Institution have introduced and stabilized a permanent culture that expresses in controlled behaviour, discipline, respect to elders and seniors, equality and equity, wider accommodation, affectionate relationships, environmental awareness and cooperative attitude.

2.2.5   How does the Institution identify and respond to the special educational/ learning needs of advanced learners?

Advanced learners are identified through tests, seminars, and assignments. In order to help the advanced learners to improve their aptitude and other talents, they are encouraged to take part in various inter and intra College competitions. They are encouraged to study the latest books to enrich their knowledge. They are also encouraged to attend the NPSC coaching classes conducted by the College.

2.2.6   How does the institute collect , analyse and use the data and information on the academic performance (through the programme duration) of the students at the risk of drop-out (students from the disadvantaged section of society, physically challenged, slow learners, economically weaker sections etc who may discontinue their studies if some sort of support is not provided)?

Encouragement and Sustenance are the backbone of the approach of the teachers. Here, we do not forget our mission and vision and always hope to bring up the 'disadvantaged'. Normally, faculty members and the Departments identify and solve such problems at their own level but in some cases reports may be sent to the Principal/Authority for help. It has been noticed that students coming from economically weaker section are sometimes at the risk of drop out. In such a case, help comes from various sources – the College authority offers concession in term fees, the library comes up with its rich stock of books, Department seminar library lends books or materials, the teachers are also ready to help the needy learners.

2.3   Teaching – Learning Process

2.3.1   How does the College plan organise the teaching, learning and evaluation schedules? (Academic Calendar, Teaching plan, Evaluation Blue Print, etc)

At the commencement of the academic year, the Institution prepares the general teaching schedule. The individual Departments prepare their weekly timetable by evenly distributing the teaching hours among the staff apart from the allotted library supervision, research guidance, ward counselling hours etc. As per UGC norms every teacher is assigned 16 hours of work per week. If the Departments have inadequacy in staff strength, the excess work is distributed to the existing staff. The remaining hours are allotted for preparation, correction and administrative work.

The academic year comprises of two semesters: the odd semester from June to November and the even semester from December to May. The number of actual working days is as per calendar in an academic year, at 5 hours per day comprising a minimum of 90 days per semester.

The College annually publishes a Hand Book cum Academic Calendar containing the relevant information regarding the teaching - learning schedule, holidays, dates of internal examinations, question paper pattern, the evaluation methods, papers offered under Non Major Elective, various scholarships, fees structure and other reforms etc.

2.3.2   How does IQAC contribute to improve teaching – learning process?

The Internal Quality Assurance Cell monitors the annual evaluation of the teachers by students. A questionnaire is prepared and distributed to all the outgoing students to give their feedback on their teachers, course contents, library and administration of the College. This is done on a 4 point scale. Each Department head consolidates the same and the outcomes are informed to the respective staff for further improvement.

2.3.3   How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

Learning is made student centric by the teacher who enlighten them about the prescribed syllabus and give them wider perspective about the subjects through a series of lectures. This is followed by student centric activities like:

1. Preparation of assignments.

2. Seminar on projects.

3. Report writing.

4. Group discussion.

5. Educational Field Trips.

6. Displaying models and charts.

7. Books and journals are recommended in the syllabi for further reading Apart from these, guest lecture is organized at the Department level by inviting Subject Experts.

Besides studies, co-curricular/ extra-curricular activities such as debate, discussion on contemporary issues, skit, musical programmes are organized at College/inter-College levels at regular intervals. All these activities motivate the learners for further learning and building their confidence since each of these activities demands a lot of conceptual clarity and up-gradation of information/ knowledge and skills.

2.3.4 How does the Institution nurture critical thinking, creativity and scientific temper among the students to transform them into lifelong learners and innovators?

The creativity of the students is kindled by encouraging them to write in the College magazine "MINERVA".

1. The College aims to create a learning environment that is conducive for critical thinking, creativity and scientific temper. The College organises field trips, after which reports are prepared by the students. Through such activities, the student learns to analyse data which enhances their knowledge.

2. Students are involved in preparing the various programmes organised by the College. Students are made to take part in the programmes in order to enable them to practice the art of speaking. Students are also encouraged to contribute articles and quotes of the day in the College Board.

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? E.g.: Virtual Laboratories, e-learning resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education etc

For effective teaching, the modern teaching aids used in the class rooms are Desk and laptop Computers, LCD Projector. As a part of mobile education, the students are taken on field trips, industrial visits, educational tours, etc.

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc)?

As part of their academic learning program in the course, the students of the Departments of Sociology, History and Commerce do individual Projects. Faculty members are the guides for the Students Project work. They help the students in building rapport with the external agencies for collecting primary and secondary data for the research.

Seminars at Departmental level and College level are both a common practice. These are periodically centred around techniques of teaching and research. One such seminar was held in the month of October 2015, "Debate the debt and Fix the Debt". Experts are invited to address the students and teachers both in the College auditorium. Workshops are also held. The Department of History, Sociology and Department of Commerce have organized such workshops recently. Other Departments have also held workshops in the past to expose their faculty members and students to the modern concept of blended learning and smart classes. Department of Commerce has proposed to organize a workshop on 'A fair study of State Budget' in the month of June 2016. In order to give a quality exposure to the students as well as the faculty members on advanced level of knowledge and skills, the following measures are additionally adopted:

1. Expert lectures are arranged on relevant topics.

2. Seminars are organized by various Departments.

3. Students' presentations in plenary. Students are encouraged to log on to useful websites, e-learning resource.

4. Use of Computer and digital library for students/teachers.
   All the above facilities create a conducive atmosphere for teaching, learning and research in the Institution.

2.3.7 Detail (process and number of students/benefitted) on the academic, personal and psycho- social support and guidance services (professional counselling/mentoring/academic advice) provided to students?

A Special Cell for Students' Career and Counselling has been functioning in the College. This Cell comprises of the College Principal, College Chaplain, College Doctor, 3 (three) faculty members. Every Wednesday it provides Psycho- Socio Counselling to the needy students in order to help them deal with their academic and personal problems. Every class has a staff member who is mentor and Counsellor and maintains a ward notebook with complete particulars of the students and a report of the meeting with the students.

2.3.8   Provide details of innovative teaching approach/ methods adopted by the faculty during the last four years? What are the efforts made by the Institution to encourage the faculty to adopt new and innovative approach and the impact of such innovative practices on student learning?

Admittedly, One-to-All Lecture Method is the most traditional of teaching. This method was replaced by an Interactive Approach which ensures the active participation of the students. They can freely discuss their difficulties with their teachers and share information. We feel that the students love to be taught through Multi-media Aids which include Power Point Presentations, Videos, LCD Projectors and other available devices as these catch their full attention. Students feel energized too to participate in   Quiz or Elocution classes, problem-solving exercises, field projects, seminars and guest lectures etc. All these approaches of teaching are adopted by different Departments of the College as per the need. The College provides such facilities and infrastructure on demand.

2.3.9   How are library resources used to augment the teaching – learning process?
The College has sufficient number of text books and reference books as per the syllabi framed by them.

1. The College library has a collection of latest books, national and local newspapers which are used as references by the teacher and students.

2. Students are encouraged to use their library resources for preparing lesson and assignments.

2.3.10 Does the Institution face any challenges in completing the curriculum with the time frame and calendar? If yes elaborate on the challenges encountered and Institutional approaches to overcome these.

An Institution is a live organization and so bound to face challenges. The biggest challenge is completing the curriculum within the planned time frame. A number of socio-political factors are responsible for this. It may be a political issue, a stir of a particular segment of working class or even in festive seasons when students go to their native places and fail to return as holidays end. Such issues intervene in the College activities and disturb the academic life. In such a state of affairs, extra classes are arranged besides the regular routine. Every measure is adopted keeping in view "quality control" in the academic life rather than making a quality compromise.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

All the Departments have efficient, competent and qualified teachers to handle the courses. In the case of adequate staff the entire academic work load is equally shared among the existing staff members.

Frequency of organizing academic development programmes for its faculty, leading to enrichment of teaching – learning process

i)   Curriculum Development: For Courses, the Departments concerned conduct the Board of Studies and Academic Council meet every year. While updating the syllabus, the current needs are taken into consideration. Soft Skill papers, Non-major subjects and Skill Based subjects are introduced under Choice Based Credit System.

ii)   Examination Reforms: The College uses its autonomy for examination reforms whenever required. The Credit System was introduced in 2012, and from 2014 onwards Choice Based Credit System is introduced to award degree for the students.

2.4   Teacher Quality

2.4.1   Provide the following details and elaborate on the strategies adopted by the College in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum.

The College strives to recruit and retain teachers who are competent, experienced and experts in their field of study. Vacancies in any Department are advertised in local and national newspapers. The College has a Recruitment Committee comprising of Principal, Vice-Principal, Senior faculty, Managing Board, Subject expert and University Representative. The candidates are screened through interviews/practical and academic record as well as other scholarly achievements. One is eligible to apply for lectureship if she/he has at least 55% marks in the Masters Degree in the concerned subject. Due weightage is given to candidates with NET, SLET, PhD, Papers Published and other academic excellence.

Yes, the College has the required number of qualified and competent teachers to handle all the courses. The Staffs are also provided with facilities like casual leave, medical leave etc. The faculty members are encouraged to participate in Orientation/Refresher courses conducted by the Academic staff. Colleges of various Universities as well as motivated to attend and present papers in national/international seminars. Qualified teachers are appointed and retained in the College as per University norms. When vacancies arise in any Department, the College gives out advertisement in local newspaper for the post. After receiving application, on interview is called after notifying the candidates. The interview board consist of the Chairman, Principal, Administrator and a subject expert from a College under Nagaland University. To motivate and retain the faculty, some measures like revision of pay is carried out every few years, teachers are granted 6 months to facilitate in their research studies. These measures are taken up by the Institution.

2.4.2 How does the Institution cope up with the growing demand/scarcity of qualified senior faculty to teach new programme/modern areas (emerging areas of study being introduced (Biotechnology, IT, Bio-informatics)? Provide details on the efforts made by the Institution in this direction and the outcome during the last three years.

1. Bachelor of Arts - **Sociology**.

2. Computer course- **Basic and Professional**.

3. Music- **Vocal, Music and Sound Engineering**.

4. Computer **Hardware and Networking**.

When any new programme is introduced, the College takes the necessary steps to appoint qualified teachers.

2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the Institution in enhancing the teachers quality.
Nomination on staff development programme.

a)

Academic staff development programmes	No of faculty nominated
Refresher course	2
HRD programmes	Nil
Orientation programmes	3
Staff training conducted by the university	Nil
Staff training conducted by other Institutions	4
Summer/winter schools,workshops	Nil

*   To enhance teacher quality of teaching, College are given opportunity to attend orientation workshops, seminars and teaching programmes. The teachers have attended National and State level seminars.

b) Faculty training programmes organised by the Institution to empower and enable the use of various tools and technologies for improved teaching learning

i) Teaching learning methods/approaches.

- The College provides sufficient teaching materials like text books, reference books and journals in the library. Internet facility is also provided to update on teaching materials.

ii) Handling new curriculum.

- The College plans to organise training programmes on the use of computer in order to facilitate the faculty to prepare computer aided teaching.

iii)Assessment:

- Questionaire is used to assert the teachers by the Co-ordinator of the IQAC, which is then handed over to Principal and feedback is kept confidential.

iv) Audio-visual aids/multimedia

Powerpoint presentations are used during seminars conducted in the College.

v) OER's

- In order to deliver quality teaching, teachers use OER's, they are also encouraged to use online resources to aid in classroom teaching.

vi) Teaching materials development, selection and use.

- Teaching materials such as textbooks, reference books and journals are purchased for library. Sufficient books are ordered to aid teachers in the teaching process

c) Percentage of Faculty

1. Invited as resource person in workshop/seminars/conferences organised by external professional agencies
   - 6.25   6.25%

2. Participate in external in workshop/seminars/conferences organised by external professional agencies
   - 13%

3. Presented papers in workshop/seminars/conferences organised by external professional agencies

Name of presenter	Title of paper	workshop/seminars/conferences (date)	Conducted by
Mr.Kelűhol Tase	i) Commerce education and its relevance in entrepreneurship and Rural development.	Seminar (18 & 19 July2013)	St. Joseph's College Jakhama.
	ii) The Future of Class System in Nagaland.	Seminar (23rd Sept 2013)	Commerce Dept. KROS College Kohima.
	iii) Debate the Dept, fix the dept.	Seminar (30th Oct 2013)	Commerce Dept. KROS College Kohima
	iv) Tourism in Nagaland	Seminar	Unity College, Dimapur.
Miss.Toshinaro Imchen	Reviewing Naga Writers: A Quest for Identity and culture	11 September 2015	Department of English. Unity College Dimapur.
Mr.David Khutso	Debate the Dept, fix the dept	Seminar (30th Oct 2013)	Commerce Dept. KROS College Kohima

2.4.5 What policies/system are in place to recharge teachers? (eg. providing research grants, study leave, support for research and academic publication, teaching experience in other national Institution and specialised programmes industrial engagement etc)

Policies and systems available in the College to recharge teachers

Teaching staffs are encouraged to avail FIP for doing Ph.D. Teachers are eligible for 15 days of O.D (On duty). They can make use of this benefit to attend National / International Conferences / Seminars On Duty (O.D). Teachers are also allowed to attend in-service training (Orientation/Refresher course) by availing special O.D once in two years.

2.4.5 Give the numbers of faculty who received awards/ recognition at the state, national and international level for excellence in teaching during last four years. Enunciate how the Institutional culture and environment contributed to such performance/achievement of the faculty.

There is no formal award constituted by the State Government for teaching in Nagaland. However, it may be said (unofficially) that a majority of teachers of English are well-known and recognized for their excellent teaching.

2.4.6 Has the Institution introduced evaluation of teachers by the students and external peers? If yes, how is the evaluation used for improving the Quality of teaching learning process?

Yes, the College uses Questionnaires method to evaluate teachers by the students. Evaluations on teacher's performance, method of teaching, completion of syllabus are done. After evaluation the Questionnaire are analysed by Principal and feedback is conveyed to the concerned teacher for improvement.

2.5 Evaluation process and Reforms

2.5.1 How does the Institution ensure the stakeholders of the Institution especially students and faculty are aware of the evaluation process?

Students and faculty members are informed of the schedules of the evaluation in advance by the College and/or University through communiqués and notifications on website and notice boards, and the main process of evaluation is conducted by the faculties with the help of the Examination Control Department of the College and University.

2.5.2 What are the major evaluation reforms of the University that the Institution has adopted and what are the reforms initiated by the Institution on its own?

Introduction of the semester system by the University is a major evaluation reform. The students sit for two end term examination in a year. According to the direction of the University, students need to be assessed both internally and externally for promotion to the next semester. Internal evaluation for 30 marks is carried out and External evaluation for 70 marks is done at the end of the examination. The Institution has initiated activities like Class test, Assignments, Classroom Seminars and Quiz for all round evaluation of students.

2.5.3 How does the Institution ensure effective implementation of the evaluation reforms of the university and those initiated by the Institution on its own?

The College follows all the existing and reformatory instructions and rules of the University related to the evaluation of UG. Evaluation of the students enrolled in add-on courses is strictly carried out by the College on the pattern suggested/approved by the University.

2.5.4 Provide details on the formative and summative assessment approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.

At the Institution level, we assess and evaluate the students of Add-on programs in a natural formative way with step by step mentoring and progression. In a sense, this practice continues in case of the evaluation of the students. The Annual and End Semester Evaluation of the students for their theoretical knowledge is typically summative.

2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.)

Internal Assessment system has been introduced by the University only two years back and it is improving year by year. But, it does not consist any component of weightage for behavioral aspects, independent learning, communication skills etc. However, these significant aspects are taken care of in Viva voce examination/evaluation of students in some way.

2.5.6 What is the graduate attributes specified by the College/affiliating university? How does the College ensure the attainment of these by the students?

Evaluation of knowledge of the students by asking to write 4/5 questions out of 7/8 is the old method that the University follows in its annual and semester examinations. However, we may say with some pride that we try to inculcate several desirable attributes into our graduate students during their study duration e.g. Discipline, upright and independent thinking, Self-confidence, Community living, Communicative skill, Right behaviour, skills and knowledge at the College level. That is why our students excel in life and are placed in high job and research positions.

2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the College and University level?

Grievances of a student related to evaluation and marks allotted are addressed by the University. There is a system of scrutiny (and re-evaluation in rare cases). At College level (in add-on courses), we have full liberty to address complaints and we get the student re- evaluated in case of genuine grievance.

CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION.

3.1   Promotion of Research.

3.1.1   Does the Institution have recognized research Centre/s of the affiliating University or any other agency/organization?

Nil

3.1.2   Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

Research Committee to monitor and address the issues of research.

The College has a Research Committee to encourage and support the teaching staff to take research projects. Principal and the senior faculty from Research Departments are the members of this committee. The major functions of the research committee are as follows:

i)   Providing information and research guidance to teaching staff about the various funding agencies

ii)   Encouraging interdisciplinary research

iii)   Motivating the language Departments to do collaborative work in the field of translation.

iv)   Motivating the faculty of each Department to publish articles in the College Magazine

v)   Ensuring timely release of funds from the funding agencies to promote research   activities.

3.1.3   What are the measures taken by the Institution to facilitate smooth progress and implementation of research schemes/ projects?

autonomy to the principal investigator

Yes

timely availability or release of resources

Yes

adequate infrastructure and human resources

The Institution provides space in the library as well as in the computer lab to the investigator to carry out their research studies.

time-off, reduced teaching load, special leave etc. to teachers

Those Teachers desiring to go for research schemes/ projects are provided reduced teaching load by making internal adjustment of classes within their respective Departments.

support in terms of technology and information needs

The Institution provide the investigators with computer and free internet facilities with access to boost them in their research works.

facilitate timely auditing and submission of utilization certificate to the funding authorities

Yes, there is a provision for timely auditing and submission of utilization certificate to the funding authorities.

any other

In order to encourage research activities the Institution organizes inter-Departmental seminars, workshops, fieldtrips etc.

3.1.4 What are the efforts made by the Institution in developing scientific temper and research culture and aptitude among students?

Involving students in all the processes concerning research activities including project works, paper presentations, seminars, field-trips and workshops are some of the efforts made by the Institution in developing scientific and research culture and aptitude among students.

3.1. 5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.

The College undertakes student research activities in the form of project work where the students have to submit one project in each semester. They also conduct workshops and present paper where the teachers guide them in drafting of different projects and use of different research methodology.

3.1.6 Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the Institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

Name of the Programmer	Resource Person	Date
Debate the Debt and Fix the debt	Dr. Ratanbo Kaurinta, Associate Prof Dept of Commerce Nagaland university, kohima campus	30 october 2015

3.1.7 Provide details of prioritized research areas and the expertise available with the Institution.

Name	Expertise Area
Keliihol Tase	Management of State Budget
Neriezonuo Punyii	Mathematics for Economist

3.1.8 Enumerate the efforts of the Institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

Every Department has its own Association. As part of association activities, seminars lectures are conducted in the respective Departments. For this the researchers of eminence are invited to interact with the teachers and students. IQAC of the College is also involved in organizing lectures by inviting eminent resource persons to address the teaching staff on issues relating to 'quality' in higher education.

3.1.9 **What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?**

Only 1%. The College encourages other staffs to carry on the research activities in the figure.

3.1.10 **Provide details of the initiatives taken up by the Institution in creating awareness/advocating/transfer of relative findings of research of the Institution and elsewhere to students and community (lab to land).**

The deficit Budget of Nagaland of 2004-15

With the State Level Seminar "Debate the Debt and Fix the Debt" sponsored by the Higher Education, Govt of Nagaland, the Commerce Department has been actively advocating the burden of Fiscal Deficit. The relative finding of the research is given below:

year	2004–05	2005–06	2006–07	2007–08	2008–09	2009–10	2010–11	2011–12	2012–13	2013–14	2015–16	2015–16
Rs in crore	47.95	146.47	164.72	331.84	425.77	494.23	603.64	602.3	695.59	899.45	928.86	1426.29

Data Presentation   Graphical Presentation
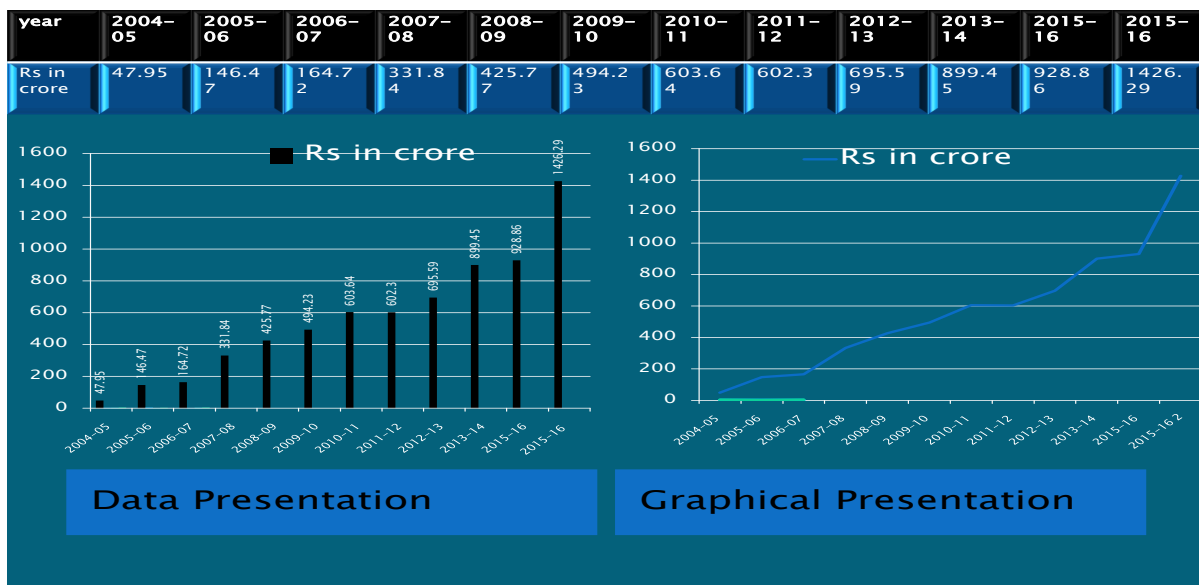
1. The fiscal position of the State viewed in terms of the key fiscal parameters during 2011- 12 revealed that the State's revenue surplus had declined by ` 101.43 crore while the fiscal deficit had increased by ` 226.38 crore and the primary surplus had turned into primary deficit by a margin of ` 203.32 crore in 2011-12 relative to the previous year.

2. The persistent increasing debts indicate that the State depends on borrowed funds for meeting current revenue and capital expenditure.

3. During 2004-14, 90 per cent of the total revenue came from the Government of India as Central transfers (14 percent) and Grant-in-aid (76 per cent).

4. During 2004-14, the fiscal deficit has increased from 47.95 crorses to 928.86 crores

5. The Government had invested Rs 228.01 crore in Statutory Corporations, Rural Banks, Joint Stock Companies and Co-operatives at the end of March 2012. The average return on this investment was NIL during the last five years (2007-12).

6. During 2011-12, non-plan revenue expenditure was ` 1458.47 crores (56.23 per cent) more than the XIII-FC normative assessment. The expenditure on salary was 59.01 percent of revenue expenditure, net of interest payment and pension and 40.89 per cent of revenue receipts during the year.

7. There were 138 incomplete projects (estimated cost ` 1499.47 crores and actual expenditure incurred ` 686.29 crores as of March 2012) pertaining to 18 Departments. Out of the 138 incomplete projects 57 projects (estimate cost ` 654.02 crores and actual expenditure ` 326.31 crores) were due to be completed by March 2012 but remained incomplete as of October 2012. The date of completion in respect of the remaining 81 projects could not be furnished by the Departments.

3.2 Resource Mobilization for Research

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

Nearly 33% of the total budget is earmarked for research. The major heads of expenditure are:

1. Research Equipments & Instruments.

2. Guest Talks: Interaction with Eminent Scholars.

3. Instrumentation Maintenance Facility.

4. Improvement of Existing Facilities.

5. Competence Building Initiatives in College.

6. Educational Innovation.

7. Field Work and Study tours.

8. Extension Activities.

3.2.2 **Is there a provision in the Institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?**

Nil

3.2.3 **What are the financial provisions made available to support student research projects by students?**

College is encouraging Students for project work. Departments encourage students to attend the seminars and conferences and present papers of their research work. Financial assistance like registration fees and travel allowances are incurred by the College.

3.2.4 **How does the various Departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavours and challenges faced in organizing interdisciplinary research.**

Between / among different Departments of the College: The staff can utilize the facilities of various Departments for interdisciplinary research.

3.2.5 **How does the Institution ensure optimal use of various equipment and research facilities of the Institution by its staff and students?**

Computer lab with internet facility, library, and LCD projectors are some of the equipments and research facilities made available, for use, to the students and staff by the Institution.

3.2.6 **Has the Institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.**

Yes

Higher Education, Government of Nagaland sanctioned a Sum of Rupees 30,000 for the State Level Seminar.

3.2.7 **Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.**

Nil

Nature of the Project	Duration Year From To	Title of the project	Name of the funding agency	Total Grant		Total grant received till date
				Sanctioned	Received	
Minor projects						
Major projects						
Interdisciplinary projects						
Industry sponsored						
Students 'research projects						
Any other (specify)						

3.3 **Research Facilities**

3.3.1 **What are the research facilities available to the students and research scholars within the campus?**

The College provides Computer lab with internet facility and necessary software, and uninterrupted power supply. The College also has Wi-Fi facility, updated books in the library, and e-library. Library also remains open throughout the day.

The College Central Library has sufficient facilities to act as an information resource centre. It has good collection of books related to all subjects, Internet facilities. These facilities are made available for all the staff and students.

3.3.2 **What are the Institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?**

The College management plans to meet the following needs of researchers:

1. To enhance computing facilities.
2. To upgrade and update library yearly basis.
3. To make separate cubical rooms for researchers in the library.
4. Teachers are encouraged to apply for PhD studies.

3.3.3 **Has the Institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If 'yes', what are the instruments / facilities created during the last four years.**

The Institution has not received any special grants or finances from the industry or other beneficiary agency for developing research facilities.

3.3.4 **What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?**

Residential facilities for Research Scholars

Though the College provide hostel accommodation only to the under graduate students, residential facilities for research scholars are arranged in the College Campus.

3.3.5 **Provide details on the library/ information resource centre or any other facilities available specifically for the researchers?**

The College has annually updated periodicals and a good collection of books. Internet facility, photocopy and printing are made available for the researchers.

3.3.6 **What are the collaborative research facilities developed/ created by the research institutes in the College. For ex. Laboratories, library, instruments, computers, new technology etc.**

Nil

3.4   Research Publications and Awards

3.4.1   Highlight the major research achievements of the staff and students in terms of

Patents obtained and filed (process and product)

Nil

Original research contributing to product improvement

Nil

Research studies or surveys benefiting the community or improving the services

Nil

Research inputs contributing to new initiatives and social development

Nil

3.4.2   Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

Nil

3.4.3   Give details of publications by the faculty and students:

Publication per faculty

Number of papers published by faculty and students in peer reviewed journals (national / international)

Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

Monographs

Chapter in Books

Books Edited

Books with ISBN/ISSN numbers with details of publishers

Citation Index

SNIP

SJR

Impact factor

h-index

3.4.4 Provide details (if any) of

 research awards received by the faculty

Nil

recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally

Nil

 incentives given to faculty for receiving state, national and international recognitions for research contributions.

Nil

3.5   Consultancy

3.5.1   Give details of the systems and strategies for establishing institute-industry interface?

The College is yet to develop a structured consultancy policy.

3.5.2   What is the stated policy of the Institution to promote consultancy? How is the available expertise advocated and publicized?

The Commerce Department gave the 5 points Recommendation to Fix the Fiscal Deficit of Nagaland Government.

1. Fiscal Responsibility and Budget Management Act (FRBM) Act, 2005, a fiscal responsibility legislation prescribing specific annual targets with a view to eliminate the revenue deficit should be enacted.

2. It is recommended that the Government takes suitable steps to install an effective procedure for prompt and appropriate response to audit observations as well as take action against officials/officers who fail to send replies to IRs /paragraphs as per prescribed time schedules and also fail to take action to recover loss/outstanding demand in a time bound manner as Inspection Reports issued upto June 2014 disclosed that Rs 82.58 crore relating to 94 IRs remained outstanding INCREASED from 81 IRs June 2012 involving Rs 51.78 crore.

3. The State Public Sector Undertakings (SPSUs), with the investment has grown by 46.39 per cent from ` 70.01 crore in 2009-10 to ` 102.49 crore in 2013-14, should not remain stagnant at 0.04 per cent to State GDP but should show increase in the turnover.

4. Variation of Revenue raised by the State Government should show increase trends rather than decreasing, growth of revenue during 2013-14 over previous year was at 0.52 per cent against 1.92 per cent in the year 2012-13.

5. For the sectoral growth rates of Agri & Allied, industry and services to increase at a higher rate. The POWER DEPARTMENT should make efforts to increase its own generation capacities by effectively utilising the budget allocations made by the Government to reduce dependency on outside purchase of power. The Department should also devise effective systems to ensure efficient billing and collection of revenue. The IRRIGATION and FLOOD CONTROL DEPARTMENT should ensure that proper survey is conducted before the projects are taken up and ensuring Participation of the farmers in the process of planning, execution and maintenance of projects by forming WUAs and clearly defining their functions and responsibilities. The TOURISM DEPARTMENT should promote Sustainable and Nature Tourism as Nagaland is one of the **hot spot** tourist in India.

(https//nagalandnews.wordpress.com/2015/11/02/what's – wrong – with –the - nagaland-finance-and-budget)

3.5.3 How does the Institution encourage the staff to utilize their expertise and available facilities for consultancy services?

Yes

In tune with of the Vision of the College to be a major centre of Contributor to National Development, the Institution takes every effort in the following ways:

1. To undertake research: 2 faculty members
2. To disseminate the results of the research as appropriate: awards for presentation
3. To consistently give leadership in research and produce research outputs of a quality.
4. To engage with the resource life of their Department and by doing so, helps it to sustain a strong research culture.

3.5.4 **List the broad areas and major consultancy services provided by the Institution and the revenue generated during the last four years.**

Nil

3.5.5 **What is the policy of the Institution in sharing the income generated through consultancy (staff involved: Institution) and its use for Institutional development?**

Nil

3.6 **Extension Activities and Institutional Social Responsibility.**

3.6.1 **How does the Institution promote Institution-neighbourhood- community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?**

NSS unit of the College undertook plantation drive. Another cleanliness programme was initiated by the NSS. Further Cleaning of Classrooms, College campus and College approach road (Colony road) are organized from time to time.

The Red Ribbon Club organized a seminar on "Basics of HIV/AIDS" on 5th Dec.

Youth Red Cross and NSS unit of the College, in collaboration with the Blood Bank, Civil Hospital, Kohima organised a Blood Donation Camp in the College campus on 5th December 2015.

Apart from these, days of significance like International Yoga Day and Swachh Bharat Abhiyan are observed in the College.

All information related to students support measures, Inter and Intra College competitions, campus cleaning, Ban of Plastics, ban on using cell phone in the campus during College hours etc. are informed to the students and staff regularly

High transparency in Admission, academic standards, financial aid to the students, examination valuation, administration etc.

Equal Opportunity Centre to create awareness is created on co-operation, coordination and equality.

3.6.2 **What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?**

Students are briefed about the utility of enrolling as members in various units like NSS/RRC/YRC. Measures are taken to let the students enroll themselves in at least one of the committees to ensure active participation, thus, promoting citizenship role among the students. A form is given to those who are willing to enroll themselves in any of the units. This form is retained by the Program Officer.

3.6.3 **How does the Institution solicit stakeholder perception on the overall performance and quality of the Institution?**

It is done through feedbacks from Academic Council, Students, Alumni and Parents meetings.

3.6.4 **How does the Institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.**

In the beginning of the Academic session, the Program officer of the NSS/RRC makes the list of viable projects with the detailed budgets for its execution.

There is no budgetary allocation by the College, but whenever the College receives funds from the parent bodies of NSS/RRC, it is utilized of the said purpose.

Different programmes such as blood donation camps, environmental awareness, cleanliness around the College and surrounding Colony is taken up. The Institution also undertakes Academic visits and Excursions for the benefit of the students.

3.6.5 **How does the Institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?**

The Head of the Institution delegates the teaching faculty and other staff members under whose guidance the extension activities are undertaken. The Institution has also applied for NCC, which is under process.

3.6.6 **Give details on social surveys, research or extension work (if any) undertaken by the College to ensure social justice and empower students from under-privileged and vulnerable sections of society?**

The Institution has provided maximum concession in payment of fees and maximum time limit to pay the fees for the entire programme. The Institution also provides free tuitions in commerce subjects as well as remedial coaching class and civil service coaching class.

3.6.7 **Reflecting on objectives and expected outcomes of the extension activities organized by the Institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.**

It has helped them to inculcate the values of dignity of labour, Environmental preservation, Teamwork, Sensitivity in different social issues, development of social responsibility, and value system such as Discipline, Dedication, and Progress in their result and gathering of knowledge.

3.6.8 **How does the Institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the Institution that encourage community participation in its activities?**

The NSS provides community services and through their programme includes the people around the place to learn the value of self-help, community development, cleanliness, etc.

3.6.9 **Give details on the constructive relationships forged (if any) with other Institutions of the locality for working on various outreach and extension activities.**

Nil

3.6.10 **Give details of awards received by the Institution for extension activities and/contributions to the social/community development during the last four years.**

Certificate has been received by the Institution for extension activities from the Panchayat for cleanliness drive.

3.7   Collaboration

3.7.1   How does the Institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

Nil

3.7.2   Provide details on the MoUs/collaborative arrangements (if any) with Institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the Institution.

Nil

3.7.3   Give details (if any) on the   industry-Institution-community interactions that have contributed to   the establishment / creation/up-gradation of academic facilities, student and staff support,   infrastructure   facilities   of   the Institution viz. laboratories / library/ new technology /placement services etc.

Nil

3.7.4   Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the College during the last four years.

Nil

3.7.5   How many of the linkages/collaborations have actually resulted in formal MoUs and   agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated -

a)   Curriculum development/enrichment

Nil

b)   Internship/ On-the-job training

Nil

c)   Summer placement

Nil

d)   **Faculty exchange and professional development**

Nil

e)   **Research**

Nil

f)   **Consultancy**

Nil

g)   **Extension**

Nil

h)   **Publication**

Nil

i)   **Student Placement**

Nil

j)   **Twinning programmes**

Nil

k)   **Introduction of new courses**

Nil

l)   **Student exchange**

Nil

m)   **Any other**

Nil

3.7.6   Detail on the systemic efforts of the Institution in planning, establishing and implementing the initiatives of the linkages/ collaborations.

Nil

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES.

4.1 PHYSICAL FACILITIES

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

The Governing body of the College decides on the enhancement of its infrastructure. The College is self financed and the allocations of funds to various Departments are made on priority basis, giving preference on effective teaching and learning.

The College has been undertaking the following infrastructure developments for effective teaching and learning:

1. Extension of Ladies Hostel.
2. Extension of Men Hostel.
3. Installation of Water purifiers in various blocks.
4. Upgrading of desks and benches.

4.1.2 Detail the facilities available for

a) Curricular and Co- Curricular activities

1. Computer Centre (C.C.) with internet facilities maintained by a full time Systems Operator. Extension programmes like Certificate course and Professional course are given to the students.
2. Internet facilities in the faculty rooms.
3. Library with internet facilities, photocopy machine and book binding facility.
4. Research and Career Guidance committee, Grievance Redressal Cell, Placement and Monitoring Cell conducts workshops & seminars, and address to various teaching-learning process
5. Women Development Cell conducts seminars on Hygiene and actively participate in programmes related to Women development.
6. National Service Scheme (NSS) & Green Club maintain two (2) Botanical gardens in the campus. Exposure trips are undertaken at frequent intervals.
7. Entrepreneurship Club organises exposure trips with the aim for self-employment in Agro-based industry.
8. Anti-Tobacco Cell is actively working with the State Government to make the State capital a tobacco free District.

9. The Alumni Association of the College is presently working on the logistics to actively involve Alumni Association in the Tobacco Free campaign.

10. Separate rooms for Research Committee, Grievance Redressal Cell, NSS, Women Deptt. Health Committee, Placement Cell, Anti-Tobacco Cell, Career Guidance Committee,Disability Committee etc.

b) Extra - Curricular activities.

1. Taking into account the landscape of the College campus, a Basketball and Volleyball court is utilised for various outdoor programmes.
2. The College organises Cultural Day every Alternate year.
3. Inter Collegiate Beat Contest is organised every Alternate year.
4. A well equipped Gymnasium is being utilised by students.
5. Yoga classes are being conducted every Semester.
6. Health Committee conducts Free Health Camp in the campus Annually.
7. NSS initiates and takes up activities with the Panchayat.
8. Student Spiritual & Counselling Cell goes for house to house visits for the Poor, Needy and Sick on timely basis. Retreats are conducted yearly.

4.1.3 **How does the Institution plan and ensure that the available infrastructure is in line with its academic growth and optimally utilised? Give specific examples of the facilities developed /augmented and the amount spent during the last four years. (Enclose the master plan of the Institution/campus and the future planned expansions (if any)**

The physical infrastructure is utilized optimally. Library timings are extended to suit the requirements of the students during examination period. The Institute also allows other organizations to hold Seminars/Conferences etc. in the premises of the Institute so as to optimize its utilization.

To keep pace with its Academic growth, the Institution augmented its infrastructure from time to time, like construction of additional class rooms etc. As the available infrastructure is optimum for all the current activities, there has been no major expansion during the past four years.

Staff rooms have been renovated in the year 2014-2015 and separate cubicles for its teaching and non-teaching staff have been provided. Exclusive restroom facilities were also constructed for Women faculty. No infrastructural expansions are planned at present.

The Institute acquired new equipment & furniture during the last four years, such as: White boards for class rooms, more LCD projectors, electrical fixtures, new Photocopy machine, New Computers, UPS, Laptops, Broadband Internet facility, Wi-Fi Connectivity, renovation and improvement of administrative office, construction of parking place, garden equipment etc.

An amount of approximately Rs. 13191800 has been spent during the last four years on augmenting various facilities.

Addition/ Improvement of Infrastructure & Facilities: The Institute improved upon its existing infrastructure during this period. An overview of addition of infrastructure, books and equipments during the last four years is provided below:

Particulars	2011-12	2012-13	2013-14	2014-15
Books	176200	79700	143000	150000
Equipments	37600	90000	35000	470300
Furniture	53000	39000	70000	135000
Building	1133000	2300000	3700000	5600000
Total	379800	2508700	3948000	6355300

4.1.4 How does the Institution ensure that the infrastructure facilities meet the requirements of the students with physical disabilities?

1. The Institution takes care of the requirements of students with Physical Disabilities. In the past whenever such students were admitted, theory classes were held at the ground floor for easy accessibility.

2. Separate lounge in the College Canteen for such cases are provided for.

3. The College also provides separate computer with internet facility.

4. Toilet facilities for such cases are also provided for.

4.1.5 **Give details on the residential facility and various provisions available within them:**

a) Hostel facility:
- The College has hostel for both Ladies and Gents with an intake capacity of 20 and 50 respectively. All rooms are double bedded with 24 hours electricity aided by inverters for every floor and generator back-up.

b) Recreational facilities:
- The campus provides a basketball and volleyball court for outdoor games and table tennis, carom for indoors. A Gymnasium is also provided for. Separate Yoga classes are provided for with availability of trained Yoga Instructor.

c) Computer facility:
- The Computer Centre (C.C.) suffices to the computer facilities.

d) Facilities for medical emergencies:
- The Primary Health Centre (PHC) is 100 meters from the campus. For medical emergencies, Bethel Medical Centre, a full-fledged multi-speciality hospital supports the College. The College provides for a vehicle with a standby driver if need arises.

e) Library facilities in Hostel:
- The College provides a mini Library where students are provided with texts on civil service examination.
- Local and National Newspapers, magazines are also provided.

f) Internet and WI-FI facility:
- The Computer Centre (C.C.) is open till 4:30 P.M for internet facilities.

g) Recreation facility – common room with audio-visual equipments:
- Indoor games like Carom board, Chess board are provided. In addition, Television with cable connection is provided for updates on National and International news.

h) Available residential facility for the staff and occupancy:
- There are **2(two)** Quarters for the Sweepers, **1(one)** Quarter for the Chowkidar, **2 (two)** Quarters for the Construction Supervisors, **1(one)** Quarter for the Night Chowkidar, **1(one)** Quarter for the Driver, **1(one)** Quarters for the Electrician, **1(one)** Quarter for the Plumber, **1(one)** Quarter for the Office Assistant, **2 (two)** Quarters for the Peon and 1**(one)** Quarter for the Hostel Cook.

i) Constant supply of save drinking water:
- Water filters of reputed company like Aqua-guard and Bio-pure have been installed at the blocks.

4.1.6. What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

1. Facilities such as Medical room, First aid besides part time Nurse and a Doctor are available in the College campus for the students and staff.
2. Outside the campus, the College authorities have arranged for an Emergency room in the full fledged Bethel Medical Centre, where Students and Staff can avail medical facilities.

4.1.7. Give details of the common facilities available on the campus- spaces for special units like IQAC, Grievance Redressal Unit, Women Cell Counselling and Career Guidance, Placement Unit, Health Centre, Canteen, Drinking Water Facility, Auditorium etc.

(i). IQAC Room

- The College IQAC room is well equipped with a computer, 2 Laptops, 1 Printer, Data card, External drive, 5 pen drive, Broadband connection, Local Area Connectivity (LAN) with internet facility, Locker and a File rack.

(ii). Grievance Redressal unit, Women's Cell, Counseling room

- The College has allocated a room each for **Grievance redressal Unit**, **Women Cell** and **Counseling room** with teacher- in-charge of each cell or Unit.

(iii). Career Guidance and placement Unit.

- The **Career Guidance and Counseling** conducts seminar annually, While the **Placement unit** organize Job Fairs.

(iv). Health Centre:

- The Primary Health Centre (PHC) is 100 meters from the Campus. For medical emergencies, Bethel Medical Centre, a full-fledged multi-speciality Hospital supports the College. The College provides for a vehicle with a standby driver if need arises.

(v). Canteen

- The College lets out the Canteen on a contract basis to the families of the students or staffs to run the Vegetarian Canteen.

(vi). Recreational spaces for students' and Staff

- The College provides for Games and Sports Room, Basketball Court, Volleyball court, the Compound etc. for recreational activities.

(vii). Safe drinking water facilities:

- The College has three (3) Bore wells where the water is first filtered in the Primary filter, which is then filtered through Aqua Guard for safe drinking of the students' and staff.

(viii). Auditorium

- The College has a well furnished Auditorium which can accommodate 300 persons.

4.2   Library as a Learning Resource

4.2.1   Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

Yes, the Library has the Advisory Committee. Library advisory committee is composed of the following:

1. Principal – Chairperson.
2. Ms. Bonnie Lasuh (HOD/English) – Member.
3. Mr. Temjentoshi Ozukum (HOD/Education) – Member.
4. Ms. Emilo Ovung (HOD/ Pol Sc.) – Member.
5. Mr. David Khutso (HOD / Economics) – Member.
6. Mrs. Watichila (HOD / Sociology) – Member.
7. Mr. Abilie Naleo (HOD / Commerce) – Member.
8. Vice Principal (Ex-Officio Member) – Member.
9. Mr. Chubatoshi Jamir (HOD / History) – Member.
10. Librarian - Member Secretary.

4.2.2   Provide details of the following:

1.   Total area of the library (in Sq. Mts.)

112 Sq. Mts.

2.   Total seating capacity

50 seats

3.   Working hours (on working days, on holidays, before examination days, during examination days, during vacation)

On Working days:-   9:00 A.M-4:00 P.M

On Holidays:- 9: 00 A.M-1:00 P.M

Before Examination days:- 9:00 AM-6:00 PM

During Examination days:- 9:00 A.M-7:30 PM

During Vacation:- 9:00 A.M – 1:00 PM

4. **Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)**

    The Library has IT Zone for Accessing e-resources for students and teachers separately.

4.2.3 **How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.**

Library Holdings	Year -1		Year -2		Year -3		Year -4	
	Number	Total cost	Number	Total Cost	Number	Total cost	Number	Total cost
Text books	349	172644	250	75,100	315	135450	304	144000
Reference Books	100	3500	85	4550	100	7500	95	5400
Total	449	176144	335	79650	415	142950	399	149400

4.2.4 **Provide details on the ICT and other tools deployed to provide maximum access to the library collection?**

1. **Library automation.**

    Yes

2. **Total number of computers for public access.**

    One

3. **Total numbers of printers for public access**

    One

4. **Internet band width/ speed 2mbps 10 mbps 1gb**

    2 mbps

4.2.5 **Provide details on the following items:**

1. **Average number of walk-ins**

   25-30 Students per day.

2. **Average number of books issued/returned**

   15-20 Books per day.

3. **Ratio of library books to students enrolled**

   14:1

4. **Average number of books added during last three years**

   1149 books were added during last three years.

4.2.7 **Enumerate on the support provided by the Library staff to the students and teachers of the College.**

Following support is provided by the Library staff to the students and teachers of the College:

1. Helps in finding books and gives reference service.

2. Provides books catalogue of various publishers to select books.

3. Organized Orientation and Information Literacy Program.

4. Provides photocopy facility of portions of books.

5. Display of new arrivals.

6. Information searching through internet.

7. Documentation of paper clippings.

4.2.8 **What are the special facilities offered by the library to the visually/physically challenged persons? Give details.**

The Institute library provides books and other study material to the physically disabled persons. The Physically challenged person is treated with care and empathy and they are given priority in service. The librarian fulfills all their library needs.

4.2.9 **Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)**

Yes. The library gets the feedback from its users. The Institute provides the feedback form at the time of clearance and students fulfilled as per their views. The IQAC of the Institute analyses the feedback forms submits report to the Principal who takes necessary action for improving the Library services. Besides, the Library of the Institute conducts feedback survey by providing and collecting all the feedback forms class-wise at the end of the Academic session without mentioning their names on the form.

4.3   IT Infrastructure

4.3.1. Give details on the computing facility available (hardware and software) at the Institution.

Number of computers with Configuration (provide actual number with exact configuration of each available system)

Place of work	Particulars	Nos.
Internal Quality Assurance Cell (IQAC)	Laptop	2
	Desktop	1
	Printer	1
	External HDD (hard disk)	1
	Pen Drive	5
	Data Card	1
	LAN	1
Computer Centre	CISCO Router	1
	Desktop	16
	Printer	2
	Data Card	1
	LAN	16
	External HDD (Hard Disk)	1
	Scanner	1
	Wireless	1
	I Ball Switch	1
	Pen Drive	5
Office	Desktop	2
	Laptop	1
	Printer	2
	Copier	1
	Data Card	1
	LAN	1
	Pen Drive	5
	External HDD (Hard Disk)	1
	Scanner	1
Research Committee	Desktop	1
	Laptop	1
	Printer	1
	LAN	1
	Pen Drive	3
	External HDD (Hard Disk)	1
Library	Desktop	2
	Printer	1
	LAN	1
	External HDD (Hard Disk)	1
	Pen Drive	2

Laptop (config) –

DESCRIPTION	LENOVO G50
Processor	5th Generation Intel Core i3-5005U Processor (2.00GHz 1600MHz 3MB)
Operating System	Windows 8.1 64
Graphics	Intel® HD Graphics 5500
Memory	Up to 8GB PC3-12800 DDR3L SDRAM 1600 MHz
Webcam	720p or 0.3M
Storage	1TB 5400 RPM
Audio	Dolby® Advanced Audio™ v2
Battery	Up to 4 hours
Display	• 15.6" HD LED Glossy with integrated camera (1366x768) • 15.6" FHD Glossy Wedge with integrated camera (1920x1080)
Dimensions (W x D x H)	15.11" x 10.4" x 0.98"
Bluetooth®	Bluetooth® 4.0, Lenovo AC Wireless

Desktop Computer

DESCRIPTION	DESKTOP
Processor	Intel Dual Core-G2030 Processor (3.00GHz 1600MHz 4MB)
Operating System	Windows 7 Ultimate 64-bit Operating System Service Pack 1
Graphics	Intel® HD Graphics
Memory	Up to 8GB PC3-12800 DDR3L SDRAM 1600 MHz
Storage	500 GB 5400 RPM
Audio	High Definition Audio Realtek
UPS	600VA/360w
Display	15.6" HD LCD Glossy

LAN (Local Area Network)

DESCRIPTION	LAN
I ball baton	16 port 10/100mbps rack mount switch
Standard	IEEE 802.3 10Base-T, IEEE 802.3u 100Base-TX
Data transfer Rate	Ethernet: 10Mbps (HalfDuplex), 20Mbps (FullDuplex) Fast Ethernet: 100Mbps (Half Duplex), 200Mbps (Full Duplex)
Network Media	10Base-T: UTP category 3, 4, 5 cable (maximum 100m) EIA/TIA-568 100? STP (maximum 100m) 100Base-Tx: UTP category 5, 5e cable (maximum 100m) EIA/TIA-568 100? STP (maximum 100m)

Printer

DESCRIPTION	Printer
HP DeskJet	F2418- 3 in one
Cannon LaserJet	LBP 2900B
HP LaserJet	P1007
HP DeskJet	1000
HP DeskJet	1008

External HDD (Hard Disk)

DESCRIPTION	External HDD (Hard Disk)
Toshiba	500GB
Buffalo	320GB

Data Card

DESCRIPTION	Data Card
Reliance 3G	HSUPA USB stick 7.2mbps
Intex 3G	3.5G V7.2
Micromax	Speed V7 USB Modem

Scanner

DESCRIPTION	Scanner
Cannon 104	Cannon 104 N
Hp 200 Scan Jet	3 in one

Wireless

DESCRIPTION	Wireless
Wireless Digisol	DG-HR3400 300mbps

Router

DESCRIPTION	Router
CISCO ASR 920-12CZ-D	Dual- Core 1GH
	Switching Capacity 64Gbps
	D Ram 4 GB
	IP routes 20,000 for IPV4 6,000 for IPV6

4.3.2 **Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?**

The Institute provides computers with internet facility to the faculty members, students through its Library. Wi-Fi Facility is available in the premises of the Institute for internet access. Apart from this, the College Website is open to all.

4.3.3 **What are the Institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?**

The current plan of the Institute is to consolidate the existing facility and complete full computerization of the Library. Increase number of Computers and upgradation of Software will be based on emerging needs.

4.3.4 **Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the Institution (Year wise for last four years)**

Items	Year			
	2011-12	**2012-13**	**2013-14**	**2014-15**
Up gradation of old computers	60,000	90,000	2,70,000	4,80,000
Installation of Library Software	---	--	--	65,000
Website upgradation	65000	96000	105000	136000
Computer maintenance	120000	360000	460000	820000
Total	**245000**	**546000**	**835000**	**1501000**

4.3.5 **How does the Institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?**

The Faculty members are encouraged to prepare computer-aided teaching/learning materials especially to make Power Point Presentations during Seminars and conferences. The Institute provides Internet facility to the staff and students. The faculty members provide information and study materials to the students by downloading it from internet. The faculty members employ modern equipments available in the institute such as, OHP, LCD, CDs, and DVDs for effective teaching. The internet facilities available in library are provided to the students and staff for accessing and enriching study material. Photocopy facility is provided to the students and staff.

4.3.6 **Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the Institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.**

The Institute places the student at the centre of the teaching learning process. In this changing world, the use of modern technology has paramount importance. Taking into consideration above facts, the College provides various technological tools to the faculty members available Institute. The faculty members make use of modern equipments such as OHP, LCD, CD, and DVD for the effective teaching.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

Nil.

4.4 Maintenance of Campus Facilities

4.4.1 How does the Institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

Sl/no	Items	2011-12	2012-13	2013-14	2014-15
1.	Building	11,33,0000	2300000	37,00,000	56,00,000
2.	Furniture	53,000	39,000	70,000	1,35,000
3.	Computers	45,000	63,000	1,38,000	4,80,000
4.	Vehicles	-	16,00,000	-	-
	Total	**1,42,8000**	**40,02,000**	**39,08,000**	**62,15,000**

4.4.2 What are the Institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the College?

The Institution has constituted a Board of Purchases and Maintenance for supervision of purchasing new equipments, their maintenance etc. The committee is mandated with powers to diagnose and give suggestions for developing and maintaining of infrastructure. Accordingly, the Institution makes appropriate provisions in the budget. The computers, its accessories and major technical equipments, are maintained by hiring professional technicians (outsourcing). The College Management and the Principal based on recommendations from the Board, implements the suggestions about the maintenance of infrastructure.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/ instruments?

The Institute is totally focused on social work education and therefore do not have precision equipment like the ones used in laboratories of Science Colleges.
The Institute updates and maintains infrastructure and equipment through its Board of Purchases and Maintenance.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

The Institution has sensitive equipment such as Computers, Printers, Inverters, Water pumps, Water Purifiers, Photocopier machine, Generators, etc. Professional experts from outside are consulted about their safety, upkeep and repairs. Professionals are hired based on need. Training is also provided to Grade IV staff of the Institute in taking care of such equipments. The Institute updates and maintains infrastructure and equipment through its Board of Purchases and Maintenance.

CRITERION V: STUDENTS SUPPORT AND PROGRESSION.

5.1   Student Mentoring and Support.

5.1.1   Does the Institution publish its updated prospectus/ handbook annually? If 'yes', what is the information provided to students through these documents and how does the Institution ensure its commitment and accountability?

Yes, the College Prospectus of updated versions are brought out during every Academic year and distributed with the application forms for admissions. The prospectus reflects the entire gamut of the College profile. Starting from a brief history of the Institution, the ideology, discipline, greater goals, Academics, Admission criteria, fee structure, NSS activities, Celebrations and Cultural activities, Faculty list, Research activities, Infrastructural facilities and major events and achievements during the last Academic session etc. are included. Information regarding the College is also available in the College website. Few aspects which illustrate the commitment and accountability in the Institution are:

a) The fee structure is maintained during the admissions.

b) The academic standards are maintained by the teachers as is mentioned in the prospectus. The result is a long drawn tradition of academic success which is also highlighted in the prospectus.

c) The discipline and decorum of the College, as mentioned in the prospectus is preserved under the vigilance of the teachers and monastic faculty.

5.1.2 **Specify the type, number & amount of Institutional scholarships/free ships given to the students during the last four years & whether the financial aid was available & disbursed on time?**

- The Institution provide FREESHIPS to Four students and Two Faculty members –

Sl.	Name	Category	Course	Duration
1	Mr Wongap Wonti	ST	B.A	3 yrs
2	Mr. Hangchio Lonshen Shio	ST	B.A	3yrs
3	Ms. Priya	OBC	B.COM	3yrs
4	Ms Kekhiivinu Tetso	ST	B.Library Sc.	3yrs
5	Mr. Keliihol Tase (Asst.Prof)	ST	Ph.D	1 yr
6	Ms Nerheizonuo Punyii (Asst. Prof)	ST	Ph.D	1yr

The College Authority ensures that beneficiaries availed financial aid on time.

5.1.3 **What percentage of students receive financial assistance from state government, central government & other national agencies?**

- All the students receive financial assistance in the form of post-matric scholarship every year. (This assistance is provided to all the students from Human Resource Ministry, Govt. of India to cater to their needs.)

5.1.4 **What are the specific support services/facilities available for –**

a) Students from SC/ST, OBC and economically weaker section –

- Students from SC/ST/OBC receive scholarship from central Govt. every year. The College provides scholarship to students coming from Economically weaker section of the Society.

b) Students with physical disabilities.

The Institution is the first College in constituting a Committee to Advocate Disability right. Mrs.Diethono Nakhro, recipient of National Centre for Promotion of Employment for Disabled People (NCPEDP)-Lemon Tree Helen Keller Award 2015 for been active as Ambassadors of the cause of employment for people with disabilities and are a positive role model for others was inducted as the Patron of the Committee. The committee has been working with the Patron in advocating Disability right. Physically and visually challenged students are not denied of Admission. Facilities in the Computer Centre, Canteen, Toilet and Reading Room are provided.

c) Overseas students.

- No overseas students have enrolled in the Institution so far.

d) Students to participate in various competitions/ National & international

- Participated in the Essay and Art competition organised by Comptroller and Auditor General on India collaborating with 150 years celebrating of Accountant General Office on 16th & 17th November 2011.

- Participated in the Essay writing competition organised by Youth net on 'The Role of Youth in Bringing Good Governance' through RTI' on 20th July, 2012.

- Participated in the Debate Competition organised by Medical Department on the topic- 'Sex Education: should it be an integral part of school curriculum?' on 19th October 2012.

- Participated in Inter-Collegiate Debate Competition organised by Sazolie College on 4th October 2013. Ason Kips of B.Com.

- Four students with lecturer i/c attended the North East India international Model United Nation in Shillong, from 24th – 26th October 2014.

- 10 NSS member students along with Liaison Officer participated in the Winter Adventure Camp to Dirang Valley in Arunachal Pradesh from 9th – 20th October 2015.

- Miss. Avila of 1st Semester won the consolation prize in the debate competition organised by Vigilance Department on the topic 'Preventive Vigilance as a tool of good governance' on 26th October 2015 in the State Academy Hall.
- Lipongla and Athrongla of 1st Semester participated in The Global Leadership Summit 2015 at Union Baptist Church on 16th – 17th October 2015.

e) Medical Assistance to students: health centre, health insurance etc.

- Bethel Medical Care Officially opened an Emergency Care exclusively for the College Students and Staff. Moreover Public Health Care is just 100 mtr. Away from the campus. A part time doctor is readily available for the students and staff.

f) Organising coaching classes for competitive exams.

- The College has plans to start coaching classes for competitive exams.

g) Skills development (spoken English, computer literacy etc)

- The English teacher incorporates skill development in English classes.
- The College Authority has made it mandatory for all the students, teaching and non-teaching staff to learn basic computer course making College 'Computer Literate Campus'.

h) Support for 'slow learners'

- For Slow learners, the faculty offer informal Counselling and extra classes if required.

j) Exposure of students to other Institutions of higher learning/ corporate/business house etc.

- The students are taken for exposure trip to Farms like Potatoes, Silk and industry.

j) Publication of student magazines.

- During the 5th Foundation Celebrations of the College in 2015, the College magazine "MINEVRA." Was released. Many students contributed thoughtful articles for the magazine

5.1.5 **Describe the efforts made by the Institution to facilitate entrepreneurial skills, among the students & the impact of the efforts.**

The Institution offers Certificate courses in Computer Applications- Basic and professional, Computer Hardware and networking and Music- vocal, Guitar and Sound Engineering with the objective to develop Entrepreneurial Skills. The Entrepreneurship Club organises Field trips and Industrial visits.

5.1.6 **Enumerate the policies & strategies of the Institution which promote participation of students in extra-curricular & co-curricular activities as sports, games, quiz competitions, debate & discussions, cultural activities, etc.**

> **Additional Academic support, flexibility in Examinations.**
> **Special dietary requirements, sports uniform & materials.**

1. The Institution promotes participation of students in extracurricular & co-curricular activities by encouraging students to participate in various activities. The teacher in charge for students' welfare work in coordination with the other faculty members and the Student Councils.

2. The students are encouraged to participate in such activities organised in other Institutions. The faculty always guides & help the students to prepare for debate, quiz and other competition.

3. Those students missing classes while participating in activities held in other Institutions are granted leave. A student missing class test, while participating outside College, some adjustment is done by rescheduling the test of the students.

4. A special dietary requirement is not followed, but during sports week refreshment is provided. Required materials for the sports week such as sports uniform, football, basketball, table tennis bats etc are provided by the College. Certificate with cash prize medals & trophies are awarded to winners in the various curricular activities.

5.1.7   **Enumerating on the support & guidance provided to the students in preparing for the competitive   exams, give details on the number of students appeared and qualified in various competitive exams such as – UGC-CSIR-NET,UGC-NET,SLET,ATE/CAT/GRE/TOFEL/GMAT/CENTRAL/STATE services, Defence, civil services etc.**

- The College so far has only 2 (Two) batches of passed out students. However, some of the passed out students are employed in State services, Business Establishment and Educational Institutions.

5.1.8   **What type of counselling services are made available to the students (academic,personal, career psycho-social etc)**

There is a very cordial relationship between the students and the teachers. This enables all sorts of counselling required for the students at an informal level:

1. **Academic Counselling:**
   The students are always free to approach the faculty members for any kind of academic query. The exceptionally brilliant students are guided along the right track for the budding talents to bloom. On the other hand the slow learners are given special attention to overcome their difficulties and fair well.

2. **Career Counselling** :
   The faculty tries to guide the students in choosing the right career and in preparing themselves for availing such opportunities.

3. **Personal & Psycho-social Counselling** :
   One of the unique feature of the Institution is the emphasis on building the personality upon a rock- solid foundation of practical and spiritual wisdom.. Various seminars, discourses, books on burning issues of present-day psycho-social complexities and their solutions are always at hand. Apart from all these the students often feel free to approach monastic members and teachers and seek advices for some challenge impending.

5.1.9 **Does the Institution have a structural mechanism for career guidance & placement of its students? If 'yes' detail on the services provided to help students identify job opportunities & prepare themselves for interview & the percentage of students selected during campus interviews by different employers (list the employers & the programme)**

• The Research & Career Cell provides information to students about career opportunity and various examinations. The cell also organises seminars on career planning.

• A Career Guidance Seminar on the topic 'Job Opportunities was organised in the College on 15th April 2015. Speakers were:

1. Mr. Yanpvoŭ Kikon,
   IT Management & Consultant.

2. Mr. Kelhouseto Nakhro.
   Deputy Secretary, Nagaland Public Service Commission.

Placement Cell along with the Peoples Channel organised the first JOB FAIR on 22 April 2015, in the College Campus, where the students of the College and students from other Colleges benefitted.

5.1.10 **Does the Institution have a student grievance redressal cell. If yes, list (if any) the grievances reported & redressed during the last four years.**

• **Grievance Redressal Cell**

A **Grievance Redressal Cell** has been constituted for the redressal of the problems reported by the students of the College.

• **Composition**

The **Grievance Redressal Cell** of the College generally is having the provision of three teaching staffs as its member and the principal as the chairman. The cell is having the provision of being reconstituted every year if situation arises for so by the principal.

The following staff members are looking after this cell:

1 Mr .Keliihol Tase (Mob. No. 8257015966)

2. Ms Imsuinla Imti (Mob. No.9436077674)

3. Mr. Vizoshiito Khanyo (Mob. No.8414823033)

4. Dr. Kinitoli Yeptho (Mob. No. 9436041433)

Suggestion / Complaint Box have been installed at different places in the College campus in which the students/ staff, who want to remain anonymous, put in writing their grievances and their suggestions for improving the academics/administration in the College.

- **Students' Complaint/Grievance Intimation Form**

Instructions: Students who have complaint or grievance about their College should complete this form online and submit it:

Student Information:...

Name of the Complainant:.....................................

University Registration No:...................................

College Roll Number: ....

Home Phone Number:...
.
Cell Phone Number:...

Email Address:...

Date: ....

Describe your complaint/grievance.......................................

 Include date/s of occurrence (be as specific as possible). Are there any witnesses who should be interviewed? If yes, list names and contact information...

I hereby declare that the information on this form is true, correct, and complete to the best of my knowledge.

I understand that any misrepresentation of information may result in disciplinary actions.

During the last four years, issues relating to College library, drinking water facility & Canteen, Wi-Fi and Ladies hostel were some of the few grievances received. The College authority has taken necessary steps like installing purified drinking water, updated & improved library and Canteen, Internet and Facilities were made available. The College also came up with Ladies hostel.

5.1.11   **What are the Institutional provisions for resolving issues pertaining to sexual harassment?**

For the progress of the society, the contribution of both men and Women is equally important. Keeping this in mind, Women Development Department was formally inaugurated on September 24, 2015 by Mrs Bano Vinito, Chairperson Nagaland State Social Welfare Board. The Department was formed under the December 2013 Act of Supreme Court. The College is the first to get Affiliation from Nagaland State Resource Centre for Women. The Women Department has been actively working with State resource centre with its Advisor on gender issues and creating awareness on **HeforShe Campaign.**

Objectives of Women Development Cell

1. To organize seminars and awareness on women's right and law.

2. To give vocational education by visiting women centric organizations or sectors.

3. Organize self defence classes within the campus.

4. To educate women centered job opportunities.

5. To create awareness on personal grooming and hygiene

5.1.12   **Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years & what action has been taken on there?**

Yes, the College is '**Ragging Free Campus'**
Ragging is strictly prohibited in KROS campus. In order to avoid any incident arising by ragging; Anti-ragging Committee have been established in the College which keep strict vigilance in the campus. **"Ragging is prohibited as per the decision of Hon'ble Supreme Court of India in Writ Petition no. (C) 656/1998"** Students are advised not to indulge in any such event. Any student, if found guilty will have to face servere consequences, which could go to the extent of expulsion from the College & penal action as may be called for in terms of Law.

AIMS AND OBJECTIVE

1. To create a ragging free atmosphere in and outside the College campus.

2. To create a healthy and congenial academic environment in the College campus.

3. To keep continuous vigil over ragging in the College campus as well as hostel so as to prevent its occurrence.

4. To promptly and stringently deal with the incidents of ragging brought into notice.

5. To generate an atmosphere of discipline and brotherhood in the Campus.

6. To create awareness among the students regarding acts and punishments pertaining to ragging activities.

7. Creating cordial relations among students for fulfilling committee's aims and objective.

8. Creating awareness among students regarding how the self-confidence of the individual influences the Institution's interest.

9. Conducting awareness seminars with the help of experts or resource persons outside the College.

5.1.13   Enumerate the welfare scheme made available to students by the Institution.

Sl	Name	Category	Course	Duration
1	Mr. Wongap Wonti	ST	B.A	3 yrs
2	Mr. Hangchio Lonshen Shio	ST	B.A	3yrs
3	Ms. Priya	OBC	B.COM	3yrs
4	Ms. Kekhiivinu Tetso	ST	B.Library Sc.	3yrs

5.1.14   Does the Institution have a registered Alumni Association? If 'yes' what are its activities and major contributions for Institutional, academic and infrastructure development?

- Yes, the Alumni Association was formed in the year 2014

The current office bearers are:-

- o   President – Sonia Chung
- o   General Secretary- Dempi Prasad
- o   Treasurer – Sedevizo Yoshii

Aims and Objective of Alumni Association

1. To reach out to all the Alumni of KROS College and bring them under the folds of the Alumni Association.

2. To extend awards to the deserving students of the College based on merits.

3. To provide a forum for Alumni for exchange of ideas on Academic, Cultural and Social issues of the day.

4. To promote and foster mutually beneficial interaction between Alumni and the present students of KROS College and Alumni themselves.

5. To encourage the Alumni to take an active and abiding interest in the work and progress of the institute so as to contribute towards the enhancement of the social utility of their Alma Mater.

5.2   STUDENT PROGRESSION.

5.2.1   Providing the percentage of students progressing to higher education or employment(for the last four batches) highlight the trends observed.

Student progression	%
UG to PG	24.71%
PG to M. Phil	-
PG to Ph.D	-
Employed	6.6%
-Campus selection	-
-Other than campus recruitment	-

- Some of the passed out students are employed and others pursuing higher studies in different Institutions/universities. It is found that the passed out students take up coaching classes for competitive exams.

5.2.2   Provide details of the programme wise pass percentage and completion rate for the last four years (wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same Institution & that of the Colleges of the affiliating university with the city/ district.

- Since the College has completed five years, the first batch result was out in 2013.

Year	KROS COLLEGE		ORIENTAL COLLEGE	
	ARTS	COMMERCE	ARTS	COMMERCE
2013	07%	0 %	80%	90%
2014	100%	50%	85%	100%
2015	85%	100%	62.5 %	71.5%

It is evident from the above tabulation, that the College has the prospective to be a major centre for education. The College, though in its infant stage (5 yrs) has overtaken a College of twenty five years old in Academic performance.

5.2.3 **How does the Institution facilitate student progression to higher level of education and/ or towards employment?**

- The Research & Career Cell provides information to students about career opportunity and various examinations. The cell also organises seminars on career planning.

- A Career Guidance Seminar on the topic 'Job Opportunities was organised in the College on 15ᵗʰ April 2015. Speakers were:

    1. Mr. Yanpvoŭ Kikon,
       IT Management Consultant.

    2. Mr. Kelhouseto Nakhro.
       Deputy Secretary, N.P.S.C

5.2.4 **Enumerate the special support provided to students who are at risk of failure & drop out.**

College level class tests and annual tests reflect the students' quality of preparedness. Students who are on the verge of poor academic performance are first of all counseled and encouraged to keep high spirits. Then some remedial classes or extra classes are taken to clear the doubts and guide the students for better preparations. In case the performance is too poor then the guardians are often notified to offer an equal academic seriousness at home, since all the students are day scholars. All put together reduces the trend of drop outs due to inferior academic performance.

5.3 **STUDENT ACTIVITIES.**

5.3.1 **List the range of sports, games cultural & other extracurricular activities available to students. Provide details of participation & program calendar.**

- The College appoints 3(three) teacher in charge for Students Welfare for a period of 2 (Two) years on rotational basis.
- The College also appoints One (1) Teacher in charge under Games & Sports Committee. The yearlong activities and programmes are carried out under his/her Supervision.

- 15 Students attended "World Population Day" programme on 11ᵗʰ July 2011 at State Academy Hall, Kohima, organised by Health and Family Welfare Department.

- The College Organised "Awareness and Advocacy Programme" by Network of Naga People living with HIV/AIDS (NNP+) in the College auditorium on 29th July 2011.

- Seminar/ counselling on "What employers are looking for Recent Graduates"-cum- 'Personal Employment Acceptability Assessment" in the College hall, organised by NIIT Kohima on 17th August 2011.

- 6 (Six) Students attended the programme on 'World Habitat Day' at the State Academy Hall on 3rd October 2011.

- 7 (Seven) Students attended the Programme on Launching of RTI in partnership with Youth Net at ATI on 14th October 2011. The theme of the programme was – Youth for Transparency and Good Governance- The Kohima Campaign.

- 2 (Two) students attended the RTI programme on 28th October 2011 in Model Christian College, Kohima.

- 2 (Two) Students Participated in the Essay and Art competition organised by comptroller and Auditor General on India collaborating with 150 years celebrating of Accountant General Office on 16th & 17th November 2011.

- 15 Students attended the programme on World AIDS orphans Day on 7th May 2012, at Academy Hall, organised by Health and Family Welfare Department, Kohima.

- 3 (Three) Students attended a seminar on "Quality Education and Dignity of Labour" held in Kohima College, organised by All Nagaland College Students Union on 8th May 2012.

- All the Students and Faculty fraternity of the College visited the Old Age Home on 12th June 2012. The College contributed essential commodities and Cash.

- 8 (Eight) Students participated in the Essay writing competition organised by Youth net on 'The Role of Youth in Bringing Good Governance' through RTI' on 20th July, 2012.

- Kohima Law College students organised a seminar on "Legal Literary and Advocacy Awareness Campaign" in the College hall on 24th July 2012.

- 32 Students from Department of History organised study tour to Khonoma Village on 10th August 2012.

- Mr. Vietso Koza 1st Semester Student Participated in the All Nagaland Debate Competition in Sazolie College, Kohima on 6th October 2012.

- 3 (Three) Students Participated in the Debate Competition organised by Medical Department on the topic- 'Sex Education: should it be an integral part of school curriculum?' on 19th October 2012.

- On 20th October, 6 (Six) students attended the Youth Net programme in Kisama.

- The English Department went on Educational tour to Kolkata from 17th-23rd December 2012.

- KROS Education Society organised a seminar on "Church and the State" in the College Auditorium on 12th February 2013.

- Seminar on 'The Future of class system in Nagaland' in KROS College, Organised by Commerce Department of KROS College, on 23rd September 2013.

- Participated in Debate Competition organised by Sazolie College on 4th October 2013. Ason Kips of B.Com 2nd Year participated.

- 40 Students visit to Doyang Hydro project, Wokha, organised by Soil and Water Conservation Department, Kohima on 9th November 2013.

- Inaugural Programme of Red Cross Unit in KROS College, on 27th February 2014. A total of 38 students enrolled themselves as members of Youth Red Cross.

- The Students organised seminar on Disaster Management in the College hall on 29th March 2014. Paper Presentations were made by the students.

- 38 Students Attended the programme on World Red Cross Day on 8th May 2014.

- 'Tobacco free Campus Programme' on 23rd July 2014 in the College hall. Mrs Delli Rose Sakhrie, Addl. Secretary, Health & Family Welfare was the speaker.

- 'Legal Rights Awareness Campaign' was organised by Law College, Kohima on 7th August, 2014 in the College Auditorium.

- Participation of English Honours students in the seminar organised by English Department of KROS College in the College hall on 12th September 2014.

- 12 Students attended the North East India international Model United Nation in Shillong, from 24th – 26th October 2014.

- 55 Students Participated in the ACAUT (Against Corruption and Unabated Taxation) Rally in Kohima on 31st October 2014.

- The College organised the 1st Inter Collegiate Gospel Beat Contest in the College campus, where nine (9) Colleges participated from 13th – 15th March 2015. The competition was held in 3 categories- Solo, Band and Choir. Daniel Konyak, bagged the third position in the SOLO competition.

- A Career Guidance Seminar was organised on the topic 'Awareness on Job Opportunities' in the College hall on 15th April 2015. Speakers were Mr. Yanpvüo Kikon IT Management Consultant and Mr. Kelhouseto Nakhro, Deputy Secretary NPSC were the resource persons.

- A 'JOB FAIR' was conducted in the College on 22nd April 2015 with the Director of The Peoples Channel, Rozelle Mero as the resource person.

- Organised a seminar in the College hall by Education Department of KROS College on the topic 'Law of Torts'. Paper was presented by Mr. I. Temjentoshi Ozukum on 18th April 2015.

- Awareness programme on Solid Waste Management was held in the College hall organised by SIPMIU and KMC on 24th July 2015.

- The Anti-tobacco Cell of KROS College organised an awareness programme on 'Tobacco Free living' at Leirie Panchayat Hall, Kohima. Resource person were Dr. H. Hotokhu Chishi, Jt. Director HFW and Dr. Arenla Walling, District Nodal Officer, District Tobacco Control Cell, Kohima, on 30th July 2015.

- Orientation programme on National Service Scheme (NSS) was held in the College hall on 24th August 2015. Resource person was Mr. Chekhrongoi Theyo, State Liaison Officer NSS, Youth Resource & Sports Department, Govt. of Nagaland.

- Students participated in the 'Rally Against Rape' in Kohima Town on 3rd September 2015.

- The Students Council organised the Teachers Day Programme on 4th September 2015 in the College hall, with Mr. Vidilhou Suohu, Administrator, KROS College as the speaker.

- Women Development Cell of KROS College was inaugurated on 24th Sept 2015 in the College Hall. A seminar on the theme 'Honour Feminity' was conducted. Guest speaker was the chairperson of Nagaland State Social Welfare Board, Mrs. Bano Vinito and resource persons were-

  1. Gracy Ayee,
  State Coordinator, State resource Centre for Women.

  2. Julianna Medom,
  Asst. State Coordinator State Resource Centre for Women.

- Two students: Mr. Zanbemo of 1st Semester and Mr. Khongalou Rosü of 3rd Semester participated in the Debate Competition organised by District election Office at D.C conference Hall on 9th October 2015.

- Lipongla and Athrongla of 1st Semester participated in The Global Leadership Summit 2015 at Union Baptist Church on 16th – 17th October 2015.

- 10 NSS member students participated in the Winter Adventure Camp to Dirang Valley in Arunachal Pradesh from 9th – 20th October 2015.

- The English Honours students with the Faculty member undertook an exposure trip to Kolkata, along with lecturers from 17th – 25th October 2015.

- Commerce Department of KROS College conducted a seminar on the Topic' Debate the Debt, Fix The Debt' Resource Person was Dr. Ratan Kaurita, Associate Professor, Dept of Commerce, Nagaland University and paper presenters were Mr. David Khutso, Dept of Economics and Mr. Kelühol Tase, Dept of Commerce both Assistant Professors in KROS College.

- The Entrepreneurship Committee of KROS College with 40 students visited the Potato farm and Silk farm in Mao on 31st October 2015.

- The Disability Committee of KROS College was inaugurated on 3rd November 2015, with Diethono Nakhro, Disability Right Advocate, Member Nagaland Commission for protection of Child Right as the resource person.

5.3.2. **Furnish the details of major student achievements in co-curricular, extra curricular & cultural activities at different levels: University/State/Zonal/national/International, etc. for the previous four years.**

- Ms Kemesanuo Rhetso of B.A 3rd year won the 3rd prize in the craft making competition held in Alder College on 4th June 2011

- Mr Vinato Awomi B.Com 2nd year and Mr Kulo Wetsa of B.A 2nd year won the consolation prize in the essay and Art competition organised by the Comptroller and Auditor General of India in view of 150 years celebration of AG office on 16th & 17th November 2011.

- Miss Vizomenuo of B.A 1st Semester and Mr Vinato Awomi of B.Com 3rd year won the second & third prize respectively in the Debate competition organised by Medical Dept. on the topic- Sex Education: should it be an integral part of school curriculum?'

- Mr. Daniel Konyak won the third position in the inter collegiate beat contest in the solo competition held on 12-13th March 2015

- Miss. Avila of 1st Semester won the consolation prize in the debate competition organised by Vigilance Department on the topic "Preventive Vigilance as a tool of good governance" on 26th October 2015 in the State Academy Hall, Kohima.

5.3.3 **How does the College seek and use data & feedback from its graduates & employers, to improve the performance & quality of the Institutional provisions?**

- Feedback from graduates & employers are received through personal interaction.

5.3.4   **How does the College involve & encourage students to publish materials like catalogues, wall magazines, College magazines & other materials? List the publications/ Materials brought out by the students during the previous four academic sessions.**

- The College has an editorial board consisting of student members who take initiative in the publication of College bulletin-KROS Bulletin. Students are encouraged to contribute articles, write ups, etc. The College first annual magazine is under publication, where active initiative & contribution of students are involved.

5.3.5   **Does the College have a Students Council or any similar body? Give details on its selection constitution, activities and funding.**

- Yes, The College has a student's body known as Students Council, KROS College with Principal as the advisor. The office of the Students Council is headed by the President, General Secretary, Asst. Gen Secretary, Sports Secretary, Women coordinator and Cultural Secretary, who are selected through secret ballot voting system by the students.
- The Students Council works under the teachers' in-charge of students affairs.

- The Students Council functions under a constitution.

- The Students Council organises and participates in the Annual Sports week and Fresher's Day and other programmes related to students activities in the College. The Students Council is responsible for checking mis-conduct, uniform and cleanliness of the campus.

- The College authority manages the funds the students' activities.

5.3.6.   **Give details of various academic & administrative bodies that have student representative on them.**

- Students are elected as class representatives to represent their respective classes.
  Students are also appointed as members of the Editorial Board, Cleanliness Cell, KROS Green Club, Student Welfare Committee, Anti-Ragging Committee, Games & Sports Committee and Red Cross Unit.

5.3.7 **How does the Institution network and collaborate with the Alumni and former faculty of the Institution.**

The College keeps in touch with its Alumni to share their views and ideas about the College. The College has an Alumni Association known as the KROS College Alumni Association. The Former Faculties are kept in touch but in an informal way.

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT.

6.1   Institutional Vision and Leadership.

COLLEGE VISION

To be a major Centre for Education, Workforce Teaching, Partnerships and Economic Development.

COLLEGE MISSION

The Mission of College is to provide innovative educational, opportunities, and experiences that enable individuals, communities and the region to grow, thrive and prosper.

AIMS AND OBJECTIVES

- To innovate teaching that foster learning for a lifetime.

- To create an atmosphere and acknowledge the importance of service and encourage to actively participate in the community.

- To embraces itself as a leader in sustainability through the development of sustainable curricula and programs, the College's "GO GREEN" philosophy.

- To develop a climate conducive to the flowering of effective leadership which envision professionalism.

- To encourage scholarship through education which enables faculty and student to be learned and current in their disciplines.

- The College strives to maintain accessible and affordable education for all who desire it.

- To create an environment of diversity and inclusiveness by respecting and appreciating individual differences to gender, race, ethnicity, religious affiliation, disability, socioeconomic status, or age.

- To meet current and future needs through research, assessment, and collaboration.

- To value technology as a tool for enhancing instruction, expanding the availability of education, expediting employee tasks, and improving the College.

- To plan full employment for its Alumni through service and entrepreneurship

COMMITMENT

We are dedicated to meeting the needs of the communities we serve.

- Support the mission and vision of the College.
- Focus on student and stakeholder needs.
- Respond to the changing needs of our communities in a timely manner.
- Create new programs and services to meet identified needs.
- Continuously evaluate and improve programs, services, systems, and policies.

Self-Evaluation and Continual Renewal

- The Institution follows a multi level evaluation process to support a continual renewal.
- Self Appraisal by Teaching and Administrative Staff
- Peer Evaluation Process
- Student Evaluation
- Academic Audit
- Stake Holders Feedback
- Management Appraisal

6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

The Quality policy is integral part of the vision and mission of the Institution. It is involved in every process of the Institution.

Suggestions from all the quarters especially from the students and parents are given prominence for the improvement and the effectiveness and efficiency of the Institutional processes.

Decentralized planning provides the Departments the much needed autonomy, flexibility and trust in planning for their domain area.

Decentralization, Commitment, Excellence, Respect, Accountability and Self-Evaluation are the key aspects in the implementation of the quality policy of the Institution.

6.1.3 What is the involvement of the leadership in ensuring?

- **The policy statements and action plans for fulfillment of the stated mission**
- **Formulation of action plans for all operations and incorporation of the same into the Institutional strategic plan**
- **Interaction with stakeholders**
- **Proper support for policy and planning   through need analysis, research inputs and consultations with the stakeholders**
- **Reinforcing the culture of excellence**
- **Champion organizational change**
-

Institutional and Departmental SWOC analysis are done every year with the involvement of the Management, Teaching Staff, Administrative Staff, Students, Parents and other stake holders in formulating policies. Governing body designs and executes Short-term, Medium-term and Long- term plans integrating Departmental plans, findings of SWOC analysis and other suggestions from the stake holders. Every Five/One year's this process is conducted in the Institution and at present long term plan of VISION - 2025 is on. Analyzed data from research wing and stake holders are evaluated. The policy and planning are carried out according to consultation with stake holders. Top management with the help of the data analyzing committee formulates quality policy and integrates the same in the strategic plan. Formulation of action plans and defining the policy objectives attempts to address the issues of systematic change to provide quality education.

Creating robust principles, frameworks, systems and processes the Institution intends to reinforce the culture of excellence.

All the systems work together as a team aiming to be champions of organizational change. The Departments fosters a healthy competitive atmosphere among themselves and each one strives to accomplish excellence in their standards.

.

6.1.4 **What are the procedures adopted by the Institution to monitor and evaluate policies and plans of the Institution for effective implementation and improvement from time to time?**

The following procedures are adopted by the Institution to monitor and evaluate policies

1. Regular meetings of the Councils (Governing Council, Managing Council and IQAC)

2. The feedback system (Regular feedback from Stake holders, Alumni Members, Staff and Students)

3. Periodical Academic Audit Team visits to the Departments (Twice in a Semester).

4. Regular visits of the Principal and the Vice principal to the Departments and interaction with HoDs.

5. HoDs monitor the system of each Department regularly.

6. Annual Evaluation and Presentation by each Department and Programme Committee Coordinators regarding their activities.

7. Presentation of Short-term, Medium-term and Long-term Vision statements by the Heads of Departments to formulate Institutional strategic plans.

6.1.5 **Give details of the academic leadership provided to the faculty by the top management?**

The Top Management gives ample freedom and flexibility to the Principal together with the Academic Council to lead all the academic activities of the College. They regularly meet and take necessary steps to formulate and implement strategic plans of the Institution. They get the feedback from all the staff and study the impulses of the institute in general and take steps for further improvements as far as they are within the capacity and recommend the management for further corrective actions.

1. The HoD's are given specific duties.
2. Tutorship of each class is given to teachers
3. Every faculty member is involved in various academic, administrative and other non-statutory committees. Regular training programmes are provided to the faculty to take up responsibilities.
4. Mentorship is introduced in all the Departments and it is effectively monitored by the Principal and the Vice-Principal.

6.1.6   How does the College groom leadership at various levels?

1. The College management prioritizes in ensuring the quality level of faculty members during appointment,

2. Orientation Programme for the faculty members is conducted at the beginning of year.

3. Every faculty member is involved in various academic, administrative and other non-statutory committees. Regular training programmes are provided to the faculty to take up responsibilities. The College Committees are led by senior faculty members and supported by the second-line leaders among the faculty.

4. Leadership is also groomed at various levels such as for Administrative staff and Students. Interactive sessions through Finishing School, Entrepreneur Skill Development Centre also supports development of leadership.

5. The Management of the College creates an atmosphere of security, trust, and expertise to facilitate the creative process and ensure it doesn't go off course. They encourage moving individuals and teams from creativity to innovation. It is ensured that the process of creativity results in concrete proposals, ideas, and prototypes that will enhance the organization.

   - Discussions are held by the Management Team with the Heads of Departments to know how to take innovations, ideas, or agendas and turn them into realities.

   - Moving ideas through the organization demands that leaders know how to keep their teams focused and make sure that they sustain momentum for results.

   That's why it's crucial that leaders know how to keep their teams motivated.

6.1.7 **How does the College delegate authority and provide operational autonomy to the Departments / units of the Institution and work towards decentralized governance system?**

The College follows the policy of decentralization.

1. The Governing Body delegates all the academic and operational decisions based on policy to the Academic Council headed by the Principal.

2. The Academic Council formulates common working procedures and entrusts the implementation with the HoDs.

3. The HoD's manage the day to day activities of the Department.

4. A team of Faculty members and Students coordinate the co-curricular and extra-curricular activities in the College.

5. Other units of the College like sports, arts, library etc. have operational autonomy under the guidance of the various committees/clubs/associations and students are involved from various Departments in the decision-taking process.

6.1.8 **Does the College promote a culture of participative management? If 'yes', indicate the levels of participative management.**

Yes.

The Governing Body, Academic Council, Board of Studies, Finance Committee, IQAC and other statutory bodies are formulated as per the participative structures provided by the Government, UGC, AICTE and the affiliating University.

- The College makes sure that every faculty is involved in at least 2 or 3 committees of the College and representation from the student community is also ensured.
- Through the Students Council the students are actively involved in decision making. The regular meetings and feedback of different stakeholders is also an indication of the participative management. The student quality peer team reports to the Principal every month.

6.2   Strategy Development and Deployment

6.2.1   Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

This Institution, as it is owned and managed by KROS Education society, Kohima has a stated and well developed educational policy. It is deployed through different systems available in the College. The effectiveness of deployment is reviewed through a student performance appraisal system and other review processes.

6.2.2   Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

Yes. Vision 2025

Commitment, Excellence, Respect, Diversity, Accountability and Service are our top priorities. The other focused areas are:

1. Autonomy.

2. State of the College infrastructure (Renovation and Construction)

3. Strengthening the Research Departments and focus on specialized research leading to patents, publications and in developing scientific temper and research culture and aptitude among students.

4. Preparing the curriculum for different courses of National and International importance.

5. To enhance the quality of MoU's / Collaborations with different industries to improve the job opportunities of the graduates.

6. Research on local community and to expand the outreach programmes of social relevance for improving the social outlook of students.

7. To have supportive programs on transferable skills.

8. To have an National Assistance Centre for students .

9. To host National Residential Seminars.

6.2.3   Describe the internal organizational structure and decision making processes.

- Governing Body - (President, KROS Education Society)

- Academic Council - (Principal)

- Internal - Management Committee.

- Department Council - (HoD)

- The Governing Body is responsible for Policy making and strategic plan.

- The Academic Council is responsible for implementation of the policies & strategic plan and for taking appropriate decisions and is answerable to the Governing Body through the Principal.

- Internal - Management Committee is responsible for the coordination of academic and administrative activities. It comprises of the Manager, Principal, Asst. Manager, Vice Principal, Sr. Superintendent, UGC coordinator, Controller of Examinations and the IQAC coordinator. It functions through the following committees:

- The Academic Audit Committee.

- Planning and Evaluation Committee

- The Department Academic Council is responsible for the implementation of the policies & strategic plan and for taking appropriate decisions in the Department and reports to the Academic Council through the HoD.

- As part of the organizational arrangement we have different bodies/forums/committees for the smooth functioning of the College.

- A committee comprising of faculty administrative staff, students are involved in the planning and implementation of such committees and they are to report to academic audit committee and planning and evaluation committee.

6.2.4 Give a broad description of the quality improvement strategies of the Institution for each of the following

The Vision 2025 presentations by the Departments concludes to have in the area of:

a) **Teaching & Learning**
  1. Student centered approach in teaching and learning.
  2. To strengthen the facilities of library
  3. To promote interdisciplinary and collaborative teaching and learning process
  4. To improve learning plan for students
  5. Preparing the curriculum for different courses of National and International importance

b) **Research & Development**

Strengthening the Research Departments and focus on specialized research leading to patents, publications and in developing scientific temper and research culture and aptitude among students.

c) **Community engagement**

d) **To initiate Socially relevant Outreach Programmes**

Extension Activities which strengthens integral formation of the student

  1. Research on local community and to expand the outreach programmes of social relevance for improving the social outlook of students.
  2. Human resource management
  3. Online Admission and transparency in procedures.
  4. Professional Development Committee to conduct Academic Support Programmes like Seminars, Colloquiums, Invited Talks etc.
  5. To have an National Assistance Centre for students
  6. To have supportive programs on transferable skills
  7. To host International Residential Seminars.

e) **Industry interaction**
  1. Industrial Tour and Industrial Visits
  2. Interaction with industrialists
  3. To have curriculum with on-Job-training.
  4. To enhance the quality of MoU's / Collaborations with different industries to improve the job opportunities of the graduates.

6.2.5 **How does the Head of the Institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the Institution?**

1. Principal collects the Monthly Progress report from HoD's and other feedback information.

2. The Data Analyzing Committee consolidates the feedback data and the outcome is presented to the top management for further constructive actions.

3. During the stake holders meeting, the Principal presents the report and the discussion during this meeting helps in reviewing activities.

6.2.6 **How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the Institutional processes?**

The management formulates the policy decisions and strategic plan with the suggestions from the following meetings and responds in a timely manner:

- Council Meeting.

- General Staff Meeting

- Meeting of various Committees and Clubs

Through Continuous Training Programs and support improves efficiency and effectiveness of:

- The Faculty

- The Administrative Staff

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

1. To fill up all the existing vacancies for teaching and non teaching staff members (The vacancies for teaching faculty is filled up and that of the administrative staff is waiting for Government response)

2. To prepare the College for autonomous status (Awaiting UGC inspection Team and Restructuring the Statutory and Non-statutory Committees)

3. To improve the infrastructure (The sanction has been received and the construction work has already started)

4. To Start New Courses (The University Team inspection is complete. Waiting for the Approval)

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated Institution? If 'yes', what are the efforts made by the Institution in obtaining autonomy?

Yes. Nagaland University gives provision to give the autonomy status to Colleges.

The College is awaiting the UGC inspection Team, restructuring the statutory and Non-statutory Committees to comply with the norms and reaching the final phase of preparation of the manuals.

6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?

Student Grievances: A stated Grievance redressal mechanism is mentioned in the College Calendar which is a three tier system

1. Tutor Level o Department Level
2. College Level
3. Staff Grievances: All grievances of the staff members are to be submitted to the Manager through Principal.
4. Women Redressal Cell is formed to address the grievances of the Girl Students
5. Anti-Ragging Cell is formulated to prevent Ragging in the Campus.
6. A Grievance Box is kept outside Principal's Office so that in case of any grievance, it can be put into the box.
7. An online grievance can be made at complaints keliiholtase@gmail.com
8. Student Peer Monitoring Committee also helps in giving information on any short comings in the campus.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?

There has not been no court cases filed by any against the Institution.

6.2.11 Does the Institution have a mechanism for analyzing student feedback on Institutional performance? If 'yes', what was the outcome and response of the Institution to such an effort?

Yes.

The Data Analyzing Committee analyzes the data and presents the report to the Governing Body. The student peer committee meets Principal every month and hands over the monthly feedback. The Academic Council analyzes it and suggests appropriate remedies. A general feedback on Institutional performance is collected annually from each and every student and analyzed by the Management for appropriate action. The feedbacks of the students are positively responded by the Governing Body with immediate action depending on the areas suggested.

6.3   Faculty Empowerment Strategies

6.3.1 What are the efforts made by the Institution to enhance the professional development of its teaching and non teaching staff?

Professional Development Committee conducts short term training classes which help in improving the teaching methods for teaching and non-teaching staff.

The College has an active and efficient UGC Cell which assists the faculty members to apply for Faculty Development/Improvement Programs, research projects, seminars, workshop etc.

The Management provides also as per need financial assistance both for the conduct of Seminars, Workshop etc. and for the participation of the faculty irrespective of the fact whether they are in the aided-stream or unaided stream.

Financial assistance is also given to teachers for presenting papers in seminars and workshops.

The College promotes participation of the faculty members in the Faculty Development Programme organized by the Institutions

6.3.2 **What are the strategies adopted by the Institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?**

1. Periodical Academic Audit
2. Continuous Appraisal
3. Monthly Reporting
4. Presentation and Reporting before the Planning and Evaluation Committee.
5. The needs for the faculty development are assessed mainly based on the general feedback and suggestions from the stakeholders of the Institution.
6. The institute has conducted staff development programmes for the skill up-gradation and training of the staff.
7. Motivation talks are organized by the institute.
8. Professional trainers are invited to equip the faculty for self- evaluation and find solutions for the threats and weaknesses.

6.3.3 **Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.**

Each faculty member submits a self-appraisal to the Manager every year. It passes first through the Head of the Department and then through the Principal who makes their remarks.

At the end of every academic year the Principal in consultation with the Vice-Principal submits the Manager an evaluation on each faculty member. The criteria for which include the punctuality, commitment, readiness to assume responsibility etc. of each faculty.

Students also evaluate the performance of their teachers. The outcome is analyzed by the top management and discussed with the concerned teacher.

HoD's annual performance report also helps in evaluating staff members.

6.3.4 **What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?**

1. Performance appraisal of the teachers has been conducted annually. The progress and achievements of the teachers are being appraised by the management to decide over the annual increments of the teachers. Personal interview and appraisal being held with the teachers to share appraisal reports and discuss about their career advancement.

2. Feedback from employers on the performance of the students who secure campus placements. Skill development activities are re-tuned and redesigned to suit the corporate requirements. The same is communicated to the respective companies participating in campus recruitment process.

3. Few other reports like Alumni, Parents, Program Partners, Community Representatives, and Beneficiaries of extension programmes are reviewed seriously and after taking appropriate action the same is conveyed to the respective groups.

6.3.5 **What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?**

1. There is a Co-operative Society, which provides easy loans to the staff at times of necessity. (100%)

2. Staff Club encourages the sports and cultural activities of the faculty members. At the end of each academic year a gathering of the family members of the faculty is organized by the staff-club.

3. There is a Non-teaching staff welfare fund managed by the staff themselves.

6.3.6   What are the measures taken by the Institution for attracting and retaining eminent faculty?

The timing (9.30am - 3.05pm) and friendly atmosphere and support in career prospect provided by the College attracts the best teachers. The KROS Education Society has been in the field of Education over centuries with a special thrust for the quality education and the uplift of the disadvantaged of the society speaks volumes of the Institute. The history of the College which spreads over more than 5 years provides the proof for the fact that in the recruitment of the faculty, it is the quality that matters. The Institution also tries to appoint retired, experienced staff members in self financed courses.

6.4   Financial Management and Resource Mobilization

6.4.1   What is the Institutional mechanism to monitor effective and efficient use of available financial resources?

The following systems take care of effective and efficient use of available financial resources.

1.   Governing Body.
2.   Finance Committee.
3.   UGC Cell.
4.   Purchase Committee.
5.   Building committee.
6.   Accounting and Audit Committee.

6.4.2   What are the Institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

Accounts are audited regularly. When there are additional expenses over and above the budget proposals, special sanction is to be taken from the Finance Committee. The Accounting and Auditing Committee looks after the internal audit and it is presented to the certified Chartered Accountant.

The Last external audit was done in 2014-2015 and this year's (2015-2016) internal audit is on and will be sent for external audit shortly. Last year's audit report was satisfactory.

6.4.3   **What are the major sources of Institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.**

The major sources of Institutional receipts/ funding are

- Management
- Tuition Fees from Students

6.4.4   **Give details on the efforts made by the Institution in securing additional funding and the utilization of the same (if any).**

The Finance Committee and the UGC Cell works with the Research Committee and Committee for Consultancy for extra-mural funds from the following sources:

- Benefactors.
- PTA.
- Alumni.
- Institutional Consultation.

6.5   **Internal Quality Assurance System (IQAS)**

6.5.1   **Internal Quality Assurance Cell (IQAC)**

a.   **Has the Institution established an Internal Quality Assurance Cell (IQAC)? .6 If 'yes', what is the Institutional policy with regard to quality assurance and how has it contributed in Institutionalizing the quality assurance processes?**

The Internal Quality Assurance Cell was formed on 11th Jan 2013. The Cell was reconstituted on 23rd April, 2014 with Ms Imsuinla Imti, Principal as the chairperson; the members are Mr David Khutso, Asst. Professor, Mrs Watichila, Asst. Professor, Mr Chubatoshi, Asst. Professor and Mr Kelühol Tase, Asst. Professor as coordinator.

The Greater Team IQAC:

In order to work together toward a common vision and to capture each other's fund of collective intelligence, the second layer to IQAC structure called greater team IQAC, and following are the members of GREATER Team IQAC.

1. Mr Menukhol John.

2. Mr. Khrieketou.

3. Mr. Vikepelie.

The strategies, objectives and functions.

Strategies:

IQAC shall evolve mechanisms and procedures for:
- Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks.
- The relevance and quality of academic and research programmes.
- Equitable access to and affordability of academic programmes for various sections of society.
- Optimization and integration of modern methods of teaching and learning.
- The credibility of evaluation procedures.
- Ensuring the adequacy, maintenance and functioning of the support structure and services.
- Research sharing and networking with other Institutions in Nagaland and north East India

Functions:

Some of the functions expected of the IQAC are:
- Development and application of quality benchmarks/parameters for the various academic and administrative activities of the Institution.
- Dissemination of information on the various quality parameters of higher education.
- Organization of workshops, seminars on quality related themes and promotion of quality circles.
- Documentation of the various programmes / activities leading to quality improvement.
- Acting as a nodal agency of the Institution for quality-related activities.
- Preparation of the Annual Quality Assurance Report (AQAR) to be submitted to NAAC based on the quality parameters.

IQAC will facilitate / contribute:

- To a heightened level of clarity and focus in Institutional functioning towards quality enhancement and facilitate internalization of the quality culture NAAC, for Quality and Excellence in Higher Education.

- To the enhancement and integration among the various activities of the Institution and Institutionalize many good practices

- To provide a sound basis for decision making to improve Institutional functioning

- To act as a change agent in the Institution.

- To better internal communication.

b. How many decisions of the IQAC have been approved by the management / authorities for implementation and how many of them were actually implemented?

THE PLAN OF ACTION INVOLVED:

- Mentoring of students and new faculty

- Teaching and Learning- a pleasurable experience

- Tobacco Free Campus, Computer Literate Campus, Green Campus, Campus, Litter Free Campus, Ragging free Campus.

- Community Service- "Health Wellness"

- Women Studies and Empowerment

- Advocate Disability Right

- Inter-Departmental Seminar.

- Broadband connection, free library with internet services and Wi-Fi Zone.

PLANNED AND EXECUTED

- Mentor programs were made formal and Institutionalised.

- Mentoring of students: Students were divided into groups and allotted a faculty member who mentored the group primarily on academic issues.

- Career guidance for students and Personal Counselling of students by the Career & Guidance Cell.

- Placement and Monitoring Cell organise the Job Fair, many students benefitted.

Mentoring of new faculty: Senior faculty of the Department mentored new faculty with respect to:

- The development of teaching and evaluation techniques.
- Administrative aspects like maintaining attendance records.
- Skills such as class control.
- Future research plans.

Teaching and Learning – a profitable and pleasurable experience

We define effective teaching as that which leads to improved student achievement using outcomes that matter to their future success. Student progress is the yardstick by which teacher quality should be assessed. Ultimately, for a judgement about whether teaching is effective, to be seen as trustworthy, it must be checked against the progress being made by students.

Tobacco Free Campus

Several initiatives were adopted; Anti Tobacco Cell was formed headed by Mr Keliihol Tase, Asst Professor. On 23rd July Deli Rose M. Sakhrie IAS, secretary, Health and Family welfare Department Government of Nagaland declared the College as Tobacco Free Campus.

On 29th July 2015, KROS College became the First College Tobacco Free Campus in Nagaland. Dr. H Hotokhu Chishi, Joint Director and State Nodal Officer National Tobacco Control Programme (NTCP), Health & Family Welfare, government of Nagaland handed the Certificate of Declaration. Since then, the Anti Tobacco Cell has been organising awareness programmes with different social organisations.

Computer Literate Campus

On 9th Dec 2015, Dr Niekiesalie Nicky inaugurated KROS Computer Centre; the College is offering Basic and Professional Courses. The College authority has made it mandatory for all the students, teaching and non teaching staff to learn Basic Course of Computer.

Green Campus

KROS Green Club is all making the College Campus. Saplings of various kinds are planted. The Club maintain two Botanical Garden with KROS Tea Garden. A truly green campus, it puts into practice the very principles it teaches in its classrooms. An architectural delight, the campus has been planned to provide a setting that enhances learning, while simultaneously showcasing the concept of modern green buildings.

Litter Free Campus

KROS College has a sizeable area of original forest which has to be conserved for the future generations. Clean and healthy soil is necessary for clean water and a healthy environment.

Ragging Free Campus

Ragging is strictly prohibited in KROS campus. In order to avoid any incident arising by ragging; anti-ragging Committee have been established in College which keep strict vigilance in the campus

Community Service- "Health Wellness"

Our mission is to support student engagement in meaningful community service work and leadership training that enhances the educational experience, meets community-identified needs, provides opportunities for reflection, models the development of effective, collaborative community partnerships with local non-profit organizations and encourages a lifelong commitment to community engagement.

Our philosophy, which focuses on community service and social action, centres around organising Health Camp, Rally Against Rape, Social Services in times of natural calamities.

Women Studies and Empowerment

For the progress of the society, the contribution of both men and Women is equally important. Keeping this in mind, Women Development Department was formally inaugurated on September 24, 2015 by Mrs Bano Vinito, Chairperson Nagaland State Social Welfare Board. The Department was formed under the December 2013 Act of Supreme Court.

KROS is the first College to get affiliation from Nagaland State Resource Centre for Women. The women Department has been actively with state resource centre with its advisor on gender issue and creating awareness on HeforShe Campaign.

Advocate Disability Right

Disability is threatened by attitudes, prejudices and beliefs, common among non-disabled people. Unfortunately, persons with disability might be subject to various negative attitudes and barriers within the education system. Society needs to understand that persons with disability have the right to speak and a space to voice their concerns and we have the obligation of lending an ear to listen to them and comprehend what they say.

Diethono Nakhro, recipient of National Centre for Promotion of Employment for Disabled People (NCPEDP)-Lemon Tree Helen Keller Award 2015 for been active as ambassadors of the cause of employment for people with disabilities and are a positive role model for others was inducted as the Patron of the Committee. The committee has been working with the Patron in advocating Disability right.

Broadband connection, free library with internet services and Wi-Fi Zone

KROS library offer free access to computer workstations, broadband, and Wi-Fi. Connection speeds have increased many of today's applications (e.g., social networking, streaming video) demand greater bandwidth and higher connection speeds. The KROS library service context is one in which multiple public access computers, staff computers, and patron devices (i.e., laptops and handheld mobile devices) connected via the library's Wi-Fi are in continuous use as they access broadband-intensive services and resources, often using the same connection. It is likely the strain on KROS library broadband systems will continue to increase as patron's come to rely on new interactive, multimedia, and high-resolution applications and programs.

c. **Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.**

Yes.

External members' contribution is very important due to their exposure to the industries and premiere research Institutions. They do help in obtaining MoUs from industries and also in expanding the outreach programs.

- Mr. Menukhol John contributed in getting liaison with the State Government.
- Many of the guest talks by Eminent Research Scholars were organized with the support of the IQAC external members.

d. **How do students and alumni contribute to the effective functioning of the IQAC?**

The students and Alumni are actively involved in the decision making process and its implementation. The vast experience of the Alumni helps in taking the decisions for the betterment of the students' community. As per the suggestions of the IQAC, the Alumni Association renders their support as and when required.

e. **How does the IQAC communicate and engage staff from different constituents of the Institution?**

- Through the College Website
- Through the official e-mail
- Through Existing Committees
- Through Temporary Sub-Committees
- Through Annual General Body Meetings
- Through the publications and News Papers

6.5.2 **Does the Institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.**

Yes.

IQAC works in collaboration with Academic Audit Committee, Planning and Evaluation Committee and Share reports for improvement of Academic and Administrative Activities. The IQAC coordinator is integrated as the secretary of the Academic Council. Thus the entire framework is integrated with the academic and administrative activities of the Institution.

6.5.3 **Does the Institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.**

We have conducted one specific workshop come seminar for providing training to the staff for effective implementation of the Quality Assurance. The workshop come seminar was held on 8th of Feb. 2015 animated by Dr. Behera. The workshop was based on the norms and requirements of the UGC. He highlighted the core values of NAAC and the seven criteria by which a College will be evaluated by NAAC.

6.5.4 **Does the Institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the Institutional activities?**

Yes.

• The Academic Audit is conducted twice every semester for each Department by visiting and evaluating the processes and the activities of each Department. The Academic Audit Report given to each Department helps them to improve upon suggestions and rectify the nonconformities raised.

6.5.5 **How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?**

All notifications, regulatory directives sent from UGC, University and NAAC are studied carefully by the Management Board and faculty, and prompt action are initiated in each instance. The internal assurance mechanisms tries to align with relevant external quality assurance agencies by putting into the best use of the directives, norms and other requirements and thus IQAC remains an active agent in quality control.

6.5.6 **What Institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?**

- Periodical Academic Audit
- Teaching Plan
- Monthly Performance Report
- Work Diary
- Feedback
- Examinations
- Results
- Annual Presentation and Report of Activities before the Planning and Evaluation Committee

6.5.7 **How does the Institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?**

1. Handbook and Calendar.
2. Website.
3. E-mails.
4. Notice Boards.
5. Advertisements.
6. Annual Day Celebrations.
7. Extension Programmes.
8. Improvement in the Quality of the Stake holders.

Any other relevant information regarding Governance Leadership and Management which the College would like to include.

The College is entering a new era of Governance as it prepares itself for the NAAC. In view of this giant leap the College as a whole is working through the following processes:

1. Departmental Grading & Awards.
2. Meetings and Brainstorming Sessions at Different Levels.
3. Vision 2025 Preparation and Presentation.
4. Preparation of Manuals.
5. Restructuring of the Committees.
6. Mobilization of Funds.
7. Renovation of existing Classrooms and Labs.
8. Construction of New Building.

CRITERION VII: INNOVATIONS & BEST PRACTICES.

7.1 ENVIRONMENT CONSCIOUSNESS.

7.1.1 Does the Institution conduct a green Audit of its Campus and facilities?

- Yes, the Institute has deep Environmental consciousness and reviews the status of its environment bi-annually and takes corrective measures. It is aware of the hazards caused through global warming, climate change and the need for conservation of bio-diversity. The College has set up KROS Green Club which conducts a Green Audit of its campus by carrying out activities related to environment. The club conducts several activities every year such as tree plantation, cleanliness drive, visits to botanical garden etc. Activities such as classroom and camps clean up, maintaining botanical garden and proper disposal of waste are organised by this club in collaboration with NSS and cleanliness Cell. Waste basket in and around the College campus are properly maintained.

7.1.2. What are the initiatives taken by the College to make the campus eco friendly?

1. Energy conservation.
- For conservation of energy, the College has taken steps like proper use of electricity by switching off the lights when it is not required. The College has replaced incandescent bulbs with CFL bulbs and tube lights, as part of energy conservation. The College also sees that the photocopy machines, computers and printers are switched off when not in use.

2. Use of renewable energy.
- Solar lamps are used.

3. Water harvesting.
- Water harvesting is done in the College where ground well water are stored and used for drinking and other purposes. In the College campus there are ground wells.

Sl	Location	Height
1	KROS Men's Hostel	4.5mX .90mX.90m=3645 Ltrs
2	KROS Women's Hostel	3.03mX1.81mX.90m=493 Ltrs
3	Below Canteen	5.45mX.90mX.90m=4414 Ltrs
4	Basketball Court	3.03mX2.42mX.90m=6599 Ltrs
5	NTS Quarter	1.2mX.90mX1.81m=1954 Ltrs

4. **Check dam construction.**

- N.S.S. unit of the College along with the management of the College maintains the traditional method of check dam construction.

5. **Efforts of carbon neutrality.**

- Wastes are categorized and sent for composting. Burning of waste is discouraged.
- In order to maintain carbon neutrality steps such as tree plantation, cleanliness of the campus and proper disposal of waste is carried out.
- Tree plantation is carried out in the College campus.

6. **Hazardous waste management.**

- Waste baskets are properly maintained in around the College campus. Waste collected are safely disposed off. Regular maintenance of septic tanks in the College and hostels are also done.

7. **e-waste management.**

- Defective equipments are repaired and re-used.

7.2.   INNOVATIONS.

7.2.1.   Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the College.

- The following innovations were introduced which have created a positive impact on the functioning of the College-
- Community Service
- Computer Literate Campus- technology savvy
- Orientation is given to the 1st Semester students to familiarize them on the course content, semester system, rules and regulations of the College etc. This helps the students to assess their needs before the commencement of the course.
- The Grievance Redressal Cell was set up to enable the students air their grievances. This act as feedback on the functioning of the College.
- Research and Career Guidance Cell was set up to counsel students in career choices.

- The Institution provides scholarship to students coming from economically weaker sections.
- The College organised the 1st Inter Collegiate Gospel beat contest inviting all the 14 Colleges in Kohima, out of which 9 Colleges participated. The main objective for organising this contest is to bring all the Colleges in Kohima closer to each other.
- The College has been declared as the First Tobacco Free Campus in Nagaland.'
- The Health Committee of KROS College organised a Free Health Camp in the College as part of the community services where around 200 patients benefitted. The College plans to organise Free Health camp in the coming years.

7.3   Best Practices.

7.3.1   Elaborate on any two best practice in the given format at page no. 98, which have contributed to the achievement of the Institutional objectives and/ or contributed to the Quality improvement of the core activities of the College.

1. Title of the Practice

Academic, Career,Psycho and Spiritual Counselling.

2. Goal

The student life is getting complex day-by-day. It is common knowledge that the students have to face many types of difficult situations. The student need expert help for optimum achievement and adequate adjustment in varied life situations. These emerging issues and problems make it obligatory for educational planners and administrators to build an appropriate guidance and counselling programme for the development of the individual student into an adult personality, imbued with social and occupational awareness, intellectual and functional proficiency, discipline and confidence. Therefore active interaction between counselee and counsellor is necessary to get student closer to their teachers. This programme aims to help the students set realistic personal and career goals and develop the skills necessary to accomplish these goals. Keeping the overall welfare of the student in mind, this programme offers support to students in coping with personal problems or academic concerns.

3. The Context:

As part of the guidance and counselling program, a study was undertaken to identify the problems of first semester students. To start any new programme, it takes time. The introduction of the new programme was an additional work load for the teacher as questionnaire was prepared covering a wide area, keeping in mind, its objective to help students make informed personal, educational and career decisions. After much pressing, the questionnaires were ready and was administered to the first semester students. In the present study, the descriptive survey method was used, keeping in view the objectives of the study so as to describe and interpret what exists at present.

4. The Practice.

The Counselling Programme was taken up to keep a close watch of every student with regard to their development in areas such as personal, educational and career decisions and to indentify the problems face by the students. In the present study, questionnaires were used for the students. The collected data were analysed and interpreted by employing appropriate measures of statistics which can yield useful and reliable results, responses to the questionnaires were classified, tabulated and converted into percentages. Scoring of questionnaires was done by counting the number of responses associated with their respective questions. Basing on the individuals response, personal counselling was carried out. Such interactions are carried out in an open environment where the students would feel comfortable. Students were also encouraged to come forth with their personal problems. Through this programme, different types of students are also identified with different problems. Counselling programme has bought discipline among the students and constructive suggestions are given by the counsellor for the overall development of the student.

5. Evidence of success.

Counselling programme has bought an all round development of the students, and at the same time helped the students to be closer and open to the teachers. The counsellor has been able to motivate the counselee to perform well in all areas- personal, social and spiritual. This programme has helped improve the relationship between students and teachers. Students have opened up and their participation in various activities in the College has improved.

6. Problems Encountered and Resource Required.

Any new programme that comes up, has its share of problems encountered. The first problem was the preparation of questionnaire as questions would be prepared from a wide area. After much pressing, the questionnaires were prepared but the teacher/ counsellor has to be pressed upon many times to administer it. It took some time for the counsellor to administer it. Basing on the students responses, personal counselling was carried out. At the first place, students were not opening up.

Resources requirement is for material like papers and file covers which are provided by the Institution. A counselling room is another requirement which already exist.

Counselling has proved to be a success and the College plans to continue this programme for the benefit of students.

1. "Title of the Practice"

Community service that enable individuals, communities, and the region to grow, thrive, and prosper.

2. Goal

Objectives of Community Service

1. To promote general health and awareness on healthy life styles issues in communities around Institute.

2. Help the community partner meet the agency's mission.

3. Promote the exchange of resources between the university and community agency.

4. Effect a positive change on the community members the agency serves.

5. Situate the university as a positive and just citizen in the community.

6. To enhance role, image and awareness of the Institute through the community services and build relationship with the communities.

7. To encourage community participation.

3. The Context:

As faculty embrace community service as part of the teaching/learning process, most often they simultaneously adopt reflection as a critical component of that process. In fact, the most commonly accepted and used approach to facilitate the conceptual connections of service learning is reflection. In other words, students must be asked to reflect if we want them to connect the academic content of our courses with the community experience in which they are engaged. Reflection is a process of thoughtful self analysis directed to the development of awareness and attitudes. It has been used to describe a cognitive process and a structured learning activity. In service learning courses, reflection strategies promote and facilitate student processing of their community experiences in connection with the course content. Many faculty and students have found that self analysis is achieved more easily and significantly more often that the conceptual connections between service and course content.

4. The Practice.

- Integrate community service Federal Work-Study into the Institution's overall civic engagement mission and programs.
- Create program goals for community service FWS and an evaluation plan to measure progress.
- Formalize a structured Institutional system to provide oversight, coordination, and optimal use of resources and capacity.
- Offer a range of community service positions that are challenging and developmentally appropriate, and that contribute to the common good.
- Actively and effectively market community service opportunities to students and community partners.
- Ensure that students receive a thorough orientation, are properly trained for their positions, and have opportunities for reflection and connections to academic study.

- Contribute to student success through effective monitoring, ongoing supervision, and recognition of student contributions.
- Create partnerships with community organizations built on open communication, trusting relationships, joint design, and evaluation of program objectives.
- Prepare community partner supervisors to be effective in their role through a clear orientation, training as needed, and recognition of their contributions.
- Adhere to the spirit and rules

5. **Evidence of success.**

A FREE Medical Health Camp under the theme "health wellness" was organised on August 13, 2015 in the College Campus as part of its community services. The camp was organised along with a team of Doctors comprising of:-

1. Dr. Rosy Yhome, Dentist
2. Dr Nikdyenla, Dentist
3. Dr. Kelhoukhrienuo, Gynaecologist
4. Dr. Pusasul Martin, General Physician
5. Dr. Selhounyii Suohu, General Physician
6. Mr. Tepusazo chaya, Pharmacist
7. Mrs. Mimi, Staff Nurse

A total of 200 patients-183 (registered) and 17 (unregistered) availed free consultation, free medicines.

The figure below depicts the break-up of patients

Age	Age Group	Male	Female	Total	Department Referred			Remarks
					General	Dental	Gynae	
1	01-10 yrs	5	5	10	09	01	-	
2	11-20 yrs	26	17	43	30	13	-	
3	21-30 yrs	23	34	57	37	12	8	
4	31-40 yrs	17	15	32	19	2	11	
5	41-50 yrs	14	10	24	13	4	7	
6	51-60 yrs	5	9	14	9	1	4	
7	Above 60 yrs	3	-	3	1	2	-	

On 25 August 2015, Bethel Medical Care Officially opened an Emergency Care exclusively for the College students, Staff.

Apart from the Health of the community, the students took active part in Rally against Rape and Donated various relief during Phesama' Landslides with the colony youth Organisation. The Anti-Tobacco Cell along with the Colony Panchayat have organised awareness programme under the theme "choose life not tobacco".

6. Problems Encountered and Resource Required.

For most people, volunteering is an extra; something that's nice to do, but not absolutely necessary. Although plenty of students do community service, the number of students who volunteer is dropping at a rapid rate.

D. SWOC ANALYSIS

A. STRENGTH:

1. The College can boast of near perfect academic discipline. There has been no disruption in the Academic Calendar

2. The College has a dedicated faculty, highly efficient support staff.

3. The existence of a healthy campus life with no incidence of ragging or any activity that is detrimental to their academic pursuits.

4. The infrastructural support offered by the College, The teacher-student ratio, which is perhaps unparalleled in the state, makes it possible for teachers to successfully address individual need of the students.

5. The College is considered a reputed institution of higher learning and this makes it possible to get a great deal of support and co-operation from other institutions of higher learning.

6. The College has an active alumni association which works in close co-operation with the College administration.

7. The College runs a number of programmes to reach out to the larger community. Community service "health wellness", organised every year, is one such programme which has been greatly appreciated.

8. Affordable fee structure for all courses.

9. Encouragement of Research through management funding.

10. Effective student counselling and mentoring.

B. WEAKNESSES

1. Within the existing structure the College finds it difficult to respond to the varied needs of its students coming from different socio-economic and cultural background.

2. The College has not been able to enter into either faculty exchange or student exchange programmes.

3. The semester system poses a number of problems which the College has not been able to come to terms with.

4. MoUs to be initiated.

5. Journals to be published.

6. On-campus placements to be increased.

7. Presence of traditional class rooms

C. OPPORTUNITIES:

1. The College devise mechanisms for translating the students' potential into a reality has acquired the College to academic excellence.

2. The new learning of the age requires greater proficiency in soft skills among students.

3. The vision of the College makes it imperative to engage in community programmes such as organising voluntary blood donation camps, AIDS awareness programmes, disaster management skills, anti-tobacco campaign and disability right.

4. The College's initiative in advocating the current issue of the state government like fix the Fiscal Deficit.

5. Inter-disciplinary research

6. Add-on courses for advanced learners

7. Financial assistance provided by the management, alumni, teachers and well-wishers for the economically weaker students, in addition to the Government Scholarships

D. CHALLENGES:

1. Lack of interest in students / challenges in motivation.
2. Vernacular influence in the communication of students.
3. Economic backwardness of students.
4. Promoting research culture among the students is a tough task.
5. Providing quality and cost-effective food, accommodation and other amenities to the inmates of the hostel is a challenge due to price escalation.
6. Provision of Quality and cost effective Canteen facility.
7. Professional counselling is required

E. EVALUATIVE REPORT OF THE DEPARTMENTS

Department of Commerce.

1	Name of the Department:		Commerce		
2	Year of establishment:		2010		
3	Names of programmes / Courses offered		UG		
4	Names of the interdisciplinary courses and the departments/units involved		The College does not have interdisciplinary courses		
5	Annual/ semester/ choice based credit system(programme wise)		Semester system		
6	Participation of the department in the courses offered by other departments		No		
7	Courses in collaboration with other Universities, industries, foreign institutions, etc.		None		
8	Detail of courses/ programmes discontinued (if any) with reasons.		No courses/ programmes has been discontinued.		
9	Number of teaching posts	Asst. Professors			
		Sanctioned	2		
		Filled	2		
10	Faculty profile with name, qualification, designation, specialization,(D.Sc /D.Litt /PhD /M.Phil. etc.,)				
	Names	Qualification	Designation	Specialization	Years of Exp.
	Abilie Naleo	M.Com	Asst. Prof.		3
	Kelühol Tase	M.Com	Asst. Prof.		2
11	Senior visiting faculty		The College does not have a list of visiting faculty in a regular way. However academicians and University professors have come and given talks during functions organised by the College		
12	Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty.		There is no temporary faculty.		
13	Student-Teacher Ratio(programme wise)		1:45		

14	Number of Academic support staff (technical) and administrative staff: sanctioned and filled	3 (three) administrative and 2 (two) technical.
15	Qualification of teaching faculty with D.Sc /D.Litt /Ph.D /M.Phil./ P.G	P.G
16	Number of faculty with ongoing projects from a) National b) International Funding agencies and grants received.	None
17	Departmental projects funded by DST – FIST; UGC, DBT,ICSSR, etc. and total grants received.	None
18	Research Centre / facility recognised by the University.	The College does not have recognised research centre. The College offers Undergraduate course only.
19	Publication : * Publication per faculty *Number of papers published in peer reviewed journals (national / international) by faculty and students *Number of publications listed in international Database (For Eg: Web of Science, Scopus, *Humanities International Complete, Dare Database – International Social Sciences *Directory, EBSCO host, etc.) *Monographs *Chapter in books *Books Edited *Books with ISBN/ISSN numbers with details of publishers *Citation index *SNIP *SJR *Impact factor *h-index	None
20	Areas of consultancy and income generated	None
21	Faculty as members in a) National Committees b) International Committees c) Editorial Boards.....	None

22	Student Projects	
	a) Percentage of students who have done in-house projects including inter departmental/ programme	None
	b) Percentage of students placed for projects in organisations outside the institution i.e.in Research laboratories/ industry / other agencies	None
23	Awards / Recognition received by faculty and students	None
24	List of eminent academicians and scientist / visitors to the department	
	1. Professor A. Lanunungsang Ao Pro- Vice Chancellor, Nagaland University	
	2.Smt. Watila Longchar Rtd. Vice-Principal, Kohima College and Former Principal, KROS College	
	3.Mr. Kezhakhoto Savi Advocate and Lecturer, Kohima Law College.	
	4.Dr. R.K. Behera Asst Professor, Patkai Christian College	
	5.Dr. Nigamananda Das H.O.D English Dept. Nagaland University, Meriema Campus.	
	6.Mr. C. Khalong Director Higher Education Govt. Of Nagaland.	
	7.Dr. Ratan Kaurinta Associate Professor, Dept. Of Commerce, Nagaland University	
25	Seminars/ Conferences/ Workshops organised and the source of funding	
	A)National	None
	B)International	None

26	Student profile programme/course wise:					

Name of the course/programme (refer question no. 4)	Application received	Selected	Enrolled		Pass Percentage
			Male	Female	
2012	06	06	05	01	100%

27	Diversity of Students			
	Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
	UG(COMMERCE)	100%	NONE	NONE

28	How many students have cleared national and state competitive examinations such as NET,SLET, GATE, Civil services, Defence Services, etc.?	Few students are employed in various services like government sector, teaching profession, entrepreneurship etc.

29	Student progression		
	Student progression	Against % enrolled	
	UG to PG		
	PG to M.Phil		No databank to keep trace of students higher studies.
	PG to Ph.D		
	Ph.D to Post- Doctoral		
	Employed -Campus selection -Other than campus recruitment		
	Entrepreneurship/Self-employment		

30	Details of Infrastructural facilities	
	a) Library	The College has a spaced Library
	b) Internet facilities for the Staff and Students	Available
	c) Classrooms with ICT facility	No
	d) Laboratories	No

31	Number of students receiving financial assistance from college, university, government or other agencies.	1.All the students receive post- metric scholarship from the Government. 2.3(three) students are receiving scholarship from the College.

32	Details on student enrichment programmes (special lectures/workshops/seminars) with external experts.	Many enrichment programmes are organised by the College (Refer to Criterion 5.3.1)

33	Teaching methods adopted to improve student learning	Revision classes and class test.

34	Participation in Institutional Social Response (ISR) and Extension activities.	(Refer to Criterion 5.3.1)	
35	SWOC analysis of the department and future plans		
	Strenght	Strong Academic Base, dedicated teachers.	
	Weakness	Over reliance on tuition based resources.	
	Opportunities	Increasing demand for research and consultancy services.	
	Challenges	To take up research works.	

Department of Economics.

1	Name of the Department:			Economics	
2	Year of establishment:			2010	
3	Names of programmes / Courses offered			UG	
4	Names of the interdisciplinary courses and the departments/units involved			The College does not have interdisciplinary courses	
5	Annual/ semester/ choice based credit system(programme wise)			Semester system	
6	Participation of the department in the courses offered by other departments			No	
7	Courses in collaboration with other Universities, industries, foreign institutions, etc.			None	
8	Detail of courses/ programmes discontinued (if any) with reasons.			No courses/ programmes has been discontinued.	
9	Number of teaching posts	Asst. Professors			
		Sanctioned	2		
		Filled	2		
10	Faculty profile with name, qualification, designation, specialization,(D.Sc /D.Litt /PhD /M.Phil. etc.,)				
	Names	Qualification	Designation	Specialization	Years of Exp.
	David Khutso	M.A	Asst. Prof.		3
	Niriezonuo Punyü	M.A	Asst. Prof.		1
11	Senior visiting faculty		The College does not have a list of visiting faculty in a regular way. However academicians and University Professors have come and given talks during functions organised by the College		
12	Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty.		There is no temporary faculty.		
13	Student-Teacher Ratio(programme wise)		1:45		
14	Number of Academic support staff (technical) and administrative staff: sanctioned and filled		3 (three) administrative and 2 (two) technical.		

15	Qualification of teaching faculty with D.Sc /D.Litt /Ph.D /M.Phil./ P.G	P.G
16	Number of faculty with ongoing projects from a) National b) International Funding agencies and grants received.	None
17	Departmental projects funded by DST – FIST; UGC, DBT,ICSSR, etc. and total grants received.	None
18	Research Centre / facility recognised by the University.	The College does not have recognised research centre. The College offers Undergraduate course only.
19	Publication : * Publication per faculty *Number of papers published in peer reviewed journals (national / international) by faculty and students *Number of publications listed in international Database (For Eg: Web of Science, Scopus, *Humanities International Complete, Dare Database – International Social Sciences *Directory, EBSCO host, etc.) *Monographs *Chapter in books *Books Edited *Books with ISBN/ISSN numbers with details of publishers *Citation index *SNIP *SJR *Impact factor *h-index	None
20	Areas of consultancy and income generated	None
21	Faculty as members in a) National Committees b) International Committees c) Editorial Boards.....	None
22	Student Projects	

	a) Percentage of students who have done in-house projects including inter departmental/ programme	None
	b) Percentage of students placed for projects in organisations outside the institution i.e.in Research laboratories/ industry / other agencies	None
23	Awards / Recognition received by faculty and students	None
24	List of eminent academicians and scientist / visitors to the department	

24 (cont.)
1. Professor A. Lanunungsang Ao   Pro- Vice Chancellor, Nagaland University

2.Smt. Watila Longchar
   Rtd. Vice-Principal, Kohima College and
   Former Principal, KROS College

3.Mr. Kezhakhoto Savi   Advocate and Lecturer, Kohima Law College.
4.Dr. R.K. Behera   Asst Professor, Patkai Christian College

5.Dr. Nigamananda Das
   H.O.D English Dept.
   Nagaland University, Meriema Campus.

6.Mr. C. Khalong
   Director
   Higher Education
   Govt. Of Nagaland.

7.Dr. Ratan Kaurinta
   Associate Professor,
   Dept. Of Commerce,
   Nagaland University

25	Seminars/ Conferences/ Workshops organised and the source of funding	
	A)National	None
	B)International	None

26	Student profile programme/course wise:

Name of the course/programme (refer question no. 4)	Application received	Selected	Enrolled		Pass Percentage
			Male	**Female**	
2015	01	01	01		100%

27	Diversity of Students			
	Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
	UG(ECONOMICS)	100%	NONE	NONE
28	How many students have cleared national and state competitive examinations such as NET,SLET, GATE, Civil services, Defence Services, etc.?		Few students are employed in various services like government sector, teaching profession, entrepreneurship etc.	

29	Student progression		
	Student progression	Against % enrolled	
	UG to PG		
	PG to M.Phil		No databank to keep trace of students higher studies.
	PG to Ph.D		
	Ph.D to Post- Doctoral		
	Employed -Campus selection -Other than campus recruitment		
	Entrepreneurship/Self-employment		

30	Details of Infrastructural facilities		
	a)	Library	The College has a spaced Library
	b)	Internet facilities for the Staff and Students	Available
	c)	Classrooms with ICT facility	No
	d)	Laboratories	No
31	Number of students receiving financial assistance from college, university, government or other agencies.		1.All the students receive post-metric scholarship from the Government. 2.3(three) students are receiving scholarship from the College.
32	Details on student enrichment programmes (special lectures/workshops/seminars) with external experts.		Many enrichment programmes are organised by the College (Refer to Criterion 5.3.1)
33	Teaching methods adopted to improve student learning		Revision classes and class test.

34	Participation in Institutional Social Response (ISR) and Extension activities.		(Refer to Criterion 5.3.1)
35	SWOC analysis of the department and future plans		
	Strenght	Quality Education, well preparation & teaching.	
	Weakness	Less number of students, lack of teaching aids.	
	Opportunities	Individual interaction, Seminars	
	Challenges	To get more student enrolment, better teaching materials.	

Department of Education.

1	Name of the Department:	Education
2	Year of establishment:	2010
3	Names of programmes / Courses offered	UG
4	Names of the interdisciplinary courses and the departments/units involved	The College does not have interdisciplinary courses
5	Annual/ semester/ choice based credit system(programme wise)	Semester system
6	Participation of the department in the courses offered by other departments	No
7	Courses in collaboration with other Universities, industries, foreign institutions, etc.	None
8	Detail of courses/ programmes discontinued (if any) with reasons.	No courses/ programmes has been discontinued.

9	Number of teaching posts	Asst. Professors	
		Sanctioned	2
		Filled	1

10	Faculty profile with name, qualification, designation, specialization,(D.Sc /D.Litt /PhD /M.Phil. etc.,)				
	Names	Qualification	Designation	Specialization	Years of Exp.
	I. Temjentoshi Ozukum	M.A/M.Phil/Net	Asst. Prof.		1

11	Senior visiting faculty	The College does not have a list of visiting faculty in a regular way. However academicians and University Professors have come and given talks during functions organised by the College
12	Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty.	There is no temporary faculty.
13	Student-Teacher Ratio(programme wise)	1:45
14	Number of Academic support staff (technical) and administrative staff: sanctioned and filled	3 (three) administrative and 2 (two) technical.

15	Qualification of teaching faculty with D.Sc /D.Litt /Ph.D /M.Phil./ P.G	M.Phil
16	Number of faculty with ongoing projects from a) National b) International Funding agencies and grants received.	None
17	Departmental projects funded by DST – FIST; UGC, DBT,ICSSR, etc. and total grants received.	None
18	Research Centre / facility recognised by the University.	The College does not have recognised research centre. The College offers Undergraduate course only.
19	Publication : * Publication per faculty *Number of papers published in peer reviewed journals (national / international) by faculty and students *Number of publications listed in international Database (For Eg: Web of Science, Scopus, *Humanities International Complete, Dare Database – International Social Sciences *Directory, EBSCO host, etc.) *Monographs *Chapter in books *Books Edited *Books with ISBN/ISSN numbers with details of publishers *Citation index *SNIP *SJR *Impact factor *h-index	None
20	Areas of consultancy and income generated	None

21	Faculty as members in
	     d) National Committees
	     e) International Committees
	     f) Editorial Boards.....
		None

22	Student Projects	
	c) Percentage of students who have done in-house projects including inter departmental/ programme	None

	d) Percentage of students placed for projects in organisations outside the institution i.e.in Research laboratories/ industry / other agencies	None
23	Awards / Recognition received by faculty and students	None
24	List of eminent academicians and scientist / visitors to the department	

1. Professor A. Lanunungsang Ao   Pro- Vice Chancellor, Nagaland University

2.Smt. Watila Longchar
   Rtd. Vice-Principal, Kohima College and
   Former Principal, KROS College

3.Mr. Kezhakhoto Savi   Advocate and Lecturer, Kohima Law college.
4.Dr. R.K. Behera   Asst Professor, Patkai Christian College

5.Dr. Nigamananda Das
   H.O.D English Dept.
   Nagaland University, Meriema Campus.

6.Mr. C. Khalong
   Director
   Higher Education
   Govt. Of Nagaland.

7.Dr. Ratan Kaurinta
    Associate Professor,
    Dept. Of Commerce,
    Nagaland University

25	Seminars/ Conferences/ Workshops organised and the source of funding

A)National	None
B)International	None

26	Student profile programme/course wise:

Name of the course/programme (refer question no. 4)	Application received	Selected	Enrolled		Pass Percentage
			Male	**Female**	
2015	17	17	09	08	100%

27	Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
UG(EDUCATION)	100%	NONE	NONE

28	How many students have cleared national and state competitive examinations such as NET,SLET, GATE, Civil services, Defence Services, etc.?	Few students are employed in various services like government sector, teaching profession, entrepreneurship etc.

29	Student progression		
	Student progression	Against % enrolled	
	UG to PG		
	PG to M.Phil		No databank to keep trace of students higher studies.
	PG to Ph.D		
	Ph.D to Post- Doctoral		
	Employed -Campus selection -Other than campus recruitment		
	Entrepreneurship/Self-employment		

30	Details of Infrastructural facilities	
	a) Library	The College has a spaced Library
	b) Internet facilities for the Staff and Students	Available
	c) Classrooms with ICT facility	No
	d) Laboratories	No

31	Number of students receiving financial assistance from college, university, government or other agencies.	1. All the students receive post-metric scholarship from the Government. 2.3(three) students are receiving scholarship from the College.
32	Details on student enrichment programmes (special lectures/workshops/seminars) with external experts.	Many enrichment programmes are organised by the College (Refer to Criterion 5.3.1)
33	Teaching methods adopted to improve student learning	Revision classes and class test.
34	Participation in Institutional Social Response (ISR) and Extension activities.	(Refer to Criterion 5.3.1)

35	SWOC analysis of the department and future plans	
	Strenght	Cooperative, dedicated, qualified faculty.
	Weakness	Less number of students taking Education honours
	Opportunities	Classroom discussion, seminars and experiment with different teaching skills.
	Challenges	Enrolment of more students, pursuing further studies such as PhD, conducting action research inside the campus

Department of English

1	Name of the Department:		English
2	Year of establishment:		2010
3	Names of programmes / Courses offered		UG
4	Names of the interdisciplinary courses and the departments/units involved		The College does not have interdisciplinary courses
5	Annual/ semester/ choice based credit system(programme wise)		Semester system
6	Participation of the department in the courses offered by other departments		No
7	Courses in collaboration with other Universities, industries, foreign institutions, etc.		None
8	Detail of courses/ programmes discontinued (if any) with reasons.		No courses/ programmes has been discontinued.
9	Number of teaching posts	Asst. Professors	
		Sanctioned	4
		Filled	4
10	Faculty profile with name, qualification, designation, specialization,(D.Sc /D.Litt /PhD /M.Phil. etc.,)		

Names	Qualification	Designation	Specialization	Years of Exp.
1.Bonnie Lasuh	M.A	Asst. Prof		5
2.Limakumla Imsong	M.A	Asst. Prof		3
3.Toshinaro Imchen	M.A	Asst. Prof		3
4.Keviyabeinuo	M.A	Asst. Prof		2

11	Senior visiting faculty	The College does not have a list of visiting faculty in a regular way. However academicians and University professors have come and given talks during functions organised by the College.
12	Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty.	There is no temporary faculty.

13	Student-Teacher Ratio(programme wise)	1:45
14	Number of Academic support staff (technical) and administrative staff: sanctioned and filled	3 (three) administrative and 2 (two) technical.
15	Qualification of teaching faculty with D.Sc /D.Litt /Ph.D /M.Phil./ P.G	P.G
16	Number of faculty with ongoing projects from a) National b) International Funding agencies and grants received.	None
17	Departmental projects funded by DST – FIST; UGC, DBT,ICSSR, etc. and total grants received.	None
18	Research Centre / facility recognised by the University.	The College does not have recognised research centre. The College offers Undergraduate course only.
19	Publication : * Publication per faculty *Number of papers published in peer reviewed journals (national / international) by faculty and students *Number of publications listed in international Database (For Eg: Web of Science, Scopus, *Humanities International Complete, Dare Database – International Social Sciences *Directory, EBSCO host, etc.) *Monographs *Chapter in books *Books Edited *Books with ISBN/ISSN numbers with details of publishers *Citation index *SNIP *SJR *Impact factor *h-index	None
20	Areas of consultancy and income generated	None
21	Faculty as members in	
	a) National Committees	None

	b) International Committees	None
	c) Editorial Boards	1
22	Student Projects	
	a) Percentage of students who have done in-house projects including inter departmental/ programme	None
	b) Percentage of students placed for projects in organisations outside the institution i.e.in Research laboratories/ industry / other agencies	None
23	Awards / Recognition received by faculty and students	None
24	List of eminent academicians and scientist / visitors to the department	
	1. Professor A. Lanunungsang Ao Pro- Vice Chancellor, Nagaland University	

	2.Smt. Watila Longchar
	   Rtd. Vice-Principal, Kohima College and
	   Former Principal, KROS College	

	3.Mr. Kezhakhoto Savi Advocate and Lecturer, Kohima Law college.	
	4.Dr. R.K. Behera Asst Professor, Patkai Christian College	

	5.Dr. Nigamananda Das
	    H.O.D English Dept.
	    Nagaland University, Meriema Campus.	

	6.Mr. C. Khalong
	   Director
	   Higher Education
	   Govt. Of Nagaland.	

	7.Dr. Ratan Kaurinta
	    Associate Professor,
	    Dept. Of Commerce,
	    Nagaland University	

25	Seminars/ Conferences/ Workshops organised and the source of funding	
	A)National	None
	B)International	None

| 26 | Student profile programme/course wise: | | | | | |

Name of the course/programme (refer question no. 4)	Application received	Selected	Enrolled		Pass Percentage
			Male	**Female**	
2015	02	02	02		100%

| 27 | Diversity of Students |

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
UG(ENGLISH)	100%	NONE	NONE

| 28 | How many students have cleared national and state competitive examinations such as NET,SLET, GATE, Civil services, Defence Services, etc.? | Few students are employed in various services like government sector, teaching profession, entrepreneurship etc. |

| 29 | Student progression |

Student progression	Against % enrolled	
UG to PG		No databank to keep trace of students higher studies.
PG to M.Phil		
PG to Ph.D		
Ph.D to Post- Doctoral		
Employed -Campus selection -Other than campus recruitment		
Entrepreneurship/Self-employment		

30	Details of Infrastructural facilities	
a)	Library	The College has a spaced Library
b)	Internet facilities for the Staff and Students	Available
c)	Classrooms with ICT facility	No
d)	Laboratories	No

| 31 | Number of students receiving financial assistance from college, university, government or other agencies. | 1) All the students receive post-metric scholarship from the Government.

2) 3(three) students are receiving scholarship from the College. |

32	Details on student enrichment programmes (special lectures/workshops/seminars) with external experts.		Many enrichment programmes are organised by the College (Refer to Criterion 5.3.1)
33	Teaching methods adopted to improve student learning		Revision classes and class test.
34	Participation in Institutional Social Response (ISR) and Extension activities.		(Refer to Criterion 5.3.1)
35	SWOC analysis of the department and future plans		
	Strenght	Unity, Permanancy.	
	Weakness	Leadership directive is lacking, No Department meeting	
	Opportunities	Educational tour, Fete day, Symposium	
	Challenges	To take up research work. Paper presentation by a faculty at National Seminar.	

Department of Environmental Studies.

1	Name of the Department:		Environmental Studies	
2	Year of establishment:		2010	
3	Names of programmes / Courses offered		UG	
4	Names of the interdisciplinary courses and the departments/units involved		The College does not have interdisciplinary courses	
5	Annual/ semester/ choice based credit system(programme wise)		Semester system	
6	Participation of the department in the courses offered by other departments		No	
7	Courses in collaboration with other Universities, industries, foreign institutions, etc.		None	
8	Detail of courses/ programmes discontinued (if any) with reasons.		No courses/ programmes has been discontinued.	
9	Number of teaching posts	Asst. Professors		
		Sanctioned	1	
		Filled	1	
10	Faculty profile with name, qualification, designation, specialization,(D.Sc /D.Litt /PhD /M.Phil. etc.,)			

Names	Qualification	Designation	Specialization	Years of Exp.
Zuchano Jami	M.Sc/ NET	Asst. Prof.	Geology - Mineralogy	3

11	Senior visiting faculty	The College does not have a list of visiting faculty in a regular way. However academicians and University Professors have come and given talks during functions organised by the College
12	Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty.	There is no temporary faculty.
13	Student-Teacher Ratio(programme wise)	1:45
14	Number of Academic support staff (technical) and administrative staff: sanctioned and filled	3 (three) administrative and 2 (two) technical.

15	Qualification of teaching faculty with D.Sc /D.Litt /Ph.D /M.Phil./ P.G	M.Sc
16	Number of faculty with ongoing projects from a) National b) International Funding agencies and grants received.	None
17	Departmental projects funded by DST – FIST; UGC, DBT,ICSSR, etc. and total grants received.	None
18	Research Centre / facility recognised by the University.	The College does not have recognised research centre. The College offers Undergraduate course only.
19	Publication : * Publication per faculty *Number of papers published in peer reviewed journals (national / international) by faculty and students *Number of publications listed in international Database (For Eg: Web of Science, Scopus, *Humanities International Complete, Dare Database – International Social Sciences *Directory, EBSCO host, etc.) *Monographs *Chapter in books *Books Edited *Books with ISBN/ISSN numbers with details of publishers *Citation index *SNIP *SJR *Impact factor *h-index	None
20	Areas of consultancy and income generated	None

21	Faculty as members in
	     g) National Committees
	     h) International Committees
	     i) Editorial Boards.....
		None

22	Student Projects	
	e) Percentage of students who have done in-house projects including inter departmental/ programme	100% (Field Trip Projects)

	f) Percentage of students placed for projects in organisations outside the institution i.e.in Research laboratories/ industry / other agencies	None
23	Awards / Recognition received by faculty and students	None
24	List of eminent academicians and scientist / visitors to the department	
	1. Professor A. Lanunungsang Ao Pro- Vice Chancellor, Nagaland University	

	2.Smt. Watila Longchar
	   Rtd. Vice-Principal, Kohima College and
	   Former Principal, KROS College	

	3.Mr. Kezhakhoto Savi Advocate and Lecturer, Kohima Law college.	
	4.Dr. R.K. Behera Asst Professor, Patkai Christian College	

	5.Dr. Nigamananda Das
	   H.O.D English Dept.
	   Nagaland University, Meriema Campus.	

	6.Mr. C. Khalong
	   Director
	   Higher Education
	   Govt. Of Nagaland.	

	7.Dr. Ratan Kaurinta
	   Associate Professor,
	   Dept. Of Commerce,
	   Nagaland University	

25	Seminars/ Conferences/ Workshops organised and the source of funding	
	A)National	None
	B)International	None

26	Student profile programme/course wise:					
	Name of the course/programme (refer question no. 4)	**Application received**	**Selected**	**Enrolled**		**Pass Percentage**
				Male	**Female**	
	2015	19	19	11	08	100%

27	Diversity of Students		
	Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
	UG(Environmental Studies)	100%	NONE	NONE

28	How many students have cleared national and state competitive examinations such as NET,SLET, GATE, Civil services, Defence Services, etc.?	Few students are employed in various services like government sector, teaching profession, entrepreneurship etc.

29	Student progression		

Student progression	Against % enrolled	
UG to PG		No databank to keep trace of students higher studies.
PG to M.Phil		
PG to Ph.D		
Ph.D to Post- Doctoral		
Employed -Campus selection -Other than campus recruitment		
Entrepreneurship/Self-employment		

30	Details of Infrastructural facilities	
	a)	Library	The College has a spaced Library
	b)	Internet facilities for the Staff and Students	Available
	c)	Classrooms with ICT facility	No
	d)	Laboratories	No

31	Number of students receiving financial assistance from college, university, government or other agencies.	1.All the students receive post-metric scholarship from the Government. 2.3(three) students are receiving scholarship from the College.
32	Details on student enrichment programmes (special lectures/workshops/seminars) with external experts.	Many enrichment programmes are organised by the College (Refer to Criterion 5.3.1)
33	Teaching methods adopted to improve student learning	Revision classes and class test.
34	Participation in Institutional Social Response (ISR) and Extension activities.	(Refer to Criterion 5.3.1)
35	SWOC analysis of the department and future plans	

	Strenght	Dedicated Faculty, course coverage outing, field trip exposures.
	Weakness	Attendance issue which is a hindrance to curriculum coverage at alloted time frame
	Opportunities	A newly introduced discipline for both Arts and Commerce, a trending subject is a positive factor
	Challenges	Lack of access to new edition of books in the book stand

Department of History

1	Name of the Department:			History	
2	Year of establishment:			2010	
3	Names of programmes / Courses offered			UG	
4	Names of the interdisciplinary courses and the departments/units involved			The College does not have interdisciplinary courses	
5	Annual/ semester/ choice based credit system(programme wise)			Semester system	
6	Participation of the department in the courses offered by other departments			No	
7	Courses in collaboration with other Universities, industries, foreign institutions, etc.			None	
8	Detail of courses/ programmes discontinued (if any) with reasons.			No courses/ programmes has been discontinued.	
9	Number of teaching posts	Asst. Professors			
		Sanctioned		2	
		Filled		2	
10	Faculty profile with name, qualification, designation, specialization,(D.Sc /D.Litt /PhD /M.Phil. etc.,)				

Names	Qualification	Designation	Specialization	Years of Exp.
Chubatoshi	M.A	Asst. Prof.		2
Kinitoli Yeptho	M.A/Ph.D	Asst. Prof		1

11	Senior visiting faculty	The College does not have a list of visiting faculty in a regular way. However academicians and University Professors have come and given talks during functions organised by the College
12	Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty.	There is no temporary faculty.
13	Student-Teacher Ratio(programme wise)	1:45
14	Number of Academic support staff (technical) and administrative staff: sanctioned and filled	3 (three) administrative and 2 (two) technical.

15	Qualification of teaching faculty with D.Sc /D.Litt /Ph.D /M.Phil./ P.G	P.G and Ph.D
16	Number of faculty with ongoing projects from a) National b) International Funding agencies and grants received.	None
17	Departmental projects funded by DST – FIST; UGC, DBT,ICSSR, etc. and total grants received.	None
18	Research Centre / facility recognised by the University.	The College does not have recognised research centre. The College offers Undergraduate course only.
19	Publication : * Publication per faculty *Number of papers published in peer reviewed journals (national / international) by faculty and students *Number of publications listed in international Database (For Eg: Web of Science, Scopus, *Humanities International Complete, Dare Database – International Social Sciences *Directory, EBSCO host, etc.) *Monographs *Chapter in books *Books Edited *Books with ISBN/ISSN numbers with details of publishers *Citation index *SNIP *SJR *Impact factor *h-index	None
20	Areas of consultancy and income generated	None
21	Faculty as members in a) National Committees b) International Committees c) Editorial Boards.....	None
22	Student Projects	
	a) Percentage of students who have done in-house projects including inter departmental/ programme	None

	b) Percentage of students placed for projects in organisations outside the institution i.e.in Research laboratories/ industry / other agencies	None
23	Awards / Recognition received by faculty and students	None
24	List of eminent academicians and scientist / visitors to the department	
	1. Professor A. Lanunungsang Ao Pro- Vice Chancellor, Nagaland University	

	2.Smt. Watila Longchar
	   Rtd. Vice-Principal, Kohima College and
	   Former Principal, KROS College	

	3.Mr. Kezhakhoto Savi Advocate and Lecturer, Kohima Law college.	
	4.Dr. R.K. Behera Asst Professor, Patkai Christian College	

	5.Dr. Nigamananda Das
	   H.O.D English Dept.
	   Nagaland University, Meriema Campus.	

	6.Mr. C. Khalong
	   Director
	   Higher Education
	   Govt. Of Nagaland.	

	7.Dr. Ratan Kaurinta
	   Associate Professor,
	   Dept. Of Commerce,
	   Nagaland University	

25	Seminars/ Conferences/ Workshops organised and the source of funding	

A)National		None
B)International		None

26	Student profile programme/course wise:

Name of the course/programme (refer question no. 4)	Application received	Selected	Enrolled		Pass Percentage
			Male	**Female**	
2015	18	18	10	8	100%

27	Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
UG(HISTORY)	100%	NONE	NONE

28	How many students have cleared national and state competitive examinations such as NET,SLET, GATE, Civil services, Defence Services, etc.?	Few students are employed in various services like government sector, teaching profession, entrepreneurship etc.
29	Student progression	

Student progression	Against % enrolled	
UG to PG		
PG to M.Phil		No databank to keep trace of students higher studies.
PG to Ph.D		
Ph.D to Post- Doctoral		
Employed -Campus selection -Other than campus recruitment		
Entrepreneurship/Self-employment		

30	Details of Infrastructural facilities	
	a) Library	The College has a spaced Library
	b) Internet facilities for the Staff and Students	Available
	c) Classrooms with ICT facility	No
	d) Laboratories	No
31	Number of students receiving financial assistance from college, university, government or other agencies.	1.All the students receive post-metric scholarship from the Government. 2.3(three) students are receiving scholarship from the College.
32	Details on student enrichment programmes (special lectures/workshops/seminars) with external experts.	Many enrichment programmes are organised by the College (Refer to Criterion 5.3.1)
33	Teaching methods adopted to improve student learning	Revision classes and class test.

34	Participation in Institutional Social Response (ISR) and Extension activities.	(Refer to Criterion 5.3.1)	
35	SWOC analysis of the department and future plans		
	Strenght	Responsible, cooperative	
	Weakness	Outdoor exposure.	
	Opportunities	Platform to share one's views and ideas.	
	Challenges	Limited access to materials.	

Department of Political Science

1	Name of the Department:			Political Science	
2	Year of establishment:			2010	
3	Names of programmes / Courses offered			UG	
4	Names of the interdisciplinary courses and the departments/units involved			The College does not have interdisciplinary courses	
5	Annual/ semester/ choice based credit system(programme wise)			Semester system	
6	Participation of the department in the courses offered by other departments			No	
7	Courses in collaboration with other Universities, industries, foreign institutions, etc.			None	
8	Detail of courses/ programmes discontinued (if any) with reasons.			No courses/ programmes has been discontinued.	
9	Number of teaching posts	Asst. Professors			
		Sanctioned	2		
		Filled	2		
10	Faculty profile with name, qualification, designation, specialization,(D.Sc /D.Litt /PhD /M.Phil. etc.,)				
	Names	Qualification	Designation	Specialization	Years of Exp.
	Emilo Ovung	M.A	Asst. Prof.		2
	Vizosüto Khanyo	M.A	Asst. Prof		1
11	Senior visiting faculty		The College does not have a list of visiting faculty in a regular way. However academicians and University Professors have come and given talks during functions organised by the College		
12	Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty.		There is no temporary faculty.		
13	Student-Teacher Ratio(programme wise)		1:45		
14	Number of Academic support staff (technical) and administrative staff: sanctioned and filled		3 (three) administrative and 2 (two) technical.		

15	Qualification of teaching faculty with D.Sc /D.Litt /Ph.D /M.Phil./ P.G	P.G
16	Number of faculty with ongoing projects from a) National b) International Funding agencies and grants received.	None
17	Departmental projects funded by DST – FIST; UGC, DBT,ICSSR, etc. and total grants received.	None
18	Research Centre / facility recognised by the University.	The College does not have recognised research centre. The College offers Undergraduate course only.
19	Publication : * Publication per faculty *Number of papers published in peer reviewed journals (national / international) by faculty and students *Number of publications listed in international Database (For Eg: Web of Science, Scopus, *Humanities International Complete, Dare Database – International Social Sciences *Directory, EBSCO host, etc.) *Monographs *Chapter in books *Books Edited *Books with ISBN/ISSN numbers with details of publishers *Citation index *SNIP *SJR *Impact factor *h-index	None
20	Areas of consultancy and income generated	None
21	Faculty as members in a) National Committees b) International Committees c) Editorial Boards.....	None
22	Student Projects	
	a) Percentage of students who have done in-house projects including inter departmental/ programme	None

	b) Percentage of students placed for projects in organisations outside the institution i.e.in Research laboratories/ industry / other agencies	None
23	Awards / Recognition received by faculty and students	None
24	List of eminent academicians and scientist / visitors to the department	
	1. Professor A. Lanunungsang Ao Pro- Vice Chancellor, Nagaland University	

	2.Smt. Watila Longchar
	   Rtd. Vice-Principal, Kohima College and
	   Former Principal, KROS College	

	3.Mr. Kezhakhoto Savi Advocate and Lecturer, Kohima Law college.	
	4.Dr. R.K. Behera Asst Professor, Patkai Christian College	

	5.Dr. Nigamananda Das
	   H.O.D English Dept.
	   Nagaland University, Meriema Campus.	

	6.Mr. C. Khalong
	   Director
	   Higher Education
	   Govt. Of Nagaland.	

	7.Dr. Ratan Kaurinta
	   Associate Professor,
	   Dept. Of Commerce,
	   Nagaland University	

25	Seminars/ Conferences/ Workshops organised and the source of funding	
	A)National	None
	B)International	None

26	Student profile programme/course wise:					
	Name of the course/programme (refer question no. 4)	**Application received**	**Selected**	**Enrolled**		**Pass Percentage**
				Male	**Female**	
	2015	19	19	11	08	100%

27	Diversity of Students			
	Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
	UG(POLITICAL SCIENCE)	100%	NONE	NONE

28	How many students have cleared national and state competitive examinations such as NET,SLET, GATE, Civil services, Defence Services, etc.?	Few students are employed in various services like government sector, teaching profession, entrepreneurship etc.

29	Student progression		

	Student progression	Against % enrolled	
	UG to PG		
	PG to M.Phil		No databank to keep trace of students higher studies.
	PG to Ph.D		
	Ph.D to Post- Doctoral		
	Employed -Campus selection -Other than campus recruitment		
	Entrepreneurship/Self-employment		

30	Details of Infrastructural facilities	
	a)	Library	The College has a spaced Library
	b)	Internet facilities for the Staff and Students	Available
	c)	Classrooms with ICT facility	No
	d)	Laboratories	No

31	Number of students receiving financial assistance from college, university, government or other agencies.	1.All the students receive post-metric scholarship from the Government. 2.3(three) students are receiving scholarship from the College.
32	Details on student enrichment programmes (special lectures/workshops/seminars) with external experts.	Many enrichment programmes are organised by the College (Refer to Criterion 5.3.1)
33	Teaching methods adopted to improve student learning	Revision classes and class test.
34	Participation in Institutional Social Response (ISR) and Extension activities.	(Refer to Criterion 5.3.1)

35	SWOC analysis of the department and future plans	
	Strenght	Unity
	Weakness	Lack of Departmental activities
	Opportunities	Debates NEIMUN.
	Challenges	Course coverage.

35 SWOC analysis of the department and future plans

Department of Sociology

1	Name of the Department:		Sociology	
2	Year of establishment:		2015	
3	Names of programmes / Courses offered		UG	
4	Names of the interdisciplinary courses and the departments/units involved		The College does not have interdisciplinary courses	
5	Annual/ semester/ choice based credit system(programme wise)		Semester system	
6	Participation of the department in the courses offered by other departments		No	
7	Courses in collaboration with other Universities, industries, foreign institutions, etc.		None	
8	Detail of courses/ programmes discontinued (if any) with reasons.		No courses/ programmes has been discontinued.	
9	Number of teaching posts	Asst. Professors		
		Sanctioned	2	
		Filled	2	
10	Faculty profile with name, qualification, designation, specialization,(D.Sc /D.Litt /PhD /M.Phil. etc.,)			

Names	Qualification	Designation	Specialization	Years of Exp.
Watichila Imsong	MSW	Asst. Prof.		2
Metevitso Khazo	M.A	Asst. Prof		1

11	Senior visiting faculty	The College does not have a list of visiting faculty in a regular way. However academicians and University Professors have come and given talks during functions organised by the College
12	Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty.	There is no temporary faculty.
13	Student-Teacher Ratio(programme wise)	1:45
14	Number of Academic support staff (technical) and administrative staff: sanctioned and filled	3 (three) administrative and 2 (two) technical.

15	Qualification of teaching faculty with D.Sc /D.Litt /Ph.D /M.Phil./ P.G	P.G
16	Number of faculty with ongoing projects from a) National b) International Funding agencies and grants received.	None
17	Departmental projects funded by DST – FIST; UGC, DBT,ICSSR, etc. and total grants received.	None
18	Research Centre / facility recognised by the University.	The College does not have recognised research centre. The College offers Undergraduate course only.
19	Publication : * Publication per faculty *Number of papers published in peer reviewed journals (national / international) by faculty and students *Number of publications listed in international Database (For Eg: Web of Science, Scopus, *Humanities International Complete, Dare Database – International Social Sciences *Directory, EBSCO host, etc.) *Monographs *Chapter in books *Books Edited *Books with ISBN/ISSN numbers with details of publishers *Citation index *SNIP *SJR *Impact factor *h-index	None
20	Areas of consultancy and income generated	None
21	Faculty as members in a) National Committees b) International Committees c) Editorial Boards.....	None
22	Student Projects	
	a) Percentage of students who have done in-house projects including inter departmental/ programme	None

	b) Percentage of students placed for projects in organisations outside the institution i.e.in Research laboratories/ industry / other agencies	None
23	Awards / Recognition received by faculty and students	None
24	List of eminent academicians and scientist / visitors to the department	
	1. Professor A. Lanunungsang Ao Pro- Vice Chancellor, Nagaland University	

	2.Smt. Watila Longchar
	   Rtd. Vice-Principal, Kohima College and
	   Former Principal, KROS College	

	3.Mr. Kezhakhoto Savi Advocate and Lecturer, Kohima Law college.	
	4.Dr. R.K. Behera Asst Professor, Patkai Christian College	

	5.Dr. Nigamananda Das
	   H.O.D English Dept.
	   Nagaland University, Meriema Campus.	

	6.Mr. C. Khalong
	   Director
	   Higher Education
	   Govt. Of Nagaland.	

	7.Dr. Ratan Kaurinta
	    Associate Professor,
	    Dept. Of Commerce,
	    Nagaland University	

25	Seminars/ Conferences/ Workshops organised and the source of funding	
	A)National	None
	B)International	None

26	Student profile programme/course wise:					

Name of the course/programme (refer question no. 4)	Application received	Selected	Enrolled		Pass Percentage
			Male	Female	

27	Diversity of Students		

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
UG(SOCIOLOGY)			

28	How many students have cleared national and state competitive examinations such as NET,SLET, GATE, Civil services, Defence Services, etc.?	Few students are employed in various services like government sector, teaching profession, entrepreneurship etc.

29	Student progression		
	Student progression	**Against % enrolled**	
	UG to PG		
	PG to M.Phil		No databank to keep trace of students higher studies.
	PG to Ph.D		
	Ph.D to Post- Doctoral		
	Employed -Campus selection -Other than campus recruitment		
	Entrepreneurship/Self-employment		

30	Details of Infrastructural facilities	
	a)	Library	The College has a spaced Library
	b)	Internet facilities for the Staff and Students	Available
	c)	Classrooms with ICT facility	No
	d)	Laboratories	No

31	Number of students receiving financial assistance from college, university, government or other agencies.	1.All the students receive post-metric scholarship from the Government. 2.3(three) students are receiving scholarship from the College.
32	Details on student enrichment programmes (special lectures/workshops/seminars) with external experts.	Many enrichment programmes are organised by the College (Refer to Criterion 5.3.1)
33	Teaching methods adopted to improve student learning	Revision classes and class test.
34	Participation in Institutional Social Response (ISR) and Extension activities.	(Refer to Criterion 5.3.1)

35	SWOC analysis of the department and future plans	
	Strenght	Enthusiasm to learn by the students and student friendly syllabus
	Weakness	Shortage of materials and lack of access to modern technology
	Opportunities	More opportunity to interact and reach out to the students.
	Challenges	Newly inducted department in the institute hence need to really upgrade and update
	Future plan	To encourage academic excellence through practical learning like Partial Project reports, presentation etc

F. DECLARATION BY THE HEAD OF THE INSTITUTION.

OFFICE OF THE PRINCIPAL

KROS COLLEGE, LEIRIE

KOHIMA : NAGALAND

(Affiliated to Nagaland University vide No. NU-CDC/C-56/2009-190 dt. 29.04.2010)

e.mail-kroscollege@gmail.com

www.kroscollegekohima.co.in

Ref. No. **KROS-2/1/2010-145**

Date **29.12.2015**

DECLARATION BY THE HEAD OF THE INSTITUTION

I certify that the data included in this "Self Study Report (SSR)" are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part therefore has been outsourced.

I am aware that the Peer Team will validate the information provided in this SSR during the Peer Team.

Place: Kohima

Dated: 29.12.2015

(Imsuinla Imti)

Principal,

KROS College.

Principal

KROS College

Kohima : Nagaland

Date: **29/09/15**

G. CERTIFICATE OF COMPLIANCE.

OFFICE OF THE PRINCIPAL

KROS COLLEGE, LEIRIE

KOHIMA : NAGALAND

(Affiliated to Nagaland University vide No. NU-CDC/C-56/2009-190 dt. 29.04.2010)

e.mail-kroscollege@gmail.com

www.kroscollegekohima.co.in

Ref. No. **KROS-2/1/2010-145**

Date **29.12.2015**

CERTIFICATE OF COMPLIANCE

(Affiliated/Constituent/Autonomous/College and Recognised Institutions)

This is to certify KROS College Kohima fulfils all norms.

1. Stipulated by the affiliating university and / or
2. Regulatory council / body (such as NCTE, AICTE, MCI, DCI, BCI, etc.), and
3. The affiliation and recognition (if applicable) is valid on date. In case the affiliation / recognition is conditional, then a detailed enclosure with regard to compliance of conditions by the institution will be send. It is noted that NAAC's accreditation if granted shall stand cancelled automatically, once the institution loses its university affiliation or recognition by the regulatory council, as the case may be.

In case the understanding submitted by the institution is found to be false then the accreditation given by NAAC is liable to be withdrawn. It is also agreeable that the understanding given to NAAC will be displayed on the college website.
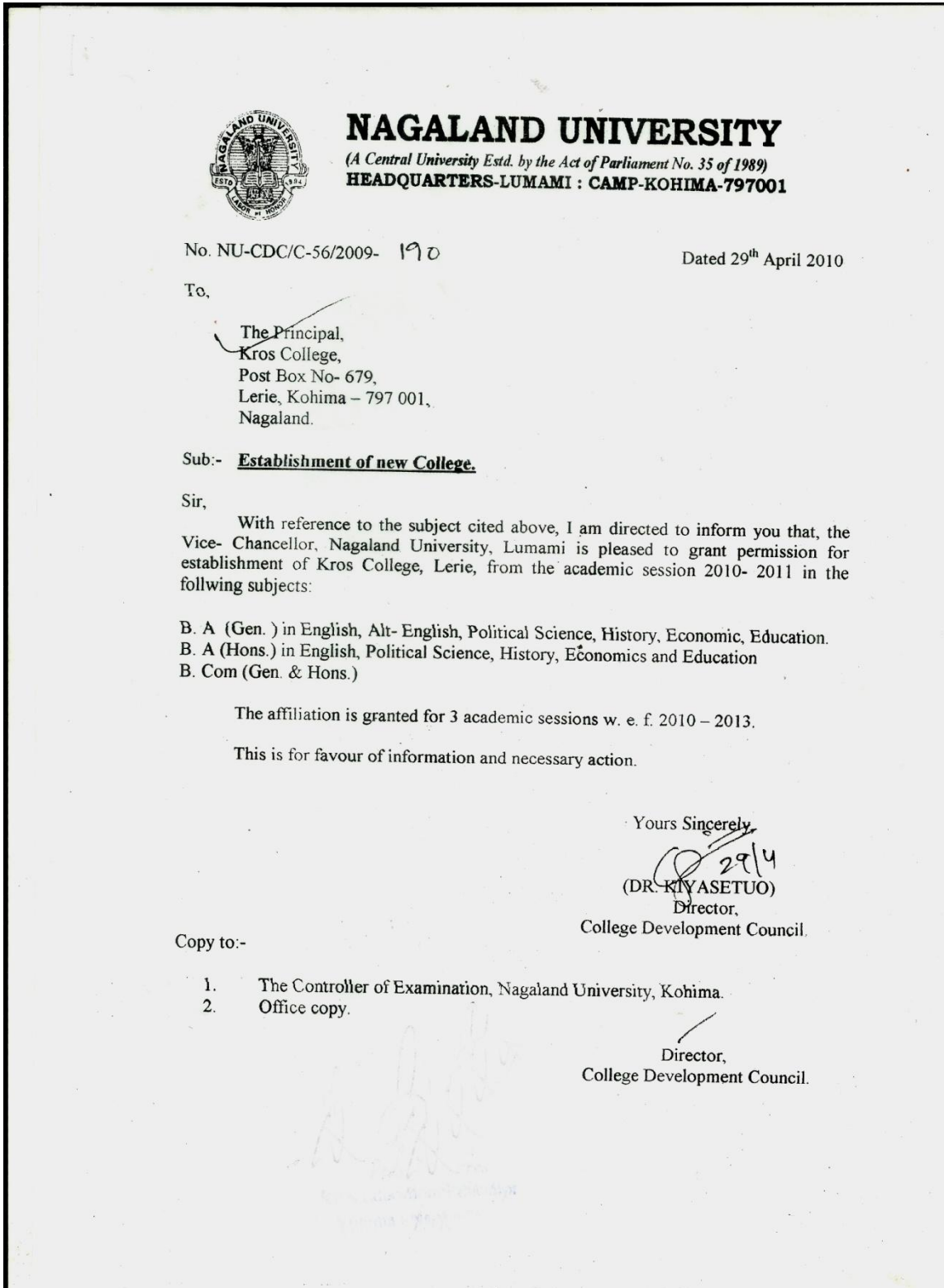
Place: Kohima

Dated: 29.12.2015

(Imsuinla Imti)
Principal,
KROS College.
Principal
KROS College
Kohima : Nagaland

H. ATTACHMENT CERTIFICATE

1. Certificate of Recognition from the Affiliating University.

NAGALAND UNIVERSITY
(A Central University Estd. by the Act of Parliament No. 35 of 1989)
HEADQUARTERS-LUMAMI : CAMP-KOHIMA-797001

No. NU-CDC/C-56/2009- 190   Dated 29th April 2010

To,

The Principal,
Kros College,
Post Box No- 679,
Lerie, Kohima – 797 001,
Nagaland.

Sub:- **Establishment of new College.**

Sir,

With reference to the subject cited above, I am directed to inform you that, the Vice- Chancellor, Nagaland University, Lumami is pleased to grant permission for establishment of Kros College, Lerie, from the academic session 2010- 2011 in the follwing subjects:

B. A (Gen.) in English, Alt- English, Political Science, History, Economic, Education.
B. A (Hons.) in English, Political Science, History, Economics and Education
B. Com (Gen. & Hons.)

The affiliation is granted for 3 academic sessions w. e. f. 2010 – 2013.

This is for favour of information and necessary action.

Yours Sincerely,

29|4

(DR. KIYASETUO)
Director,
College Development Council.

Copy to:-

1.   The Controller of Examination, Nagaland University, Kohima.
2.   Office copy.

Director,
College Development Council.

2. Certificate Registration of "KROS EDUCATION SOCIETY" under Registration of Societies Act 1960.

GOVERNMENT OF NAGALAND
HOME DEPARTMENT
GENERAL ADMINISTRATION BRANCH

NO.RS/HOME/5097/2006   *Dated, Kohima the 6th Oct. 2006*

CERTIFICATE OF REGISTRATION

Certificate of Registration NO.H/RS-4782 dated 06/10/2006 in the office of the Registrar of Societies, Home Department, Nagaland: Kohima under Registration of Societies Act 1860 as amended vide Registration of Societies (Nagaland First Amendment) Act. 1969.

In the matter of application of Shri. Kevisiezolie Suohu for the registration of a Society Lerie Colony, Kohima in the District of Kohima, I do hereby certify that pursuant to section 3 of the Registration of Societies Act 1960 as amended vide Registration of Societies (Nagaland First Amendment) Act 1969 the centre has been registered in my office as a Society under the title of *"KROS EDUCATION SOCIETY"* and numbered as H/RS-four thousand seven hundred and eighty two dated, Kohima the six October of the year two thousand and six Anno Domini.

(AYAMO JAMI) IAS
Secretary to the Government of Nagaland
& Ex-officio Registrar of Societies,
Home Department, Nagaland: Kohima.

NO.RS/HOME/5097/2006   *Dated, Kohima the 6th Oct. 2006*
Copy to: -
1. The Publisher, Nagaland Gazette Kohima for publication in the Gazette.
2. The Commissioner, Nagaland: Kohima.
3. The Deputy Commissioner, Kohima.
4. The President, KROS Education Society, Lerie Colony, Kohima.
5. Office copy.
6. Guard file.

(AYAMO JAMI) IAS
Secretary to the Government of Nagaland
& Ex-officio Registrar of Societies,
Home Department, Nagaland: Kohima

Appendix.1

* SITE MAP OF KROS COLLEGE KOHIMA.

* NOT FOR SCALING.